

**SEPTEMBER 4, 2025**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Q. Jay Stapleton. Roll Call: President Leslie Henry, absent; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The Vice President entertained a motion for approval of the August 28, 2025 minutes. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total In Foster
8/31	2	1	0	0	5	0	0	0	6	30	0	0	0	23

**FINANCIAL REPORT REVIEW**

Interim County Administrator, Janie Peck presented the Commission with the following financial report:

The August 2025 Financial Reports for comparison with the August 2024 Financial Reports. The following was noted during the review:

- 1/1/2024 beginning cash balance was \$4,351,639.65
- 1/1/2025 beginning cash balance was \$3,945,348.16
- Difference of \$406,291.49
- 8/31/2024 ending cash balance was \$4,827,564.89
- 8/31/2025 ending cash balance was \$5,439,273.63
- Difference of +\$611,708.74

**Sewer 2nd Half 2025 Special Assessments**

Interim County Administrator, Janie Peck presented the Commission with the following special assessments collections for the sewer department:

- Green 1 \$12886.86
- KA \$1833.02
- Bidwell/Porter \$5186.32

Total of \$19,906.20

**Delinquent Sewer**

Interim County Administrator, Janie Peck presented the Commission with delinquent sewer accounts from September 3, 2024 to September 3, 2025 per ORC 6117.02 County hereby directs the County Auditor and Treasurer to add all county delinquent sewer accounts as of September 3, 2025 to real estate taxes as special assessments. No action taken.

**PROSOURCE – COUNTY PRINTERS**

Christian Hanna, with Prosource, submitted the following two payment options for the County printers:

**Option #1** – Take \$1,145 and divide it by number of offices involved in this agreement. Total monthly payment per department: \$229 per month

**Option #2** – Disburse payment is based on what each department is receiving.

- Gallia 911 and Recorders (Both receiving 2 machines & service)  
Total monthly payment for each office: \$343.68
- Juvenile or IT (Beside Brian Rutherford's Office)  
Total monthly payment: \$147.75
- Gallia EMS (Going from 2 B/W machines to 1 color machine & service)  
Total monthly payment: \$189.19
- Gallia Commissioners (Service Only)  
Total monthly payment: \$120.70

Vice President Stapleton entertained a motion to move forward with Option number two. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

CASTO & HARRIS, INC. -- RE-ORDER No. 26411-24

SEPTEMBER 4, 2025

COMMISSIONERS – EXECUTIVE SESSION

At 9:55 a.m. the Vice president entertained a motion to enter into executive session with Grant Administrator Karen Sprague and Interim County Administrators Amanda Phillips and Janie Peck concerning contracts. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:10 a.m.; No action taken.

DJFS – EXECUTIVE SESSION

At 10:11 a.m. the Vice president entertained a motion to enter into executive session with DJFS Director Dana Glassburn and Interim County Administrators Amanda Phillips and Janie Peck concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:18 a.m.; No action taken.

DJFS - RESIGNATION

DJFS Director Dana Glassburn presented the Commissioners with Amy Epling's resignation letter. Jeremy Kroll moved to accept the resignation as presented, Q. Jay Stapleton seconded the motion. Roll call votes: Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

EMS – VEHICLE FLEET

EMS Director Robert Cornwell met with the Commissioners to discuss a Gallia County EMS Ambulance replacement plan. No action taken.

ENGINEER – BID AWARD

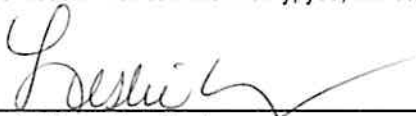
Nathaniel Abbott from the Engineers office provided the commissioners with a recommendation from the Gallia County Engineer Bret Boothe, awarding the Swan Creek Road Slip Repair project to DGM Inc. in the amount of \$ 310,655.00. The Vice President entertained approving the recommendation as presented by Mr. Abbott. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

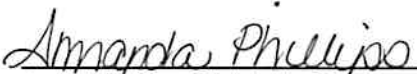
\*1 pm – The Commissioners attended the GAS Reconstruct Existing Airport Meeting

\*1:17 pm – Commissioner Henry arrived at the meeting.

ADJOURN

At 3:30 p.m. the Vice President entertained a motion for adjournment. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

  
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Leslie Henry, President

  
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Amanda Phillips, Clerk to the Board

  
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Q. Jay Stapleton, Vice President

  
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Jeremy A. Kroll, Commissioner