

**JANUARY 29, 2026**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Jeremy Kroll, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the January 22, 2026 minutes. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

2026 Canine Shelter Weekly Report														
Week Ending	Came In	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/25	12	1	0	0	0	0	0	0	1	25	0	0	0	23

**COMMISSIONERS – EXECUTIVE SESSION**

At 9:18 a.m. the president entertained a motion to enter into executive session with Assistant Prosecuting Attorney David Evans concerning legal matters to be kept confidential. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:26 a.m.; No action taken.

**EMS – EQUIPMENT BAGS**

President Henry entertained a motion to allow EMS Director Robert Cornwell authorization to purchase new equipment bags in the amount of \$6300.00. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**EMS – CPR DEVICES**

President Henry entertained a motion to allow EMS Director Robert Cornwell authorization to purchase 2 LUCAS CPR devices in the amount of \$30,000.00. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**DJFS – EXECUTIVE SESSION**

At 10:18 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn, and County Administrator's Amanda Phillips and Janie Peck, concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and contracts. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:32 a.m.; No action taken.

**FORGE – BOYS LEADERSHIP SUMMIT**

DJFS Director Dana Glassburn announced the following to be put on record:

FORGE BOYS LEADERSHIP SUMMIT  
For 5<sup>th</sup>-8<sup>th</sup> Grade Boys  
Saturday, March 21  
Gallia Academy Middle School  
8:30-1:30

Registration opens February 2nd

Mission: To guide young men in building FOCUS, OWNERSHIP, RESPECT, GRIT, AND EXCELLENCE, as they discover their potential, strengthen their character, and FORGE a path toward purposeful leadership and life long impact.

10:30 The OVRDC 1<sup>st</sup> Round Caucus meeting was held in the Commissioner's office.

**OSU EXTENSION OFFICE – MONTHLY UPDATE**

Tracy Winters, Micha Holcomb and Michelle Stumbo presented the Commission with an agency update for January of various activities and presented a copy of their newsletter and upcoming events. No action taken.

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

JANUARY 29, 2026

AIRPORT – LEASES

Airport Manager Kaleb Arms met with the Commissioners to review Hangar lease agreement drafts. No action taken.

EMS – INCENTIVE OPT OUT PROCESS

Cara Plummer with Enrollment Management Services met with the Commissioners to review the process an employee must take to choose one of the two options:

- **Option 1: Enroll in the Spousal Integrated HRA** (If you have access to a qualified group medical plan through a spouse, you can choose to enroll in this option.) Gallia County will reimburse the full premium of the eligible member (s) of the alternate plan [less the spouse's portion due to Gallia County's spousal exclusion]. This reimbursement will be made through the regular payroll process and will be taxable. Those enrolled in the spouse's plan will be enrolled in an **Integrated HRA (Health Reimbursement Arrangement)** that caps the medical out-of-pocket expenses to \$3,400 for the calendar year of 2026. Once that amount is met, medical expenses will be reimbursed up to the alternate (spouse's) plan maximum out-of-pocket limit. This benefit is not taxed.
- **Option 2: Waive medical coverage for cash-in-lieu of benefits** (Gallia County will offer a cash-out option for eligible members who choose to partially or fully waive medical insurance coverage through the Gallia County group medical plan OR the Spousal Integrated HRA.) Gallia County will offer annual payment in-lieu of medical benefits (these payments are made through the regular payroll process and will be taxable).
  - \$3,000.00 for single members
  - \$6,000.00 for multiple members

Ms. Plummer also stated the process is as follows:

1. Process happens during Insurance Open Enrollment (November)
2. Employee is to provide proof of their insurance, premium information etc.
3. Employee chooses which opt out best suits their situation.
4. Sign the appropriate forms based on which option.

GREEN 1 SEWER-USDA ANNUAL REPORT


County Administrator Janie Peck presented the Commission with the 2025 USDA Annual Report for the Green 1 Sewer System for approval and signing. Ms Peck noted that the annual report reflects the actual revenues and expenditures for the Green Sewer 1 System for FY 2025, as well as providing documentation of users, CORSA liability and property insurance, sewer rates, bank pledge collateral letters and a list of delinquent accounts up to December 2025. Ms. Peck advised the delinquent accounts numbered 96 and totaled \$46,676.42. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll Call: Ms. Henry; Yea, Mr. Stapleton; Yea, Mr. Kroll; Yea


COMMISSIONERS – OVERTIME

President Henry entertained a motion stating that "in the event, an emergency and/or a circumstance as directed by the County Commissioners or the County Administrator and staff is needed to work overtime, employees may choose to be paid overtime (time and a half) or comp time. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

Adjourn

At 4:00 p.m. the President entertained a motion for adjournment. Jeremy moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

  
Leslie Henry, President

  
Jeremy Kroll, Vice President

  
Q. Jay Stapleton, Commissioner

  
Janie Peck, Assistant Clerk to the Board