

JUNE 17, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the June 12, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report

Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
0	1	0	0	0	0	0	0	33	0	0	0	13

EMPLOYEE - VACATION TIME

Amanda Phillips, Clerk to the Board, recommended approving paying out Dog & Kennel employee, Alonna Grimm for vacation time that she has not taken due to the hardship it would cause for D&K. Ms. Grimm will lose it all in June if not taken. President Henry entertained a motion to approve paying out vacation time to Ms. Grimm for up to 26 hours that she has not been able to use without creating a hardship for the department. Jeremy Kroll made and W. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

TCAP GRANT

Michael Smith, Chief of Probation presented the Commissioners with the TCAP Grant documents for signing. President Henry entertained a motion to sign the documents as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GOA-AD-23-64 ARC GRANT FINAL PERFORMANCE REPORT

Grants Administrator Karen Sprague presented the Commission with the Final Performance Report for the period May 1, 2023 thru June 14, 2025 for the County's FY 2023 ARC Grant (GOA-AD-23-64) for the JFS Workforce Center Project which was submitted to the Ohio Department of Development on 6/14/2025 (before the due date of 6/30/2025). The following project/activity were noted for this project:

- ARC Grant – Jackson Pike Workforce Center Project – Grant award \$175,000; Drawn/Expended \$175,000
- Matching Funds:
 - CDBG Grant – Jackson Pike Workforce Center Project – Grant award \$234,500; Drawn/Expended \$234,500
 - CDBG Grant - Administration – Grant award \$10,000; Drawn/Expended \$10,000.00
 - County ARPA Funds award \$150,000; Expended \$150,000
 - Jobs Center Fund #400 - \$214,238.45; Expended \$214,238.45
- Change Order #3 – Limbach Building B – time extension to 5/30/2025
- Change Order #4 – Limbach Building B – increase contract by \$25,526.43
- Change Order #5 – Limbach Building B – time extension to 6/9/2025
- Building B Exterior contract 100% complete as of 8/15/2024
- Building B Interior contract 100% complete as of 9/19/2024
- Building A contract 100% complete as of 10/31/2024
- Building B HVAC contract 100% complete as of 6/3/2025
- Contract Amounts:
 - Building A - Neals Home Improvements = \$228,900 + \$8,700 + \$23,877.60 = \$261,477.60
 - Building B Interior - Neals Home Improvements = \$76,300
 - Building B HVAC - Limbach Company LLC = \$234,600 + \$25,526.43 = \$260,126.43
 - Building B Exterior – Ohio Valley Plastering, Inc. = \$105,000 + \$18,500 = \$123,500
 - RVC Architects - \$45,300 + \$7,034.42 = \$52,334.42
 - Administration - \$10,000
 - Total = \$783,738.45

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Project funding sources:

- GOA-AD-23-64 ARC Grant construction only = \$175,000 (24.2%)
- B-D-22-1AY-1 CDBG Grant construction only = \$234,500 (32.5%)
- ARPA Grant construction only = \$104,700 (14.6%)
- Job Center Fund #400 construction only = \$207,204.03 (28.7%)
- ARPA Grant architect fees = \$45,300 (86.56%)
- Job Center Fund #400 architect fees = \$7,034.42 (13.44%)
- B-D-22-1AY-1 CDBG Grant Admin = \$10,000
- Total = \$783,738.45

Ms. Henry entertained a motion that the Final Performance Report for the ARC Grant be approved as submitted to ODOT, Governor's Office of Appalachia. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. The form is on file in the County's GOA ARC grant files.

FAA BIL GRANT 2024 DRAW #9 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #9 forms requesting \$10,697.24 from the County's FAA grant for the 65/95% share of the following invoices:

- Delta Airport Consultants Inv # 23047 CA-8 - \$779.82
- Delta Airport Consultants Inv # 23048 CA-9 - \$15,835.65
- Gallia County Administration = \$708.00
- Total = \$17,323.47
- 65/95% FAA grant = \$10,697.24
- Co. ED Funds Match = \$4,245.25
- Co. Gen Funds Match = \$2,380.98
- Total Local Match = \$6,626.23

Ms. Henry entertained a motion to approve and sign the grant draw #9 forms for payment of invoices as presented. Q. Jay Stapleton moved and Jeremy Kroll seconded this motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

DJFS – EXECUTIVE SESSION

At 10:03 a.m. the president entertained a motion to enter into executive session with DJFS Business Administrator Kathy Campbell concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:12 a.m.; No action taken.

DJFS – NEW HIRE

Kathy Campbell, GCDJFS Business Administrator on behalf of Dana Glassburn, GCDJFS Director, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B)(1). As a condition of employment, authorizing unpaid absence, as established prior to this date for existing pre-paid vacations, (established dates are on file in the employees personnel file at JFS). The starting pay rate is \$22.00/hour.

Shandaysha (Shandy) Carmon to fill the position of Child Protective Services Case Manager 2, Classification Number 301366, Position control # 50006.

Q. Jay Stapleton moved to approve the recommended hire and Jeremy Kroll seconded the motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

DJFS – NEW HIRE

Kathy Campbell, GCDJFS Business Administrator on behalf of Dana Glassburn, GCDJFS Director, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B)(1). This position is a temporary hire under Gallia County DJFS with the anticipation that it will transition to a permanent position at the Gallia County Transit System upon the receipt of the transit grant. As a condition of employment, authorizing unpaid absence, as established prior to this date for existing pre-paid vacations, (established dates are on file in the employees personnel file at JFS). The starting pay rate is \$30.00/hour.

Amy Epling to fill the position of Transit Operations Manager, Classification Number 41001.00, Position control # 81001.0.

Q. Jay Stapleton moved to approve the recommended hire and Jeremy Kroll seconded the motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

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DJFS – COMMON PLEAS IV-D

Business Administrator Kathy Campbell presented the following Common Pleas IV-D contract for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**Ohio Department of Job and Family Services
IV-D CONTRACT**

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Gallia County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Gallia County Common Pleas Court (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein, and are referred to as ODJFS Contract Number 27250704. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

IV-D Contract Terms:

1. IV-D Contract Period: The IV-D Contract is effective from 07/01/2025 through 06/30/2026, unless terminated earlier in accordance with the terms listed in paragraph 23 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and contractor may agree upon a IV-D Contract period that is less than twelve (12) months.

2. Unit of Service: Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following Unit of Service for a IV-D case: Each IV-D initiated hearing serviced by the Common Pleas, Domestic General Divisions Magistrate. The Unit case rate includes direct and indirect costs associated with Common Pleas Court and Probate Juvenile Court Division. Billable units shall be on billable IV-D certified cases, which included all court orders, judgement entries filed on hearing time, prep work and follow-up to any related materials that resulted from court orders. The CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement in accordance with rules 5101:12-1-60 and 5101:12-1-60.1 of the Ohio Administrative Code, the IV-D Contract rules, and 2 CFR, Subtitle A, Chapter II, Part 225 (Circular A-87 of the Federal Office of Management and Budget).

3. Optional Purchase of Non-CSEA Initiated Activities: In a IV-D Contract with a court for magistrate services, the CSEA may elect to purchase non-CSEA initiated activities in addition to CSEA initiated activities. If the CSEA elects to purchase non-CSEA initiated activities in addition to CSEA initiated activities, the CSEA and the court shall signify the decision by placing their initials on the lines below.

Initials of Authorized CSEA Representative

Initials of Authorized Court Representative

4. IV-D Contract Costs:

4A. Unit Rate: The Unit Rate (or Adjusted Unit Rate, if applicable) for this IV-D Contract is \$1,199.85 per Unit of Service as determined by:

- The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D Contract with a governmental entity; or
- The procurement process for a IV-D Contract with a private entity.

4B. Total IV-D Contract Cost: The Total IV-D Contract Cost is \$498,239.68

5. Availability of Funds: The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.

5A. Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

Amount	Source
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Non-Federal Share	\$169,401.49	Local Sources
FFP Reimbursement	\$328,838.19	
Total IV-D Contract Cost	\$498,239.69	

5B. The CSEA certifies that the non-federal share is not provided from any source that is prohibited by state or federal law.

6. Performance Standards: The performance standards shall be based upon the requirements in 45 CFR Part 303. The performance standards are attached to this IV-D Contract in a separate document with a label at the top of the first page that reads, "Performance Standards."

7. Access to the Public: The CSEA and the Contractor agree to make all reasonable efforts to allow public access by providing services between the hours of 8am and 4pm on the following days Monday through Friday with the exception of the following days: All holidays as stipulated in the Ohio Revised Code and any other day as designed by the Gallia County Board of Commissioners.

8. Amendments to and Modifications of the IV-D Contract: The Office of Child Support (OCS) will review all IV-D Contract amendments or modifications and determine whether the amendments or modifications are acceptable for purposes of FFP reimbursement. Language in this IV-D Contract shall not be modified, deleted, struck out, or added, except for the following:

- Amendments: The CSEA or Contractor may amend any information in the insertable fields in the first paragraph of the IV-D Contract or IV-D Contract Terms 1 through 7, provided that both the CSEA and Contractor agree to the amendments, the CSEA submits the amendments to OCS on the JFS 07037 (IV-D Contract Amendment), and OCS accepts the JFS 07037; or
- Modifications: The CSEA or Contractor may modify the language in this IV-D Contract, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to OCS, and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract without the agreement of both parties to the IV-D Contract and acceptance from OCS, the modified IV-D Contract will have no force or effect of law.

9. Billing Requirements: When the Contractor is a private entity, the Contractor shall ensure that the JFS 07035 (IV-D Contract Invoice) is submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. When the Contractor is a governmental entity, the Contractor shall ensure that the JFS 07034 (Governmental Contactor Monthly Expense Report) and the JFS 07035 are submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. If the Contractor neglects or refuses to submit the JFS 07034 or JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment. If the Contractor neglects or refuses to submit the JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

10. Expensed Equipment: Equipment that has been included in the unit rate on the JFS 07020 and expensed rather than depreciated during the IV-D Contract period shall be transferred to the CSEA or the appropriate residual value shall be paid to the CSEA when the equipment is no longer needed to carry out the work under this IV-D Contract or a succeeding IV-D contract.

11. Monitoring and Evaluation: The CSEA and the Contractor shall monitor and evaluate the extent to which services described in the IV-D Contract are being performed. The CSEA shall evaluate the performance of the Contractor on the JFS 02151 (IV-D Contract Evaluation) and provide a copy of the completed JFS 02151 to the Contractor.

12. Recordkeeping: The Contractor shall maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this IV-D Contract. All books, records, payroll, and documents related to this IV-D Contract that are in the possession of the Contractor or of a third party performing work related to this IV-D Contract shall be maintained and preserved by the Contractor for a period of three years after final payment, unless otherwise directed by the CSEA. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, and CSEA personnel or their designees. If an audit, litigation, or other action involving the records is started before the end of the three-year period, the records must be retained until all issues arising from the action are resolved or until the end of the three-year period, whichever is later.

13. Responsibility for Review or Audit Findings and Recommendations: The Contractor agrees to accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this IV-D Contract.

14. Indemnity: When the Contractor is a private entity, the Contractor shall certify that it will at all times during the existence of this IV-D Contract indemnify and hold harmless the CSEA, the Ohio Department of Job and Family Services, and the Board of County Commissioners or county administrator in the same county as the CSEA against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this IV-D Contract.

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15. Insurance: When the Contractor is a private entity, the Contractor shall contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable, foreseeable torts that could cause injury or death.

16. Finding for Recovery: The Contractor certifies that the Contractor is not subject to a finding for recovery or it has taken the appropriate remedial steps required under section 9.24 of the Ohio Revised Code or it otherwise qualifies to contract with the State of Ohio under section 9.24 of the Ohio Revised Code.

17. Licenses: The Contractor certifies that all approvals, licenses, or other qualifications necessary to conduct business or, if applicable, practice law in Ohio have been obtained and are operative. If at any time during the IV-D Contract period the Contractor becomes disqualified or suspended from conducting business or, if applicable, practicing law in Ohio, the Contractor must immediately notify the CSEA of the disqualification or suspension and the Contractor will immediately cease performance of any obligations under this IV-D Contract.

18. Independent Capacity for the Contractor: The Contractor and its agents, employees, and subcontractors will act in performance of this IV-D Contract in an independent capacity and not as officers or employees or agents of the State of Ohio or the CSEA.

19. Confidentiality: The Contractor agrees that information regarding an individual shall only be used for purposes related to the IV-D program, in accordance with rules 5101:12-1-20 to 5101:12-1-20.2 of the Ohio Administrative Code. Disclosure of information for any other purpose is prohibited.

20. Americans with Disabilities Act (ADA) Compliance: The Contractor certifies that it is in full compliance with all statutes and regulations pertaining to the ADA of 1990 and with section 504 of the Rehabilitation Act of 1973.

21. Civil Rights: The Contractor certifies compliance with rule 5101:9-2-01 of the Ohio Administrative Code.

22. Equal Employment Opportunity: In carrying out this IV-D Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. The Contractor shall ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship.

23. Termination: This IV-D Contract may be terminated:

23A. By mutual agreement at any time after the date on which the two parties reach their decision.

23B. If FFP reimbursement or the non-federal share designated for the purchase of services under this IV-D Contract is not available to the CSEA in an amount adequate to support the IV-D Contract as determined by the CSEA. When termination of the IV-D Contract occurs under this paragraph, the termination date is the date upon which the FFP reimbursement or non-federal share is no longer available; however, the CSEA may determine a later termination date. The CSEA shall provide the Contractor written notice of the termination but is not required to provide written notice in advance of the termination. Reimbursement to the Contractor will cease on the date of termination of the IV-D Contract.

23C. If the CSEA has discovered any illegal conduct on the part of the Contractor, immediately upon delivery of written notice to the Contractor by the CSEA.

23D. If the Contractor does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract as determined by the CSEA. If the CSEA elects to terminate the IV-D Contract, the CSEA shall provide the Contractor with written notice thirty days in advance of the termination date.

23E. If the CSEA does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract, as determined by the Contractor. If the Contractor elects to terminate the IV-D Contract, the Contractor shall provide the CSEA with written notice thirty days in advance of the termination date.

23F. If the IV-D Contract is for legal services and the Contractor becomes disqualified or suspended from conducting business or practicing law in Ohio, all obligations under this IV-D Contract shall immediately terminate and the Contractor shall immediately notify the CSEA and cease the performance of any obligations under this IV-D Contract.

When the IV-D Contract terminates, the Contractor shall be entitled to compensation upon submission of the appropriate form(s), as described in paragraph 9, for the work performed prior to:

- The date on which the parties reached their decision, in accordance with paragraph 23A;
- The receipt of the written notice of termination, in accordance with paragraphs 23B through 23E; or
- The Contractor being disqualified or suspended from conducting business or practicing law, in accordance with paragraph 23F.

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The CSEA shall calculate the compensation based on the Total IV-D Contract Cost less any funds previously paid by or on behalf of the CSEA. The Contractor shall not exceed the Total IV-D Contract Cost. The CSEA shall not be liable for any further claims

***The full contract is on file in the Commissioner's Office.**

DJFS – SHERIFF IV-D

Business Administrator Kathy Campbell presented the following Sheriff IV-D contract for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**Ohio Department of Job and Family Services
IV-D CONTRACT**

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Gallia County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Gallia County Sheriff's Office (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein, and are referred to as ODJFS Contract Number 27250907. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

IV-D Contract Terms:

1. IV-D Contract Period: The IV-D Contract is effective from July 1, 2025 through June 30, 2026, unless terminated earlier in accordance with the terms listed in paragraph 23 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and contractor may agree upon a IV-D Contract period that is less than twelve (12) months.

2. Unit of Service: Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following Unit of Service for a IV-D case: service of warrants and service of process. The CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement in accordance with rules 5101:12-1-60 and 5101:12-1-60.1 of the Ohio Administrative Code, the IV-D Contract rules, and 2 CFR, Subtitle A, Chapter II, Part 225 (Circular A-87 of the Federal Office of Management and Budget).

3. Optional Purchase of Non-CSEA Initiated Activities: In a IV-D Contract with a court for magistrate services, the CSEA may elect to purchase non-CSEA initiated activities in addition to CSEA initiated activities. If the CSEA elects to purchase non-CSEA initiated activities in addition to CSEA initiated activities, the CSEA and the court shall signify the decision by placing their initials on the lines below.

Initials of Authorized CSEA Representative

Initials of Authorized Court Representative

4. IV-D Contract Costs:

4A. Unit Rate: The Unit Rate (or Adjusted Unit Rate, if applicable) for this IV-D Contract is \$43.60 per Unit of Service as determined by:

- The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D Contract with a governmental entity; or
 - The procurement process for a IV-D Contract with a private entity.
- 4B. Total IV-D Contract Cost: The Total IV-D Contract Cost is \$26,159.14

5. Availability of Funds: The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.

5A. Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

Amount	Source
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CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

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Non-Federal Share	\$8,894.11	Local Sources
FFP Reimbursement	\$17,265.03	
Total IV-D Contract Cost	\$26,159.14	

5B. The CSEA certifies that the non-federal share is not provided from any source that is prohibited by state or federal law.

6. Performance Standards: The performance standards shall be based upon the requirements in 45 CFR Part 303. The performance standards are attached to this IV-D Contract in a separate document with a label at the top of the first page that reads, "Performance Standards."

7. Access to the Public: The CSEA and the Contractor agree to make all reasonable efforts to allow public access by providing services between the hours of 8am and 4pm on the following days Monday through Friday with the exception of the following days: holidays.

8. Amendments to and Modifications of the IV-D Contract: The Office of Child Support (OCS) will review all IV-D Contract amendments or modifications and determine whether the amendments or modifications are acceptable for purposes of FFP reimbursement. Language in this IV-D Contract shall not be modified, deleted, struck out, or added, except for the following:

- Amendments: The CSEA or Contractor may amend any information in the insertable fields in the first paragraph of the IV-D Contract or IV-D Contract Terms 1 through 7, provided that both the CSEA and Contractor agree to the amendments, the CSEA submits the amendments to OCS on the JFS 07037 (IV-D Contract Amendment), and OCS accepts the JFS 07037; or
- Modifications: The CSEA or Contractor may modify the language in this IV-D Contract, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to OCS, and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract without the agreement of both parties to the IV-D Contract and acceptance from OCS, the modified IV-D Contract will have no force or effect of law.

9. Billing Requirements: When the Contractor is a private entity, the Contractor shall ensure that the JFS 07035 (IV-D Contract Invoice) is submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. When the Contractor is a governmental entity, the Contractor shall ensure that the JFS 07034 (Governmental Contactor Monthly Expense Report) and the JFS 07035 are submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. If the Contractor neglects or refuses to submit the JFS 07034 or JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment. If the Contractor neglects or refuses to submit the JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

10. Expensed Equipment: Equipment that has been included in the unit rate on the JFS 07020 and expensed rather than depreciated during the IV-D Contract period shall be transferred to the CSEA or the appropriate residual value shall be paid to the CSEA when the equipment is no longer needed to carry out the work under this IV-D Contract or a succeeding IV-D contract.

11. Monitoring and Evaluation: The CSEA and the Contractor shall monitor and evaluate the extent to which services described in the IV-D Contract are being performed. The CSEA shall evaluate the performance of the Contractor on the JFS 02151 (IV-D Contract Evaluation) and provide a copy of the completed JFS 02151 to the Contractor.

12. Recordkeeping: The Contractor shall maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this IV-D Contract. All books, records, payroll, and documents related to this IV-D Contract that are in the possession of the Contractor or of a third party performing work related to this IV-D Contract shall be maintained and preserved by the Contractor for a period of three years after final payment, unless otherwise directed by the CSEA. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, and CSEA personnel or their designees. If an audit, litigation, or other action involving the records is started before the end of the three-year period, the records must be retained until all issues arising from the action are resolved or until the end of the three-year period, whichever is later.

13. Responsibility for Review or Audit Findings and Recommendations: The Contractor agrees to accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this IV-D Contract.

14. Indemnity: When the Contractor is a private entity, the Contractor shall certify that it will at all times during the existence of this IV-D Contract indemnify and hold harmless the CSEA, the Ohio Department of Job and Family Services, and the Board of County Commissioners or county administrator in the same county as the CSEA against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this IV-D Contract.

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15. Insurance: When the Contractor is a private entity, the Contractor shall contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable, foreseeable torts that could cause injury or death.

16. Finding for Recovery: The Contractor certifies that the Contractor is not subject to a finding for recovery or it has taken the appropriate remedial steps required under section 9.24 of the Ohio Revised Code or it otherwise qualifies to contract with the State of Ohio under section 9.24 of the Ohio Revised Code.

17. Licenses: The Contractor certifies that all approvals, licenses, or other qualifications necessary to conduct business or, if applicable, practice law in Ohio have been obtained and are operative. If at any time during the IV-D Contract period the Contractor becomes disqualified or suspended from conducting business or, if applicable, practicing law in Ohio, the Contractor must immediately notify the CSEA of the disqualification or suspension and the Contractor will immediately cease performance of any obligations under this IV-D Contract.

18. Independent Capacity for the Contractor: The Contractor and its agents, employees, and subcontractors will act in performance of this IV-D Contract in an independent capacity and not as officers or employees or agents of the State of Ohio or the CSEA.

19. Confidentiality: The Contractor agrees that information regarding an individual shall only be used for purposes related to the IV-D program, in accordance with rules 5101:12-1-20 to 5101:12-1-20.2 of the Ohio Administrative Code. Disclosure of information for any other purpose is prohibited.

20. Americans with Disabilities Act (ADA) Compliance: The Contractor certifies that it is in full compliance with all statutes and regulations pertaining to the ADA of 1990 and with section 504 of the Rehabilitation Act of 1973.

21. Civil Rights: The Contractor certifies compliance with rule 5101:9-2-01 of the Ohio Administrative Code.

22. Equal Employment Opportunity: In carrying out this IV-D Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. The Contractor shall ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship.

23. Termination: This IV-D Contract may be terminated:

23A. By mutual agreement at any time after the date on which the two parties reach their decision.

23B. If FFP reimbursement or the non-federal share designated for the purchase of services under this IV-D Contract is not available to the CSEA in an amount adequate to support the IV-D Contract as determined by the CSEA. When termination of the IV-D Contract occurs under this paragraph, the termination date is the date upon which the FFP reimbursement or non-federal share is no longer available; however, the CSEA may determine a later termination date. The CSEA shall provide the Contractor written notice of the termination but is not required to provide written notice in advance of the termination. Reimbursement to the Contractor will cease on the date of termination of the IV-D Contract.

23C. If the CSEA has discovered any illegal conduct on the part of the Contractor, immediately upon delivery of written notice to the Contractor by the CSEA.

23D. If the Contractor does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract as determined by the CSEA. If the CSEA elects to terminate the IV-D Contract, the CSEA shall provide the Contractor with written notice thirty days in advance of the termination date.

23E. If the CSEA does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract, as determined by the Contractor. If the Contractor elects to terminate the IV-D Contract, the Contractor shall provide the CSEA with written notice thirty days in advance of the termination date.

23F. If the IV-D Contract is for legal services and the Contractor becomes disqualified or suspended from conducting business or practicing law in Ohio, all obligations under this IV-D Contract shall immediately terminate and the Contractor shall immediately notify the CSEA and cease the performance of any obligations under this IV-D Contract.

When the IV-D Contract terminates, the Contractor shall be entitled to compensation upon submission of the appropriate form(s), as described in paragraph 9, for the work performed prior to:

- The date on which the parties reached their decision, in accordance with paragraph 23A;
- The receipt of the written notice of termination, in accordance with paragraphs 23B through 23E; or
- The Contractor being disqualified or suspended from conducting business or practicing law, in accordance with paragraph 23F.

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The CSEA shall calculate the compensation based on the Total IV-D Contract Cost less any funds previously paid by or on behalf of the CSEA. The Contractor shall not exceed the Total IV-D Contract Cost. The CSEA shall not be liable for any further claims.

*The full contract is on file in the Commissioner's Office.

DJFS – SUBGRANT AGREEMENT

Business Administrator Kathy Campbell presented the following Subgrant agreement for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
SUBGRANT AGREEMENT**

RECITALS

This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3rd Avenue, Gallipolis OH 45631 and Gallia County Sheriff, (hereinafter referred to as "SUBGRANTEE") (DUNS#121986228) and (Unique Entity ID HSW9X93ULWA3) located at 18 Locust St., Gallipolis, Ohio, 45631. SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.

This Subgrant is made pursuant to the following federal award: Adult Protective Service, State grant; and Title XX CFDA 93.667 (original award date 10/1/2024, FAIN# 2501OHSOSR) and the Social Services Block Grant, as administered by the U.S. Department of Health and Human Services and the Fraud Prevention Control state grant and Title IV-E Contract payment. At the time of signing the subgrant the FFY26 Title XX CFDA Federal award had not been signed. CDJFS will place updated Federal Award sign date in file once received. This Subgrant is not for research and development purposes.

*The full agreement is on file in the Commissioner's Office.

DJFS – SERVICE CONTRACT

Business Administrator Kathy Campbell presented the following Service Contract for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO. 2**

This document serves as the second extension of the Purchase of Service Contract between the Gallia County Department of Job and Family Services (GCDJFS) and Sojourners Care Network for Visitation Services. The original contract was effective July 1, 2023, and was set to end on June 30, 2024. Extension #1 was executed for the period July 1, 2024, through June 30, 2025.

I. Extension of Contract

The first extension is to end June 30, 2025. This 2nd extension, effective July 1, 2025 through June 30, 2026 is issued in accordance with the "Extension" section of the 2023 Request for Bid and section "XIII Termination" of the Purchase of Service Vendor Contract.

II. Budget

The total budget for the extended term shall remain unchanged at \$95,041 consistent with the SFY25 budget.

DJFS – SERVICE CONTRACT EXTENSION

Business Administrator Kathy Campbell presented the following Service Contract Extension for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO. 1**

This Contract Extension No. 1 ("Extension") amends and extends the Non-Emergency Medical Transportation (NEMT) Purchase of Service Contract ("Original Contract") between the Gallia County Department of Job and Family Services

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(GCDJFS) and Green Cab, originally dated July 1, 2024, through June 30, 2025. This Extension shall commence on July 1, 2025, and continue on a month-to-month basis thereafter, subject to the terms and conditions set forth herein.

I. Extension of Contract Term

Pursuant to the "Extension" provision in the 2025 Request for Bid and Section "I. Term" of the Purchase of Service Vendor Contract, the term of the Original Contract is hereby extended on a month-to-month basis, commencing July 1, 2025. Either party may terminate this Extension by providing thirty (30) days' prior written notice to the other party. All terms and conditions of the Original Contract shall remain in full force and effect during this Extension period, except as expressly modified herein.

II. Compensation Rates

The compensation rates for services rendered during the Extension period shall remain unchanged from those specified in the Original Contract:

- Flat Rate (0–15 miles, non-handicapped): \$45.00
- Per Mile Rate (15+ miles, non-handicapped): \$2.60 per mile
- Flat Rate (0–15 miles, handicapped): \$45.00
- Per Mile Rate (15+ miles, handicapped): \$3.00 per mile

III. Changes in Service Delivery Process

GCDJFS anticipates implementing a centralized transportation hub during the Extension period, contingent upon the receipt of an Ohio Department of Transportation (ODOT) grant to establish the hub in accordance with the Gallia

County Coordinated Transportation Plan (GCCTP). The centralized hub will require clients to contact a single phone number for ride scheduling, with dispatch and distribution managed centrally.

The implementation of the centralized hub is subject to the procurement and installation of necessary software and equipment. GCDJFS will notify all parties of the official start date and any changes to the ride scheduling process once the hub is operational.

Until the centralized hub is implemented, the current ride scheduling process, as outlined in the Original Contract, shall remain in effect.

IV. Potential Impact of Rural Transit System

GCDJFS is pursuing ODOT grants to establish a Rural Transit System, as described in the GCCTP. Should the Rural Transit System be implemented during the Extension period, it may necessitate a reevaluation and potential termination of existing NEMT contracts to facilitate a rebidding process that incorporates the transit system.

GCDJFS intends for the Rural Transit System to expand service options rather than eliminate existing providers. Any changes to the NEMT contracts will be communicated promptly, and affected parties will be given the opportunity to participate in the rebidding process.

***The full agreement is on file in the Commissioner's Office.**

DJFS – SUBGRANT AGREEMENT

Business Administrator Kathy Campbell presented the following Subgrant Agreement for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PURCHASE OF SERVICES SUBGRANT AGREEMENT AMENDMENT NO. 1

This amendment will amend the contract between the Gallia County Department of Job and Family Services "the grantor" and Sojourners Care Network "subgrantee" and will be effective 7/1/2025-6/30/2026 for the purchase of Youth Elements including Leadership Development, Adult Mentoring, Financial Literacy and Entrepreneurial Skills with TANF funds CFDA number 93.558 (original award date 10/30/2023; FAIN# 2401OHTANF) Temporary Assistance to Needy Families Block Grant.

I. Extension of Contract

The original SFY25 contract is to end June 30, 2025. This statement is to extend the current Sojourners contract as per the section "Renewal Clause" of the 2024 Request for Proposal and section "X. Amendment" of the Subgrant

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Agreement. This extension will be in effect July 1, 2025 through June 30, 2026 unless otherwise cancelled. There will be no change in the contract amount, as it will remain at \$99,783.00.

*The full agreement is on file in the Commissioner's Office.

DJFS – SUBGRANT AGREEMENT

Business Administrator Kathy Campbell presented the following Subgrant Agreement for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICES SUBGRANT AGREEMENT
AMENDMENT NO. 1

This amendment will amend the contract between the Gallia County Department of Job and Family Services "the grantor" and Sojourners Care Network "subgrantee" and will be effective 7/1/2025-6/30/2026 for the purchase of Youth Elements including Leadership Development, Adult Mentoring, Financial Literacy and Entrepreneurial Skills with WIOA funds CFDA number 17.259; (original award date 6/12/2023; FAIN# 2 23A55AY000050).

I. Extension of Contract

The original SFY25 contract is to end June 30, 2025. This statement is to extend the current Sojourners contract as per the section "Renewal Clause" of the 2024 Request for Proposal and section "X. Amendment" of the Subgrant Agreement. This extension will be in effect July 1, 2025 through June 30, 2026 unless otherwise cancelled. There will be no change in the contract amount, as it will remain at \$17,080.00.

*The full agreement is on file in the Commissioner's Office.

DJFS – SUBGRANT AGREEMENT

Business Administrator Kathy Campbell presented the following Subgrant Agreement for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO. 1

This Contract Extension No. 1 ("Extension") amends and extends the Non-Emergency Medical Transportation (NEMT) Purchase of Service Contract ("Original Contract") between the Gallia County Department of Job and Family Services (GCDJFS) and Council On Aging, originally dated July 1, 2024, through June 30, 2025. This Extension shall commence on July 1, 2025, and continue on a month-to-month basis thereafter, subject to the terms and conditions set forth herein.

I. Extension of Contract Term

Pursuant to the "Extension" provision in the 2025 Request for Bid and Section "I. Term" of the Purchase of Service Vendor Contract, the term of the Original Contract is hereby extended on a month-to-month basis, commencing July 1, 2025. Either party may terminate this Extension by providing thirty (30) days' prior written notice to the other party. All terms and conditions of the Original Contract shall remain in full force and effect during this Extension period, except as expressly modified herein.

DJFS – SERVICE CONTRACT EXTENSION

Business Administrator Kathy Campbell presented the following Service Contract Extension for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICE CONTRACT
CONTRACT EXTENSION NO. 1

This Contract Extension No. 1 ("Extension") amends and extends the Non-Emergency Medical Transportation (NEMT) Purchase of Service Contract ("Original Contract") between the Gallia County Department of Job and Family Services (GCDJFS) and Need A Lift, originally dated July 1, 2024, through June 30, 2025. This Extension shall commence on July 1, 2025, and continue on a month-to-month basis thereafter, subject to the terms and conditions set forth herein.

I. Extension of Contract Term

Pursuant to the "Extension" provision in the 2025 Request for Bid and Section "I. Term" of the Purchase of Service Vendor Contract, the term of the Original Contract is hereby extended on a month-to-month basis, commencing July 1, 2025. Either party may terminate this Extension by providing thirty (30) days' prior written notice to the other party. All

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terms and conditions of the Original Contract shall remain in full force and effect during this Extension period, except as expressly modified herein.

II. Compensation Rates

The compensation rates for services rendered during the Extension period shall remain unchanged from those specified in the Original Contract:

- Flat Rate (0–15 miles, non-handicapped): \$45.00
- Per Mile Rate (15+ miles, non-handicapped): \$2.60 per mile
- Flat Rate (0–15 miles, handicapped): \$45.00
- Per Mile Rate (15+ miles, handicapped): \$3.00 per mile

III. Changes in Service Delivery Process

GCDJFS anticipates implementing a centralized transportation hub during the Extension period, contingent upon the receipt of an Ohio Department of Transportation (ODOT) grant to establish the hub in accordance with the Gallia County Coordinated Transportation Plan (GCCTP). The centralized hub will require clients to contact a single phone number for ride scheduling, with dispatch and distribution managed centrally.

The implementation of the centralized hub is subject to the procurement and installation of necessary software and equipment. GCDJFS will notify all parties of the official start date and any changes to the ride scheduling process once the hub is operational.

Until the centralized hub is implemented, the current ride scheduling process, as outlined in the Original Contract, shall remain in effect.

IV. Potential Impact of Rural Transit System

GCDJFS is pursuing ODOT grants to establish a Rural Transit System, as described in the GCCTP. Should the Rural Transit System be implemented during the Extension period, it may necessitate a reevaluation and potential termination of existing NEMT contracts to facilitate a rebidding process that incorporates the transit system.

GCDJFS intends for the Rural Transit System to expand service options rather than eliminate existing providers. Any changes to the NEMT contracts will be communicated promptly, and affected parties will be given the opportunity to participate in the rebidding process.

DJFS – SERVICE CONTRACT EXTENSION

Business Administrator Kathy Campbell presented the following Service Contract Extension for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PURCHASE OF SERVICE CONTRACT CONTRACT EXTENSION NO. 1

This Contract Extension No. 1 ("Extension") amends and extends the Non-Emergency Medical Transportation (NEMT) Purchase of Service Contract ("Original Contract") between the Gallia County Department of Job and Family Services (GCDJFS) and On The Go Transportation, originally dated July 1, 2024, through June 30, 2025. This Extension shall commence on July 1, 2025, and continue on a month-to-month basis thereafter, subject to the terms and conditions set forth herein.

I. Extension of Contract Term

Pursuant to the "Extension" provision in the 2025 Request for Bid and Section "I. Term" of the Purchase of Service Vendor Contract, the term of the Original Contract is hereby extended on a month-to-month basis, commencing July 1, 2025. Either party may terminate this Extension by providing thirty (30) days' prior written notice to the other party. All terms and conditions of the Original Contract shall remain in full force and effect during this Extension period, except as expressly modified herein.

II. Compensation Rates

The compensation rates for services rendered during the Extension period shall remain unchanged from those specified in the Original Contract:

- Flat Rate (0–15 miles, non-handicapped): \$45.00

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- Per Mile Rate (15+ miles, non-handicapped): \$2.60 per mile
- Flat Rate (0–15 miles, handicapped): \$45.00
- Per Mile Rate (15+ miles, handicapped): \$3.00 per mile

III. Changes in Service Delivery Process

GCDJFS anticipates implementing a centralized transportation hub during the Extension period, contingent upon the receipt of an Ohio Department of Transportation (ODOT) grant to establish the hub in accordance with the Gallia County Coordinated Transportation Plan (GCCTP). The centralized hub will require clients to contact a single phone number for ride scheduling, with dispatch and distribution managed centrally.

The implementation of the centralized hub is subject to the procurement and installation of necessary software and equipment. GCDJFS will notify all parties of the official start date and any changes to the ride scheduling process once the hub is operational.

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GCDJFS intends for the Rural Transit System to expand service options rather than eliminate existing providers. Any changes to the NEMT contracts will be communicated promptly, and affected parties will be given the opportunity to participate in the rebidding process.

***10:45 am – Commissioner Henry attended a CRA Meeting in the Auditor's office.**

***11:05 am – Commissioner Henry returned to the Commissioners Meeting.**

EMA – EMERGENCY OPERATIONS PLAN

EMA Director Tim Miller presented the Commissioners with the following Emergency Operations Plan for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

INTRODUCTION TO THE GALLIA COUNTY EMERGENCY OPERATIONS PLAN (EOP)

FOREWORD

The Gallia County Emergency Management Agency was created by resolution of June 25, 1992 under Ohio Revised Code 5915.071. Effective November 29, 1995, Section 5915.071 was transferred to ORC 5502.271.

The county Emergency Operations Plan (EOP) provides Gallia County, Ohio and its political subdivisions the basis for a systematic approach to the solution of problems created by the threat or the occurrence of disasters. It identifies the responsibilities, functions, and working groups; and individual citizens. The County EOP is a requirement of the Ohio Revised Code, Section 5502.271.

Should an event or incident occur whereby local resources become overwhelmed and assistance is required, any chief Elected Official, Chief Law Enforcement Officials, Fire Chiefs or designee can request activation of the EOC. The Gallia County Board of County Commissioners is authorized under the ORC to sign a "Declaration of Emergency" on behalf of the county and protection of its citizens. A Mayor or Township Trustee may also sign a "Declaration of Emergency" on behalf of his/her jurisdiction.

In plain, simple terms, a declaration of emergency is a legally binding statement whereby a jurisdiction is saying they are overwhelmed by circumstances beyond their control and are requesting aid and assistance to restore to pre-event status as possible.

Congress recognized State and Local Emergency Management responsibilities in the Robert T. Safford Disaster Relief and Emergency Assistance Act, as amended. It is the intent of Congress, by this Act, to provide an orderly and continuing means of assistance by the Federal Government to State and local government in carrying out their responsibilities to alleviate the suffering and damage which result from disasters.

The elected official in Gallia County are legally responsible for ensuring that all necessary and appropriate actions are taken to protect lives and property from the consequences or emergencies or disasters.

The purpose of the plan is to save lives and protect property by developing programs and emergency operational capabilities that address mitigation, preparedness, response, and recovery. It is the intent that the Gallia County Emergency Operations Plan be flexible enough for use in all emergencies. This plan is an all-hazards plan. The overall goal is to minimize the impact caused by an emergency in Gallia County.

The development of the EOP was coordinated by the Gallia County Emergency Management Director, in cooperation with representatives from agencies, departments and jurisdictions that have been tasked with emergency responsibilities.

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The first step in the planning process identified each hazard that is a possible threat to the county and its political subdivisions and provided the basis for the basic plan and the functional annexes. The second step assessed the resources of each government entity and the third step was to develop response procedures based solely on the resources.

INTRODUCTION TO THE GALLIA COUNTY EMERGENCY OPERATIONS PLAN (EOP)

Natural emergencies often give some warning time. Technological emergencies generally occur with little or no warning. Therefore, maps showing local industrial facilities that have extremely hazardous substances on site are found in its entirety in Annex O "Hazardous Materials." Information concerning these emergencies is found in this plan to assist with planning and preparing for an incident that may occur in Gallia County.

Civil disasters or disturbances, and other deliberately destructive human actions can result in loss of life, widespread illness and injury, destruction of property, and long-term social and economic disruption. Terrorism or weapons of mass destruction are civil incidents with the potential to lead to civil disaster. Random incidents of violence and civil disturbances such as riots can become catalysts for widespread destruction and upheaval. Racial or social inequality and deep-seated political differences have the potential to create civil unrest.

Participation in the creation, review and maintenance of the plan including exercises as well as any disaster response mechanism must be a communicated and coordinated effort on the part of village and township officials, elected county officials and department heads, all other supporting agencies and its citizens to present an efficient, all-encompassing response and recovery effort.

Annual review with updates to the EOP, periodic exercises and actual emergency occurrences will serve to refine and clarify emergency responsibilities and contribute to the ongoing planning process initiated by the responsible organizations which developed this document.

The Gallia County Emergency Management Agency would like to express special appreciation to those individuals and organizations whose input is instrumental in maintaining the Emergency Operations Plan for the continued protection of the citizens and property of Gallia County.

The original 1992 Plan was overhauled in 2004 in its entirety and released for the calendar year 2005. During 2005, the plan was modified to reflect the requirements of the 2003 EOP Plan and Review Crosswalk and then submitted to OEMA for their examination. In 2019 the plan was reviewed in its entirety and submitted for approval from the Commissioners and submitted to OEMA in 2021 as the latest update. The plan was then updated after review from OEMA in 2024.

6/17/2025

s/ Tim Miller

Gallia County Emergency Management Director

PROMULGATION STATEMENT

Preparedness to cope with the effects of a disaster includes many diverse but interrelated elements, which must be woven into an integrated emergency management system involving all departments of local government and private support agencies, plus the individual citizen.

Disasters generally necessitate a sudden escalation in personnel, material and guidance needs of the county in order to address the emergency situation. Because many lives can be lost in the confusion and disorganization that accompanies the lack of a full planning effort; planning for population protection must be a cooperative effort to prevent or reduce the effects of an event. Failure to develop an integrated disaster preparedness plan encourages salvage type activities instead of an effective coordinated operation.

Effective response to disaster events must involve coordinated efforts to avert or minimize the effects of natural or technological emergencies (including hazardous materials events) and civil or attack-related incidents including terrorism; in order to protect lives and property; and restore the stricken area to its pre-disaster status with a minimum of social and economic disruption.

This plan is a statement of policy regarding emergency management tasks and responsibilities involving all levels of local government including the political subdivisions and any supporting organizations within Gallia County. The plan outlines the roles and responsibilities during an emergency or disaster situation. The Gallia County Emergency Operations Plan (EOP) was developed pursuant to Section 5502, 5919 and Chapter 3750, Ohio Revised Code and the Resolution by Gallia County Commissioners dated June 25, 1992, assigning emergency responsibilities.

s/ Lestie Henry

President the Board of County Commissioners

s/ Q. Jay Stapleton

Vice President, Gallia County Commissioners

s/ Jeremy Kroll

Gallia County Commissioner

EMA – CREDIT CARD

EMA Director Tim Miller met with the Commissioners to request permission to apply for an OVB credit card for his department. Q. Jay Stapleton moved to allow Mr. Miller to apply with a spending limit of \$2500.00 and him as the authorized user, Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

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TOTAL PROSOURCE – COUNTY PRINTERS

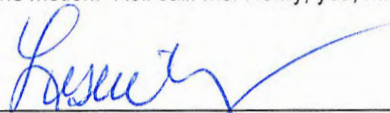
Christian Hanna and Tom Messmer from Total Prosource met with the Commissioners to discuss the possibility of a cost savings of using their company to provide and service all County printers. No action taken.

911 – DIRECTOR PAY

President Henry entertained a motion for 911 Director Sherry Daines to be paid 100% from 911 due to no longer serving as EMA Director as of 5/8/2025. Pay should be retroactive to the previous aforementioned date. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner