

MAY 1, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the April 24, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/27	3	1	0	0	15	0	0	0	0	17	0	0	0	11

WESBANCO – MEMORANDUM OF UNDERSTANDING

County Administrator Brian Rutherford submitted a Memorandum of Agreement for Deposit of Public Ohio Funds from WesBanco to be signed by the Commission. The agreement is valid January 1, 2024 to December 31, 2028. Q. Jay Stapleton moved for all the Commission to sign as requested. Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

DLZ – CHANGE ORDER

County Administrator Brian Rutherford submitted a final Reconciliation Change Order for the Gallia County Jail Project to be signed by the Commissioners. President Henry entertained a motion for all Commissioners to sign the Change Order as submitted. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

COMMISSIONERS – EXECUTIVE SESSION

At 9:23 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 9:49 a.m.; No action taken.

EMPLOYEE – MAINTENANCE – RETIREMENT

County Administrator Brian Rutherford requests the Commissioners acceptance of the resignation/retirement of Scott Elkins effective May 30, 2025. The President entertained a motion to accept the resignation as recommended by Mr. Rutherford. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

*Discussion from Commissioners Stapleton was the Scott was a wonderful asset to the County and he hated to see him go. Commissioner Kroll added that he was thankful for Mr. Elkins and his years of service and that he would be missed. Ms. Henry agreed with both Commissioners.

EMPLOYEE HIRE – D&K – MARY BALL

County Administrator recommended to hire Mary Ball as a part-time employee for D&K effective May 1, 2025, with a one-year probationary period and a pay rate of \$15.00 per hour. The president entertained the motion to hire Ms. Ball part-time as recommended by Mr. Rutherford. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

INDEPENDENT FEE ESTIMATE PROPOSAL – 2025 AIRPORT PROJECTS

GMCAA Grants Administrator presented the Commission with the Independent Fee Estimate proposal from CMT Engineering noting the FAA requires review and analysis of Delta Airport Consultants Professional Services Agreements for Task Order 1 proposal for Expand Apron (Terminal) Project and Task Order 2 for Rehab Apron (Terminal) Project.

CMT Engineering proposes to perform the Independent Fee Estimate Analysis as follows:

- Expand Apron - \$2,500
- Rehab Apron - \$2,500
- Total = \$5,000

Ms. Sprague noted the county would need to pay these engineering fees from the Airport Authority fund, however the county will be reimbursed 95% of these costs with the first grant draw from the 2025 FAA NPE AIP & BIL AIG grants after grant agreements are obtained from the FAA later in 2025.

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President Henry entertained a motion that the Commission approve and sign the 2 Agreements for Professional Services from CMT Engineering in the total amount of \$5,000. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. IFE Analysis agreements with CMT Engineering are on file in the County's Airport files.

CHANGE ORDER #3 – JFS WORKFORCE CENTER BUILDING B HVAC ONLY PROJECT

Grants Administrator Karen Sprague presented the Commission with Change Order No. 3 paperwork for the JFS Workforce Center Building B HVAC Only Project with Limbach Company LLC. The change order is being requested as follows:

- Change order requests time extension due to additional work being required by Trane. This Change Order grants a 30-day contract extension from 4/30/2025 to 5/30/2025.

Ms. Sprague advised receipt of phone call from Steve Haley, with Limbach on 4/24/2025 advising he would be at the job site on 4/25/2025 to determine exactly what is left to complete on the project and whether Trane's claim that additional work is needed is correct. Mr. Haley advised regardless Limbach would complete the project by 5/30/2025.

Therefore, Ms. Sprague recommends a 30-day time extension from 4/30/2025 to 5/30/2025 for project completion. Ms. Sprague noted Limbach, JFS & RVC have all signed change order form #3. Ms. Henry entertained a motion to approve the change order form as requested. Q. Jay Stapleton made and Jeremy Kroll seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Form was signed by Leslie R. Henry, as President of the Commission.

GRANT ADMINISTRATOR

Grant Administrator Karen Sprague requested from the Commissioners permission to submit the pre application for the Clay Township Eblin Hollow Road Slip Repair project. Jeremy Kroll moved to allow Ms. Sprague to submit the application as requested. Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

EXECUTIVE SESSION – DJFS

At 10:08 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn to discuss the employment, compensation of a public employee and complaint against a public employee. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:24 a.m.; no action taken.

GMCAA SUPPORT

Lora Rawson, Executive Director from Community Action met with the Commissioners to request their signatures on three letters of support that she will forwarding on to Representative Taylor, Senator Husted and Senator Moreno in Washington DC. President Henry entertained a motion for the Commission to sign the three letters of support as requested. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

OLDER AMERICANS MONTH – PROCLAMATION

Area Agency on Aging District 7, Director of Community Outreach and Training Jenni Lewis submitted the following proclamation for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion to approve. Roll calls: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Also, in attendance were: AAA7 Megan Remy; Marlene Stout and Regina Bing from the Gallia County Senior Center.

Whereas, May is Older Americans Month, a time for us to recognize and honor older adults in Gallia County and reaffirm our commitment to serving them; and

Whereas, the 2025 theme for Older Americans Month, "Flip the Script on Aging," focuses on transforming how society perceives, talks about, and approaches aging; and

Whereas, older adults in Gallia County enrich our communities with their strength, wisdom and diverse life experiences; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently with the resources and support needed to stay involved in their communities.

Now, therefore, we, the Gallia County Commissioners, do hereby proclaim May 2025 to be Older Americans Month.

We call upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection and support for older adults.

Dated this 1st day of May, 2025

/s/ Leslie Henry, President

/s/ Q. Jay Stapleton, Vice President

/s/ Jeremy Kroll, Commissioner

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NATIONAL DAY OF PRAYER PROCLAMATION

The President entertained the motion to approve the following proclamation. Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll calls: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**NATIONAL DAY OF PRAYER
RESOLUTION**

WHEREAS, we are one nation under God; and

WHEREAS, nationally the first Thursday in May, is recognized as the National Day of Prayer; and

WHEREAS, the 2025 National Day of Prayer prays: "Now may the God of hope fill you with all joy and peace in believing, so that you will abound in hope by the power of the Holy Spirit." Romans 15:13

THEREFORE, BE IT RESOLVED, that we, the Board of Commissioners of Gallia County, do hereby recognize the **National Day of Prayer**, Thursday, May 1, 2025, for all citizens in Gallia County; and

BE IT FURTHER RESOLVED, that we urge all Gallia County citizens to pray for our nation and community; and

BE IT FURTHER RESOLVED, that we invite all Gallia County citizens to pray together for the health and well-being of your fellow citizens.

This resolution shall take effect upon its signing this 1st day of May, 2025.

s/ Leslie Henry, President
s/ Q. Jay Stapleton, Vice President
s/ Jeremy Kroll, Commissioner

*12 pm – The Commissioners attended the National Day of Prayer on the Courthouse steps

COMMISSIONERS – EXECUTIVE SESSION

At 2:12 p.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 2:47 p.m.; No action taken.

COMMISSIONERS – EXECUTIVE SESSION

At 2:48 p.m. the president entertained a motion to enter into executive session with concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 3:18 p.m.; No action taken.

EMPLOYEE HIRE – MAINTENANCE – WAGGONER

County Administrator Brian Rutherford recommended to hire Amber Waggoner as a full-time employee for Maintenance effective May 7, 2025, with a one-year probationary period and a pay rate of \$15.00 per hour. Employment will be pending successful completion of background check and drug test. The president entertained the motion to hire Ms. Waggoner full-time as recommended by Mr. Rutherford. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

EMPLOYEE HIRE – MAINTENANCE – HAMILTON

County Administrator Brian Rutherford recommended to hire Jason Hamilton as a full-time employee for Maintenance effective May 5, 2025, with a one-year probationary period and a pay rate of \$15.00 per hour. Employment will be pending successful completion of background check and drug test. The president entertained the motion to hire Mr. Hamilton full-time as recommended by Mr. Rutherford. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

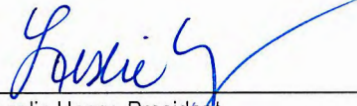
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EMPLOYEE HIRE – MAINTENANCE – ARTHUR

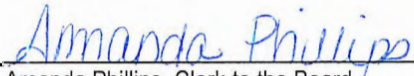
County Administrator Brian Rutherford recommended to hire Walter Arthur as a full-time employee for Maintenance effective May 19, 2025, with a one-year probationary period and a pay rate of \$15.00 per hour. Employment will be pending successful completion of background check and drug test. The president entertained the motion to hire Mr. Arthur full-time as recommended by Mr. Rutherford. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.



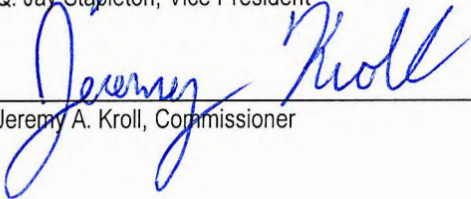
Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner