

June 11, 2026

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Jeremy Kroll. Roll Call: President Jeremy Kroll, present; Vice President Q. Jay Stapleton, present; Commissioner Tony Hughes, present.

The President entertained a motion for approval of the June 4, 2026, minutes. Q. Jay Stapleton made and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

2026 Canine Shelter Weekly Report														
Week Ending	Came In	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
6/7	7	0	1	0	6	0	0	0	7	22	0	0	1	23

ADAMH – BOARD APPOINTMENT

A letter was received from Robin Harris, Executive Director of the Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health requesting the appointment of Robin Payne to a four-year term commencing July 1, 2026, and ending June 30, 2030. The President entertained a motion to approve the appointment of Ms. Payne as requested by Ms. Harris. Q. Jay Stapleton made and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

MAINTENANCE – RE-CLASSIFICATIONS

To improve operational efficiency, strengthen maintenance leadership, and better address the facility and grounds needs to the County, County Administrator Amanda Phillips recommended to the Commission that the currently vacant Custodian position not be filled. Instead, Ms. Phillips requested that the funding allocated for this position will be used to restructure existing maintenance and custodial staffing assignments. The proposed changes were as follows:

- 1. Reclassify an existing Maintenance position to **Grounds Superintendent**, with a wage increase of \$3.00 per hour to reflect the expanded responsibilities for grounds maintenance, landscaping, snow/ice removal and outdoor facility upkeep while also maintaining current maintenance duties.
- 2. Reclassify an existing Maintenance position to **Assistant Maintenance Superintendent**, with a wage increase of \$2.00 per hour to recognize additional supervisory duties, coordination of maintenance projects, and support of County wide facility operations.
- 3. Establish a **Service Center Head Custodian** position, with a wage increase of \$2.00 per hour, to provide leadership and oversight of custodial operations at the Service Center and ensure consistent facility standards.

Ms. Phillips expressed that these changes are intended to maximize the effectiveness of existing personnel, enhance accountability and leadership within the department, and better meet the operational needs of the County while utilizing funds previously budgeted for the vacant Custodian position

Q. Jay Stapleton moved to approve the reclassification positions and corresponding wage adjustments as outlined above, effective immediately, and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

MAINTENACE – POSITION CHANGE

County Administrator Amanda Phillips recommended the reclassification of Walter Arthur's position title from Maintenance to Grounds Superintendent to better reflect duties and responsibilities he will assume in overseeing County grounds and related operations

Commissioner Q. Jay Stapleton moved to approve the reclassification as recommended by Ms. Phillips, effective 6/13/2026 with a wage increase of \$3.00 per hour to reflect the additional responsibilities associated with the position. It is understood that this wage adjustment is in lieu of participation in any County-wide end-of-the-year wage increase that may be implemented by the Commissioners during calendar year 2027. Commissioner Jeremy Kroll seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea

MAINTENACE – POSITION CHANGE

County Administrator Amanda Phillips recommended the reclassification of John Phoenix's position title from Maintenance/Custodian to Assistant Maintenance Superintendent to better reflect duties and responsibilities he will assume in additional supervisory duties.

Commissioner Q. Jay Stapleton moved to approve the reclassification as recommended by Ms. Phillips, effective 6/13/26 with a wage increase of \$2.00 per hour to reflect the additional responsibilities associated with the position. It is understood that this wage adjustment is in lieu of participation in any County-wide end-of-the-year wage increase

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that may be implemented by the Commissioners during calendar year 2027. Commissioner Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea

MAINTENANCE – POSITION CHANGE

County Administrator Amanda Phillips recommended the reclassification of Derek Burger's position title from Custodian to Service Center Head Custodian to better reflect the oversight of custodial operations at the Service Center.

Commissioner Q. Jay Stapleton moved to approve the reclassification as recommended by Ms. Phillips, effective 6/13/26 with a wage increase of \$2.00 per hour to reflect the additional responsibilities associated with the position. It is understood that this wage adjustment is in lieu of participation in any County-wide end-of-the-year wage increase that may be implemented by the Commissioners during calendar year 2027. Commissioner Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea

COMMISSIONERS – RESOLUTION

Vice President Stapleton moved to approve the following resolution. Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

WHEREAS, the Board of Commissioners of Gallia County, Ohio, by resolution dated August 7, 2025, approved and authorized its participation in the Opioid Settlement agreement, which has come to be known as the OneOhio Opioid Settlement;

WHEREAS, the Ohio Auditor of State issued State Bulletin 2022-003 regarding guidance to local officials concerning the approved purposes of the use of OneOhio settlement funds pursuant to the OneOhio memorandum of understanding (MOU);

WHEREAS, State Bulletin 2022-003 stated that, pursuant to the MOU, said funds must be used for evidence based forward-looking strategies, programming and services used for the purposes of: expanding the availability of treatment, developing and providing substance use prevention strategies, providing substance use avoidance and awareness education, decreasing the oversupply of opioids, and supporting recovery with services by licensed providers;

WHEREAS, State Bulletin 2022-003 further stated the MOU set forth Ohio Opioid Abatement Strategies concentrating on prevention, treatment, recovery, building a sustainable financing strategy and infrastructure to address the opioid crisis;

WHEREAS, State Bulletin 2022-003 further recommended that each participating subdivision accepting OneOhio funds clearly document its rationale for each expenditure and how same meets the approved purposes definition of the OneOhio MOU;

WHEREAS, State Bulletin 2022-003 stated that local government may pass a resolution to reimburse prior expenditures if it determines the expenditures are for approved purposes consistent with the OneOhio MOU;

WHEREAS, the Gallia County EMS has submitted a proposal to the Board of Commissioners for an allocation to it of OneOhio funds for reimbursement for its expenditures in providing essential services of response and emergency medical care to individuals in the community severely impacted by the opioid crisis and substance abuse;

WHEREAS, the Gallia County EMS presented statistical figures from 2015 to 2025 demonstrating the widespread manifestation of the opioid epidemic in the community, citing 573 overdoses, 544 Narcan administrations and 177 deaths;

WHEREAS, the Gallia County EMS found the costs of an average EMS call during that period to be approximately \$439 each to complete, for a total cost of \$251,547 during that period;

WHEREAS, the Board of Commissioners recognizes the indispensable role the Gallia County EMS serves on the front lines as first responders in discharging its essential duties to provide critical response and vital medical attention to individuals impacted by the opioid epidemic and substance abuse;

WHEREAS, the Board of Commissioners finds that the initial encounter with individuals impacted by the opioid epidemic and substance abuse provided by the Gallia County EMS is a crucial step in addressing the opioid crisis, and provides immediate medical care which inherently leads to treatment and education for the prevention of substance abuse;

WHEREAS, for the foregoing reasons, and for the further reasons of providing the necessary infrastructure required to confront and overcome the opioid epidemic, the Board of Commissioners finds the request of the Gallia County EMS for reimbursement of opioid impacted expenses to be well taken and in accordance with the OneOhio MOU;

WHEREAS, the Board of Commissioners further recognizes the ongoing community related and financial impacts of the opioid epidemic and substance abuse, and the importance of the critical infrastructure provided by the Gallia County EMS to actively manage and respond to same;

WHEREAS, the Board of Commissioners hereby authorizes the requested reimbursement of expenditures of the Gallia County EMS for the sum of \$251,547 from the OneOhio settlement funds;

WHEREAS, the Board of Commissioners hereby authorizes an annual distribution to the Gallia County EMS in the sum of \$243,346.00 to properly equip it with the resources to provide for a sustainable infrastructure to combat the opioid epidemic to be used for responding to EMS calls, education, and training of its emergency medical technicians and staff;

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WHEREAS, the Board of Commissioners of Gallia County, Ohio has approved the above stated resolution and hereby authorizes same.

NOW THEREFORE WE, THE BOARD OF COMMISSIONERS OF GALLIA COUNTY, OHIO, DO HEREBY AGREE TO THIS RESOLUTION BY SIGNING BELOW on this 11th day of June 2026.

s/Jeremy Kroll
s/Q. Jay Stapleton
s/Tony Hughes

2024 CHIP GRANT PARTNERSHIP AGREEMENT

Grant Administrator Karen Sprague presented the following Agreement for approval. Q. Jay Stapleton moved to approve the agreement as presented by Ms. Sprague, Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

WHEREAS, the County of Vinton & County of Gallia, State of Ohio, are applying for a 2026 Community Housing Impact and Preservation Program (CHIP) grant for the entire Counties of Vinton and Gallia and;

WHEREAS, the County of Vinton & County of Gallia intends to rehabilitate or repair, through a loan/grant program, substandard homes in the Counties of Vinton and Gallia if awarded funding.

NOW THEREFORE, the County of Vinton, agrees to become the "Grantee" and the County of Gallia, hereinafter called the "Partner", agree to the following Partnership Agreement.

Partnership Agreement for the

Community Housing Impact and Preservation Program

Between

Vinton County & Gallia County

The Counties of Vinton and Gallia hereby enter the following partnership agreement for a 2026 grant application as well as implementation and administration of the Community Housing Impact and Preservation Program for years 2026-2029 if the grant application request is funded by the Ohio Department of Development, Office of Community Development (ODO, OCD).

The Counties of Vinton and Gallia agree that Vinton County will be applicant/grantee for the 2026 CHIP application. The CEO of the Board of County Commissioners of grantee Vinton County and partner Gallia County will both execute the partnership agreement.

This agreement covers the 2026 CHIP program awarded with funds from the state's CDBG, HOME, and OHTF allocations and shall remain in effect until the 2026 CHIP Program funds are expended and the funded activities are complete and closed out. Applicants/grantee Vinton County and partner Gallia County agree that they cannot terminate or withdraw from the partnership agreement while it remains in effect for the period of time specified in the grant agreement with the ODO, OCD.

Upon execution of the agreement, the parties affirm that partner Gallia County becomes a part of grantee Vinton County's program, and that Vinton County will be solely responsible for administration, regulatory compliance, fiscal operations, and all grant agreement terms for the lifetime of the 2026 CHIP grant period.

Grantee Vinton County will maintain records and make them available for monitoring purposes as well as retaining all grant and project records for the required time period after the financial closeout.

The Counties of Vinton and Gallia agree that Program Policy Notice: OCD 24-02 procurement requirements will be followed for hiring all consultants or persons performing any part of the CHIP grant administration under contract.

The Counties of Vinton and Gallia agree that Vinton County's Policy and Procedure Manual will be adopted and utilized for the purposes of the 2026 CHIP grant.

Program Income Management:

- A. The Vinton County Development Department will file the mortgages on properties for the 2026 CHIP grant:
 - 1. Vinton County Commissioners will be listed as the lender for mortgages filed in Vinton County.
 - 2. Gallia County Commissioners will be listed as the lender for mortgages filed in Gallia County.

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B. The Vinton County Development Department will provide administration over retaining program income from the 2026 CHIP grant mortgages that are filed in Vinton County as well as expending program income for future housing projects (post CHIP 2026 implementation). This will include completion of the semi-annual housing program income reports and the Housing Program Income Agreement with ODOD, OCD.

C. Gallia County Grants Administrator Karen Sprague will provide administration over retaining program income from the 2026 CHIP grant mortgages that are filed in Gallia County as well as expending program income for future housing projects (post CHIP 2026 implementation). This will include completion of the semi-annual housing program income reports and the Housing Program Income Agreement with ODOD, OCD.

A Partnership Structure Narrative attached as Exhibit A to this partnership agreement

documents: 1. planned grant activities and funds budgeted to be expended in each jurisdiction, with projected outcomes; 2. specifics of communications between partnering communities; and 3. checks and balances established to ensure successful completion of the grant.

DJFS – EXECUTIVE SESSION

At 10:07 a.m. the president entertained a motion to enter executive session with Transit Director Kathy Campbell and along with County Administrator Amanda Phillips concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea. Returned to regular session at 10:09 a.m.; No action taken.

TRANSIT – NEW HIRE

Kathy Campbell, Transit Administrator, recommended the following new hire, with an effective hire date to be determined upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B)(1). This position is a part-time position with the Gallia County Transit System. The starting pay rate is \$13.00/hour.

James Johnson to fill the position of Transit Vehicle Operator, Classification Number 40006.0 position control #86005.8

Q. Jay Stapleton made and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

TRANSIT – NEW HIRE

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Jonathan Duty to fill the position of Transit Vehicle Operator, Classification Number 40006.0 position control #86005.9

Q. Jay Stapleton made and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

AIRPORT

Kaleb Arms, Airport Manager, met with the Commissioners to have a conversation on his duties at the new airport terminal building. No action taken.

COURT VIEW 3 GRANT APPROPRIATION APPROVAL

Clerk of Courts Anita Moore presented the Commission with Ohio AG grant agreement form for the Court View 3 Grant and requests the County Auditor's Office to create a new expense line item and change the existing revenue line item name for "Clerk Computer Fund" fund number 042, and to appropriate the \$218,041.24 grant into the new line item as follows:

Appropriate \$218,041.24 into 042.0142.531100 title Court View 3 Grant

Also, request the County Auditor's Office to rename the following revenue line item:

Rename 042.3000.400100 CV3 Grant Revenue (\$218,041.24)

Create 042.3000.400101 CV3 County Match (\$97,651.16)

Transfer county matching funds from County General Fund to Fund 042 as follows:

· Appropriate \$97,651.16 into 001.1203.535900

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- Transfer \$97,651.16 from 001.1203.535900 to 042.3000.400101
- Appropriate \$97,651.16 into 042.0142.531101 (CV3 County Match)

Jeremy Kroll entertained a motion to approve the request as presented. Mr. Stapleton moved and Mr. Hughes seconded this motion. Upon roll call votes were as follows: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.

ENGINEER – BID AWARD

Adam Edwards from the Engineers office provided the commissioners with a recommendation from the Gallia County Engineer Bret Boothe, awarding the Clay Chapel Road Slip Repair project in the amount of \$215,613.00 to the Alan Stone Co. The President entertained approving the recommendation as presented by Mr. Edwards. Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea

EMS – AMBULANCE

Robert Cornwell, EMS Director, requested from the Commissioners permission to purchase, with OneOhio Settlement funds a 2026 Ford F350 with a 2027 Osage Remount Conversion Remount in the amount of \$243,346.00 from Myers Equipment. Q. Jay Stapleton moved to approve the purchase as requested by Mr. Cornwell. Jeremy Kroll seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, Mr. Hughes, yea.

EMS – RADIO

Robert Cornwell, EMS Director, requested from the Commissioners permission to purchase, using his EMS funds, a radio for the new Ambulance in the amount of \$8290.00. Q. Jay Stapleton moved to approve the purchase as requested by Mr. Cornwell. Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, Mr. Hughes, yea.

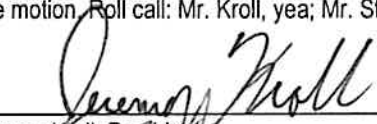
EMS – EXECUTIVE SESSION

At 11:14 a.m. the president entertained a motion to enter executive session with EMS Director Robert Cornwell and County Administrator Amanda Phillips concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, Mr. Hughes, yea. Returned to regular session at 11:39 a.m.; No action taken

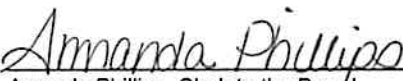
1 p.m. – The Commissioners attended the Solid Waste meeting in Wellston, Ohio.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and Tony Hughes seconded the motion. Roll call: Mr. Kroll, yea; Mr. Stapleton, yea; Mr. Hughes, yea.



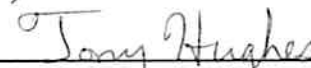
Jeremy Kroll, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Tony Hughes, Commissioner