

NOVEMBER 14, 2024

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the November 7, 2024 minutes. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
IT	John Grubb	11/22/2024	Columbus, Ohio	OCATS

The President entertained a motion to approve travel requests as submitted. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
11/10	17	1	0	0	18	0	0	0	19	28	0	1	0	7

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

COMMISSIONERS – EXECUTIVE SESSION

At 9:26 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 10:13 a.m.; No action taken.

DJFS – AGREEMENT

Kathy Campbell, DJFS met with the Commissioners on behalf of DJFS Director Dana Glassburn, to request permission from them for Mr. Glassburn to sign an agreement with Prestige Ridge. This agreement would be for Prestige to train Children Services employees on how to train Foster Parents on performing treatments. David K. Smith moved to allow Mr. Glassburn to sign the agreement as requested. Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

RESOLUTION – MIDDLETON ESTATES

Special Projects Manager Tom White presented the following Resolution for approval: Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

WHEREAS, The Board of Gallia County Commissioners has prior resolved that, pursuant to O.R.C. Section 307.09, the interests of the County require that it sell the attached described real property, which is not needed for public use by public auction.

WHEREAS, the Board of County Commissioners of Gallia County, Ohio, is record title owner of the described real property attached hereto and marked Exhibit "A" pursuant to deed of record in Book 704, Page 555, Official Records of Gallia County, Ohio.

WHEREAS, Gallia County has offered the attached described real property, pursuant to O.R.C. Sections 307.09 and 307.10, for sale at public auction on November 9, 2024, said sale being conducted by Beth Rose Auction Co., L.L.C./LOSS REALTY GROUP.

WHEREAS, said attached described property was sold with the successful purchaser, Southern Hope Recovery Center LLC, winning said auction with a bid of \$425,000.00.

WHEREAS, The Board of Gallia County Commissioners has accepted said bid, and approved and confirmed sale, and further approves and authorizes the execution and conveyance of said attached described property by a Limited Warranty Deed to the successful purchaser, Southern Hope Recovery Center LLC.

NOVEMBER 14, 2024

NOW THEREFORE WE, THE BOARD OF COMMISSIONERS OF GALLIA COUNTY, OHIO, DO HEREBY AGREE TO THIS RESOLUTION BY SIGNING BELOW, on this 14th day of November, 2024.

s/R. Jay Stapleton

s/Leslie Henry

s/David K. Smith

JAIL – WATER ISSUES

President Stapleton entertained a motion that would allow Special Projects Manager Tom White to consult with Bricker and Graydon Attorney Doug Shevelow on drafting a letter to send to Granger outlining the water problems at the Jail. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

MAINTENANCE EMPLOYEE

Scott Elkins, Maintenance employee met with the Commissioners to discuss his potential retirement from the County. No action taken.

**FAA AIP GRANT 2024 DRAW #2 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA AIP grant 2024 draw #2 forms requesting \$2,305.59 from the County's FAA grant for the 90% share of the following invoices:

- Delta Airport Consultants Inv # 23046 CA-2 - \$753.50
- Hoon Inc. CPR #1 23046 - \$1,808.27
- Total = \$2,561.77
- 90% FAA AIP grant = \$2,305.59
- 5% ARC S-P-21-1AY-1 Grant = \$128.10
- 5% 2025 ODOT Grant = \$128.08
- Total Local Match = \$256.18

Mr. Stapleton entertained a motion to approve and sign the grant draw #2 forms for payment of engineering & construction invoices as presented. David K. Smith moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**FAA BIL GRANT 2024 DRAW #2 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #2 forms requesting \$126,350.02 from the County's FAA grant for the 65/95% share of the following invoices:

- Delta Airport Consultants Inv # 23047 CA-2 - \$54,627.85
- Delta Airport Consultants Inv # 23048 CA-2 - \$17,268.50
- Hoon CPR 1 23047 - \$44,279.20
- Hoon CPR 1 23048 - \$88,439.86
- Total = \$204,615.41
- 65/95% FAA grant = \$126,350.02
- Co. ED Funds Match = \$18,369.52
- Co. Gen Funds Match = \$13,402.48
- S-P-21-1AY-1 ARC Grant Match = \$18,669.88
- ARPA Grant Fund #384 Match = \$27,823.51
- Total Local Match = \$78,265.39

Mr. Stapleton entertained a motion to approve and sign the grant draw #2 forms for payment of engineering & administration invoices as presented.

Leslie Henry moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

RESOLUTION – INDEPENDENT CONTRACTOR AGREEMENT SIGNING

Grants Administrator Karen Sprague presented the Commission with an Independent Contractor Agreement with Great Lakes Community Action Partnership for completion of the Environmental Review Assessment for the Gallipolis Township Burkhart Lane Culvert & Slip Repair Project in the amount of \$8,400.00.

NOVEMBER 14, 2024

The agreement includes the following:

- Term of Contract: 12/1/2024 thru 5/1/2025
- Project Name: Burkhart Lane Slip-Culvert Repair
- Scope of Services: Contractor will complete a CDBG-Critical Infrastructure Environmental Assessment for Client that includes the following: 1) Data Collection and Mapping. 2) Coordination with State and Federal Agencies; 3) Preparation of public notices. 4) Final Environmental Report, including Release of Funds from the Ohio Department of Development (ODOD). Does not include revisions based on alternatives not evaluated as part of the original Preliminary Engineering Report (PER).
- Client will be responsible for additional studies (i.e., wetland delineation, archaeological studies, etc.) that may be requested by State or Federal agencies.
- Client is responsible for the cost of public notice publications.
- Compensation: The Client will be billed for services listed above not to exceed Eight Thousand Four Hundred Dollars (\$8,400.00). Contractor will invoice based upon completion of the following two deliverables:
 - Deliverable #1- Data collection, mapping, coordination with State and Federal agencies. (Completed after receipt of PER/project description, cost estimate and an outline of the project elements on USGS or location map) \$4,200
 - Deliverable#2- Final Environmental Report, Public Notices, Request for Release of Funds, and receipt of Release of Funds from ODOD. (Completed after receipt of all State and Federal agency comment letters and any additional studies requested by the agencies) \$4,200
 - Total \$8,400
- Client is responsible for payment regardless of whether the project funding is awarded by ODOD. Invoices will be submitted by the 10th of the month and will be due within 30 days.
- Prior to executing a Contract, or beginning work on the environmental assessment, the following information must be provided by the Client: 1) a copy of the Preliminary Engineering Report (PER). If the PER is not available, a detailed project description must be provided. The final PER must be provided before completion of the environmental assessment. 2) a USGS topo map or project map depicting all project elements being proposed. 3) detailed cost estimate prepared by the project engineer.

Ms. Sprague recommends the agreement be signed today so the environmental review can begin immediately and the project can begin as soon as possible after ER completion. Ms. Sprague also noted payment for this agreement will be made from the 2024 CDBG Critical Infrastructure Grant and the county signed the ODOD grant agreement last week. Mr. Stapleton entertained a motion to sign the Independent Contractor Agreement as presented. Leslie Henry moved to award the professional services contract as recommended and David K. Smith seconded the motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

RESOLUTION – AMENDMENT #1 - PROFESSIONAL SERVICES CONTRACT - GMCAA

County Administrator Brian Rutherford requested Commission approval of Amendment #1 to the Professional Services Contract with GMCAA for Grant Administration for the new 2024 CDBG Critical Infrastructure Grant (B-X-24-1AY-1) as follows:

- Original Agreement amount: \$111,675.30
- Net change for prior amendments: \$0.00
- This amendment amount: \$21,600.00
- Adjusted agreement amount: \$133,275.30
- Change in time for service: completion of B-X-24-1AY-1 Grant is 10/31/2026
- Reason noted in amendment request: Addition of 2024 Community Development Block Grant, Critical Infrastructure Grant Program (CI): Burkhart Lane Slip & Culvert Repair Project. Addition of CDBG Administration Funds in the amount of \$21,600. The 2024 CDBG CI Grant B-X-24-1AY-1 term is 9/1/2024 thru 10/31/2026.

Mr. Stapleton entertained a motion to approve the Amendment #1 to the Professional Services Contract as presented. David K. Smith made and Leslie Henry seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

The amendment form was signed by Jay Stapleton, as President of the Commission, and is on file in the County's CDBG Grant files.

USDA 911 EQUIPMENT UPGRADE PAYMENT RESOLUTION # 2 - FINAL

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 2 - Final for the USDA 911 Equipment Upgrade Project for the following items:

NOVEMBER 14, 2024

- Bond Counsel = \$3,825.00
- Radio Equipment Contract = \$57,379.05
- CAD Equipment Contract = \$103,841.50
- Credit Livescan Change Order 2 = (\$5,400.00)
- GIS Service = \$30,771.00
- Credit Memo CX 02118802 = (\$10,870.00)
- Total = \$179,546.55

Invoices paid to date as follows:

- Dinsmore – Bond Counsel Invoice 10/26/2023 = \$3,790.00 paid by Gallia County from USDA Loan Funds
- Dinsmore – Bond Counsel Invoice 10/26/2023 = \$35.00 paid by Gallia County 911 Matching Funds
- Motorola Solutions invoice 1187122102 = \$38,252.70 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187125376 = \$19,126.35 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187133995 = \$53,841.50 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187133995 = \$44,600.00 paid by Gallia County from USDA Grant Funds
- Motorola Solutions invoice 8230485954 = \$5,400.00 paid by Gallia County from USDA Grant Funds
- Motorola Solutions invoice 8230485954 = \$14,501.00 paid by Gallia County 911 Matching Funds

David K. Smith moved and Leslie Henry seconded a motion to approve payment resolution # 2 as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #2 form (Final) for the USDA 911 Equipment Upgrade Project for the following items:

- Dinsmore – Bond Counsel Invoice 10/26/2023 = \$3,790.00 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187122102 = \$38,252.70 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187125376 = \$19,126.35 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187133995 = \$53,841.50 paid by Gallia County from USDA Loan Funds
- Motorola Solutions invoice 1187133995 = \$44,600.00 paid by Gallia County from USDA Grant Funds
- Motorola Solutions invoice 8230485954 = \$5,400.00 paid by Gallia County from USDA Grant Funds
- Total USDA Disbursement Request = \$165,010.55
 - USDA Loan = \$115,010.55
 - USDA Grant = \$50,000.00
- Gallia County 911 Matching Funds = \$14,536.00

David K. Smith moved and Leslie Henry seconded a motion to approve and sign the USDA Disbursement #2 Final as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

BOARD OF ELECTIONS – 2025 BUDGET

Jerrold Roberts and Eric Whitt from BOE met with the Commissioner to discuss their 2025 budget. No action taken.

911 & EMA – 2025 BUDGET

911 Director Sherry Daines met with the Commissioner to discuss the 911 & EMA 2025 budget. No action taken.

RFQ'S – CONLEY BUILDING

At 12:00 p.m. President Stapleton opened the following Requests for Qualifications for the Engineer Architect: Conley Building

Company
Breech Engineering

The RFQ's were turned over to the County's Special Project Manager Tom White for review and recommendation

ECONOMIC DEVELOPMENT – PORT AUTHORITY

Cole Massie, Economic Development Director, met with the Commissioners to discuss Port Authority. President Stapleton entertained a motion to allow Mr. Massie to pursue the development of a Port Authority. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.


HVAC MAINTENANCE

County Administrator Brian Rutherford recommended to the Commission, entering into contract with Limbach's maintenance and service proposal for the Courthouse HVAC in the amount of \$21,764.00 a year. David K. Smith moved to enter into the contract as recommended by Mr. Rutherford. Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

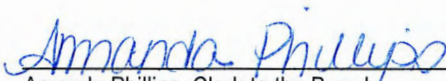
NOVEMBER 14, 2024

ADJOURN

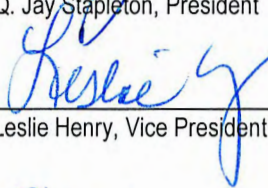
At 12:20 p.m. the President entertained a motion for adjournment. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.



Q. Jay Stapleton, President



Amanda Phillips, Clerk to the Board



Leslie Henry, Vice President



David K. Smith, Commissioner