AUGUST 21, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Q. Jay Stapleton. Roll Call: President Leslie Henry, absent; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The Vice President entertained a motion for approval of the August 14, 2025 minutes. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
8/17	13	3	0	0	0	0	0	0	3	33	0	0	0	23

SPECIAL PROJECTS – CONLEY BUILDING

Special projects Manager Tom White presented the following quotes to complete the Heating and Cooling for the Conley building:

- **FIRST CHOICE HEATING AND COOLING: $75,000.00**
  Scope of work would include the following:
  1 new complete system with ductwork, insulation and air diffusers
  1 new duct system using existing equipment
  2 exhaust fans 75 cfm with duct to soffit
  R8 insulation
  Ductwork to go overhead in the ceiling
  Honeywell t6 thermostats
  Remove existing duct out of craw space
  Includes prevailing wage labor
  1 year labor warranty
  5 year parts warranty

- **BURNETTS HEATING AND COOLING LLC: $73, 995.00**
  Prevailing Wage Rates
  Leave 2 existing Goodman Brand Air Conditioners and 1 Goodman Brand Gas Furnace
  Replace 1 Amana Brand existing gas furnace.
  Leave existing air conditioners and gas furnace locations as is and abandon existing ducting as is.
  Fabricate and install new duct system for both units into attic for supply and return.
  To install new trane brand S9X1C100U5P gas furnace and 2 new TCONT302 digital thermostats for both systems/current air conditioners/evaporator coils/refrigeration lines to stay as is/leave one existing goodman brand gas furnace as is/PVC flue pope to concentric PVC flue pipe to concentric PVC vent for both furnaces/drain lines/complete galvanized insulated trunk duct with flex-collars-elbows-boots-grilles/2 bathroom exhaust fans with ducting/outside air PIPT with louver and damper/use existing filter racks back/low voltage wire/smoke detectors with audible-visual alert/3rd party air balance test included/msc. materials and labor to install the above.
  Note: Drain line-gas line-line voltage electric by other licensed contractors

  Assumptions were made on the estimate. Pricing is contingent on state approving modifications to existing Breech Engineering prints dated 5/15/25

Upon the recommendation of Mr. White and Breech Engineering, Vice President Stapleton entertained a motion to go with Burnett's Heating & Cooling in the amount of $73,995.00. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

SENIOR CENTER – SEWER TAP

Special Projects Manager Tom White presented the Commissioners with a Sewer tap application for the Senior Center to be signed. Vice President Stapleton entertained a motion to allow himself to sign the application on behalf of the County. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

DJFS - LAND PURCHASE

DJFS Director Dana Glassburn recommends to move forward on the land purchase of Gallia County Auditor Parcel Number: 007-026-008-00, Property Address; 828 Third Avenue, Gallipolis, Ohio 45631 for the purchase price of Twenty-thousand dollars ($20,000.00). The property subject to this contract includes the land, all appurtenant rights, privileges, and easements, and all buildings and fixtures in their present condition. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion to approve the purchase. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

AUGUST 21, 2025

DJFS – EXECUTIVE SESSION

At 10:05 a.m. the Vice president entertained a motion to enter into executive session with DJFS Director Dana Glassburn and Interim County Administrator concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:15 a.m.; No action taken.

DJFS – NEW HIRE

Dana Glassburn, GCDJFS Director, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B) (1). As a condition of employment, authorizing unpaid absence, as established prior to this date for existing pre-scheduled appointments, (established dates are on file in the employees personnel file at JFS). Compensation will be set as per the collective bargaining agreement.

Shelly Tawney-Eligibility Referral Unit Aide-Classification Number 17203 Position control # 21013.0

Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

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Clarissa Martin-Employment Services Case Manager-Classification Number 64215 Position control # 31200.2

Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

COMMISSIONERS– EXECUTIVE SESSION

At 10:23 a.m. the President entertained a motion to enter into executive session with Opioid Attorney Rusty Miller regarding legal Opioid Settlement. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, present via telephone; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 11:16 a.m.; No action taken.

10:56 am – Commissioner Henry joined the meeting in person.

MARSH MCLENNAN AGENCY

Brendan Murray and Michelle Hanna from the Marsh McLennan Agency met with the Commissioners to discuss the following:

- Financial and Claims Data
- Health plan Renewal Projection
- Ohio SERB Benchmark
- Renewal timeline

No action taken.

EMS – UPDATES

Tyson Marlowe, Cara Plummer and Carrie Wiseman from Enrollment Management Services met with the Commissioners to discuss the following:

- Financial Summary
- Implemented Enrollment Changes
- Activity Summary
- Education Adherence Summary
- Upcoming & Potential enrollment changes

No action taken.

CONLEY BUILDING – BRICK WORK

Special Projects Manager Tom White presented the Commissioners with the following quote from JTW Masonry LLC in the amount of $64,700.00 for brick work at the Conley building:

- Remove windows to be infilled
- Tooth and infill windows on upper level
- Remove all windows on upper level
- Brick gables

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

- Install OSB and insulation where windows were removed
- All materials and prevailing wage

Mr. White recommended to allow JTW perform the work in the amount presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CREATE NEW FUND – GREEN SEWER 2

Gallia County Interim Administrator, Janie Peck, presented the Commission with a request to create a new fund line on behalf of the Sewer Dept. for Green 2 Sewer. The President entertained a motion to approve and accept the request, and hereby requests the County Auditor's Office to create a new fund entitled **"Green 2 Sewer"** and give that fund number **436**. Also, that the County Auditor's Office would appropriate the funds in the amount of $12,000.00 into the newly created revenue line.

Expense Line Items needed are as follows:

436.0436.530300 -- Supplies

436.0436.530400-Equipment

436.0436.530500-Legal Counsel

AP 436.0436.530600- Contract Repairs

436.0436.530700- Contract Services- $3,000.00

436.0436.530800- Travel

436.0436.530900- Adv. Printing

436.0436.531100- Other Exp

Also, create revenues line item for Funds pay-ins as follows:

Create 436.3000.400100- O&M

AP 436.0436.400200- Overpayment

Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CREATE NEW FUND – GREEN SEWER 2

Gallia County Interim Administrator, Janie Peck, presented the Commission with a request to create a new fund line on behalf of the Sewer Dept. for Green 2 Sewer. The President entertained a motion to approve and accept the request, and hereby requests the County Auditor's Office to create a new fund entitled **"Green Sewer 2 Debt Retirement Fund"** and give that fund number **437**. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CORSA – CHESHIRE PROPERTY

Interim County Administrator Amanda Phillips informed the Commissioners that she was notified by Nick Roach, Wiseman Agency, that the property at 8323 State Route 7 Cheshire, has been deemed to be in a high hazard flood zone. Due to this determination, flood coverage through CORSA would not be extended to that property. Mr. Roach informed Ms. Phillips that in order to secure flood coverage, the Wiseman Agency, would need to write with a different company. The Commission did a conference call with Nick and advised him to get them quotes and to also provide them with the flood zone determination. No action taken.

***3 pm – The Commissioners attended the monthly Landbank meeting.**

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Leslie Henry, President

Amanda Phillips, Clerk to the Board

Q. Jay Stapleton, Vice President

Jeremy A. Kroll, Commissioner