

**JUNE 13, 2024**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the June 6, 2024 minutes. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

| TRAVEL REQUESTS |            |         |               |             |
|-----------------|------------|---------|---------------|-------------|
| DEPARTMENT      | NAME       | DATE    | TO            | RE:         |
| EMA             | TIM MILLER | 6/25/24 | PORTSMOUTH OH | EMA MEETING |
|                 |            |         |               |             |

The President entertained a motion to approve travel requests as submitted. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

| 2024 Canine Shelter Weekly Report |         |         |           |            |               |     |                                  |                      |           |                      |                      |                       |  |                 |
|-----------------------------------|---------|---------|-----------|------------|---------------|-----|----------------------------------|----------------------|-----------|----------------------|----------------------|-----------------------|--|-----------------|
| Week Ending                       | Came in | Adopted | Reclaimed | Euthanized | Out to Rescue | MIA | Died (Natural or unknown Causes) | Destroyed (in field) | Total Out | Remaining at shelter | Out to County Foster | In from County Foster | Died in Foster (Natural or Unknown Causes) | Total in Foster |
| 6/9                               | 2       | 0       | 0         | 0          | 9             | 0   | 0                                | 0                    | 9         | 28                   | 0                    | 0                     | 0  | 19              |

**JUVENILE COURT – CREATE NEW FUND**

The Juvenile/Probate Court presented the Commission with the Ohio Supreme Court grant award and acceptance form for the 2024 Technology grant. The President entertained a motion to approve and accept the grant agreements, and to request the County Auditor's Office to create a new fund for this grant titled Supreme Court Grant, give that grant fund number 416, and to appropriate the \$26,920.00 grant into line items as follows:

Expense line items needed are as follows:

Appropriate \$26,920.00 416.0416.531100 Supreme Court Other Expenses

Also create one revenue line item for grant funds pay-ins as follows:

Create 416.3000.400100 \$26,920.00 Supreme Court Grant

David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**MAPLEWOOD DRIVE**

Connie Holcomb, Johnny Caldwell and Lori Click, all Maplewood Drive residents met with the Commissioners to express their concerns for the condition of their road. Ms. Holcomb states that Maplewood is a private drive and J&H Co. should have never been on the road. She also claims that after tearing up the road, J&H then moved forward with getting easements (which was recorded). The Commission stated they will send that easement and bring this subject before the Assistant Prosecuting Attorney before they can make a decision. No action taken.

**SHERIFF**

Chief Deputy Troy Johnson and Sheriff Matt Champlin met with the Commissioners to discuss the tentative \$225,000.00 award to the Gallia County Commissioners from the State of Ohio. Mr. Johnson and Sheriff Champlin discussed moving forward with an architect for renovating the Conley Building. Commissioner Smith advised to prioritize with the money they have been awarded and go from there. No action taken.

**CHANGE ORDER #1 – JFS WORKFORCE CENTER BUILDING B EXTERIOR ONLY PROJECT**

Grants Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the JFS Workforce Center Building B Exterior Only Project with Ohio Valley Plastering, inc. The change order is being requested as follows:

- Remove and dispose of existing gutters/downspouts on JFS Workforce Building B and replace with new aluminum 6-inch gutters and new downspouts
- All work will include a 1-year warranty
- Total change order increase = \$18,500

Contract amount adjustments as follows:

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- Original contract price = \$105,000.00
- Change order #1 = \$18,500.00
- New contract total = \$123,500.00
- It was noted, RVC Architect Jon Stevison sent the following by email recommending the change order: "OVP called me about a week ago, and said the existing gutters were in worse shape than originally thought. I went out and looked at them later part of last week. There are places the gutters are rusted so bad that the caulking and sealing of joints that was to be completed in the project, just will not help to the extent needed to protect the new EIFS system from becoming discolored with rust etc, in a short period of time. I requested OVP provide pricing to replace the gutters and downspouts, so I could review it and then discuss with all of you. I have since reviewed the pricing, which is a fair price for replacement, and would be a great investment to the building, if funding allows. Pricing is acceptable to me and replacing with aluminum gutters and downspouts the rusting issue will not be an issue in the future."
- No change in contract time

Ms. Sprague advised JFS has notified they have funds available for this change order in Fund #400 and they too recommend the Commission approve the change order as submitted. Mr. Rutherford noted OVP, JFS & RVC have all signed change order form #1. Mr. Stapleton entertained a motion to approve the change order form as requested. David K. Smith made and Leslie Henry seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Form was signed by Q. Jay Stapleton, as President of the Commission.

#### RESOLUTION – 2021 ARC ADP (S-P-21-1AY-1) GRANT AMENDMENT #1

GMCAA Grants Administrator Karen Sprague presented the Commission with 2021 ARC ADP (S-P-21-1AY-1) Amended Scope Of Work And Budget form #1 from the Ohio Department of Development, Governor's Office of Appalachia for approval and signing. The 2021 ARC ADP (S-P-21-1AY-1) Grant Amendment #1 grants a 23-month extension for grant completion as follows:

- Work Completion: extends from 5/31/2024 to 4/30/2026
- Draw Deadline: extends from 6/30/2024 to 5/31/2026
- Grant Completion: extends from 7/31/2024 to 6/30/2026

Mr. Stapleton entertained a motion to approve & sign the 2021 ARC ADP (S-P-21-1AY-1) Grant Amendment #1 form as presented. David K. Smith made and Leslie Henry seconded the motion to approve the 2021 ARC ADP (S-P-21-1AY-1) Grant Amendment #1 as presented. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

#### FY ' 2024 FAA BIL ATP GRANT FINAL APPLICATION RESOLUTION

Grants Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2024 FAA BIL ATP Final Grant application for approval. This project will reconstruct the Airport Terminal Building. The bid obtained 5/30/2024 from Hoon, Inc. to perform the project totaled \$2,125,914.92.

The application reflects \$2,865,914.92 total project cost broken down as follows:

- \$2,125,914.92 Construction = \$1,312,752.46 Federal + \$813,162.46 local
- \$725,000 Delta (bidding, construction, construction phase services) = \$447,687.50 Federal + \$277,312.50 local
- \$15,000 Administration = \$9,262.50 Federal + \$5,737.50 local
- \$2,865,914.92 TOTAL = \$1,769,702.46 Federal + \$1,096,212.46 local

The application reflects a 65% of 95% federal grant, with balance as local match. The matching funds are from the County's Airport & General Fund.

President Stapleton entertained a motion to approve the FY 2024 FAA BIL ATP final grant application along with FAA Form 5100-132 Project Plans and Specifications Certification, FAA Form 5100-135 Certification and Disclosure Regarding Potential Conflicts of Interest Certification, FAA Form 5100-134 Selection of Consultants Certification and FAA Form 5100-130 Drug-Free Workplace Certification as presented. Leslie Henry made and David K. Smith seconded a motion to approve the application as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Mr. Stapleton, Pres, signed all signature blocks for the grant.

#### FY ' 2024 FAA NPE GRANT FINAL APPLICATION RESOLUTION

Grants Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2024 FAA NPE Final Grant application for approval. This project will replace the Airport Rotating Beacon. The bid obtained 5/30/2024 from Hoon, Inc. to perform the project totaled \$104,600.

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The application reflects \$140,600 total project cost broken down as follows:

- \$104,600 Construction = \$94,140 Federal + \$5,230 State + \$5,230 local
- \$32,000 Delta Bidding through Construction Administration = \$28,800 Federal & \$1,600 State + \$1,600 local
- \$4,000 Administration = \$3,600 Federal + \$200 State + \$200 local
- \$140,600 TOTAL = \$126,540 Federal + \$7,030 State + \$7,030 local

The application reflects a 90% federal grant, 5% state grant with a 5% local match. The matching funds are from the County's Airport & General Fund.

President Stapleton entertained a motion to approve the FY 2024 FAA NPE final grant application along with FAA Form 5100-132 Project Plans and Specifications Certification, FAA Form 5100-135 Certification and Disclosure Regarding Potential Conflicts of Interest Certification, FAA Form 5100-134 Selection of Consultants Certification and FAA Form 5100-130 Drug-Free Workplace Certification as presented. David K. Smith made and Leslie Henry seconded a motion to approve the application and FAA Forms as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Mr. Stapleton, Pres, signed all signature blocks for the grant.

#### DJFS

Kathy Campbell, DJFS, met with the Commissioners to request permission to sign the Transunion Contract on behalf of the County. President Stapleton entertained a motion that would allow Ms. Campbell to sign the Contract. David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

#### COMMISSIONERS – EXECUTIVE SESSION

At 10:23 a.m. the president entertained a motion to enter into executive session concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 10:34 a.m.; No action taken.

#### BRENTWOOD BUILDERS

Chad Coe with Brentwood Builders met with the Commissioners to introduce the Brentwood Builders Co. which is a design-build Construction Company. Mr. Coe claims that Brentwood Builders in conjunction with Sourcewell and BlueScope Co. can provide a process to get quality facilities without having to go through the extensive bid process. No action taken.

#### CDBG - 2024 CHIP APPLICATION – 2ND PUBLIC HEARING AUTHORIZING LEGISLATION

The Commissioners met at 11:00 am on June 13, 2024 for the purpose of conducting the second public hearing for the Vinton & Gallia County's 2024 CHIP grant application. The public hearing was called to order by President Jay Stapleton. Roll call: Mr. Stapleton, present; Ms. Henry, present; Mr. Smith, present.

Grants Administrator Karen Sprague met with the commission to conduct the second public hearing and to request the Commission's approval of the 2024 CDBG Community Housing Impact and Preservation Program (CHIP) grant application. It was explained to those in attendance that Gallia County is in partnership with Vinton County for this application and the counties are requesting grant funding in the amount of \$800,000 that will be used for repair/rehab housing activities in all of Gallia & Vinton County's. Both counties have agreed in a partnership agreement that Vinton County will serve as the applicant/grantee. The 2024 Housing Advisory Committee for Gallia and Vinton Counties recommended the activities listed below for the 2024 CHIP grant application. Gallia & Vinton Counties will provide their uncommitted housing program income funds as local match to the grant. The CHIP grant application breakdown is as follows (noting the grant estimate reflects 9 total housing units and \$352,000 per county):

· \$240,000 owner home repair – estimated 12 homes total (estimated 6 Gallia County & 6 Vinton County)

· \$464,000 owner rehabilitation – estimated 6 homes (estimated 3 Gallia County & 3 Vinton County)

· \$96,000 administration

o \$96,000 to Vinton County Development Department

· Leveraged Funds = \$130,229.96

i) \$2,000 Fair Housing – Gallia County FY 23 CD Allocation grant

ii) \$3,000 Fair Housing – Vinton County ED-RLF Program Income funds

iii) \$14.43 Gallia County CDBG Housing Program Income funds to be used in conjunction with the CDBG Owner Home Repair Activity

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iv) \$75,666.83 Gallia County HOME Housing Program Income funds to be used in conjunction with the HOME Owner Rehabilitation activity

v) \$386.70 Vinton County CDBG Housing Program Income funds to be used in conjunction with the CDBG Owner Home Repair Activity

vi) \$49162 Vinton County HOME Housing Program Income funds to be used in conjunction with the HOME Owner Rehabilitation activity

President Stapleton entertained a motion that the FY 2024 CHIP grant application, the Authorizing Legislation for Gallia County and the commitment letters for the CDBG Fair Housing funds and the Housing Program Income funds be approved and signed as presented. Leslie Henry made and David K. Smith seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

I, Amanda Phillips, Clerk of the Board of Gallia County Commissioners, do hereby certify that the foregoing minutes are a true and accurate copy of the actual proceedings for the public hearing.

*s/R. Jay Stapleton, President*

*s/Amanda Phillips, Clerk of the Board*

*s/Leslie Henry, Vice President*

*s/David K. Smith, Commissioner*

**JAIL PROJECT – PAYMENT RESOLUTION #30**

Manager, Special Projects Tom White presented the Commission with Payment Resolution #32 for the Gallia County Jail Project to Granger Construction Company in the amount of \$218,379.68. DLZ Principal Architect, Greg Galieti recommends approval of the above invoice and pay application. The President entertained a motion to approve and pay invoices from pay resolution #32. David K. Smith moved and Q. Jay Stapleton seconded the motion to approve payment resolution #32 as submitted. Upon Roll Call: Mr. Stapleton, yea; Ms. Henry, nay; Mr. Smith, yea. Discussion by Ms. Henry was that she would have like to have final numbers to assure there is enough retainage left to cover the remaining work left to be done.

**EMPLOYEE - VACATION TIME**

Amanda Phillips, Clerk to the Board, recommended approving paying out Sewer Department's employee, Tommy Dillon for vacation time that he has not taken due to the hardship it would cause for the Sewer Dept. Mr. Dillon will lose it all in June if not taken. President Stapleton entertained a motion to approve paying out vacation time to Mr. Dillon for 204.35 hours that he has not been able to use without creating a hardship for the department. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**EMPLOYEE - VACATION TIME**

Amanda Phillips, Clerk to the Board, recommended approving paying out Dog Warden, Alonna Grimm for vacation time that she has not taken due to the hardship it would cause for her department. Ms. Grimm will lose it all in June if not taken. President Stapleton entertained a motion to approve paying out vacation time to Ms. Grimm for 234.03 hours that she has not been able to use without creating a hardship for the department. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**EMPLOYEE - VACATION TIME**

Amanda Phillips, Clerk to the Board, recommended approving paying out County Administrator Brian Rutherford for vacation time that he has not taken due to the hardship it would cause for his department. Mr. Rutherford will lose it all in June if not taken. President Stapleton entertained a motion to approve paying out vacation time to Mr. Rutherford for 191 hours that he has not been able to use without creating a hardship for the department. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

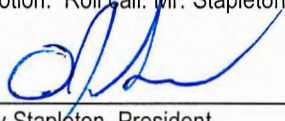
**EMPLOYEE - VACATION TIME**

Amanda Phillips, Clerk to the Board, recommended approving paying out Airport Manager Kaleb Arms for vacation time that he has not taken due to the hardship it would cause for his department. Mr. Arms will lose it all in June if not taken. President Stapleton entertained a motion to approve paying out vacation time to Mr. Arms for 78.03. hours that he has not been able to use without creating a hardship for the department. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

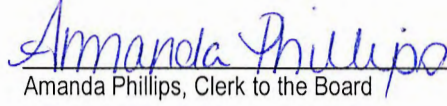
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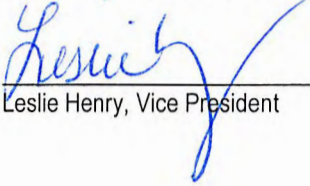
At 12:00 p.m. the President entertained a motion for adjournment. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.



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Q. Jay Stapleton, President



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Amanda Phillips, Clerk to the Board



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Leslie Henry, Vice President

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David K. Smith, Commissioner