

**MAY 30, 2024**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, absent.

The President entertained a motion for approval of the May 23, 2024 minutes. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
5/26	15	2	0	1	3	0	0	0	6	49	0	0	0	19

**BOARD OF ELECTIONS – FINANCIAL NEED**

Eric Whitt, Board of Elections had previously met with the Commissioners to present the need for additional funding for the General Election Cycle part time employees in the amount of \$20,000.00 and also for poll workers and rovers in the amount of \$14,000.00. President Stapleton entertained a motion for a supplemental appropriation to made to the BOE in the amount of \$34,000.00. Leslie Henry made and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

**JUDGES – APPOINTMENT OF ATTORNEY HOURLY RATE**

Judges Thomas Moulton, Margaret Evans and Eric Mulford submitted a request regarding Appointment of Attorney Hourly Rate. This request would establish a rate of \$75.00 per hour for a court appointed attorney. This rate would be for any attorney practicing in the Gallia County Court of Common Pleas, General Division, Gallia County Court of Common Pleas Probate, Juvenile Divisions and the Gallipolis Municipal Court. President Stapleton entertained a motion to establish the rate of \$75.00 per hour as requested by the Judges. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

**CHANGE ORDER #1 – CROWN CITY SEWER SYSTEM IMPROVEMENTS PROJECT**

Grants Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the Crown City Sewer System Improvements Project with P&E Pumps & Services, LLC. The change order is being requested as follows:

- Remove and replace the sand in the drying beds
- Remove and install new winch for the USF Fabrication 1000 lb 304 SS adjustable hoist
- 1 extra pump for Gallia Street pump station
- 1 extra pump for shoal creek station
- Remove and install 3 roots blowers URAI 47
- Total change order increase = \$124,814.12

Contract amount adjustments as follows:

- Original contract price = \$149,758.22
- Change order #1 = \$124,814.12
- New contract total = \$274,572.34
- It was noted the original project cost estimate for this project was \$290,000 and included the main component of this change order, remove and replace sand in the drying beds. This was not included in the original bid as the contractor was unable to find subcontractors to perform the work and provide pricing. This situation has now been resolved.
- No change in contract time: Substantial completion 11/27/2024; Final completion 12/27/2024

Ms. Sprague advised DLZ Engineer Gary Silcott & Steve Price from P&E Pumps & Services, LLC are both in agreement and have signed this change order, also further noting the County's 2023 B-X-23-1AY-1 Grant will cover the increase. Mr. Stapleton entertained a motion to approve the change order form as requested. Leslie Henry made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Form was signed by Q. Jay Stapleton, as President of the Commission.

**DJFS – EXECUTIVE SESSION**

At 10:02 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn concerning potential contracts and the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 10:14 a.m.; No action taken.

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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COMMISSIONERS – EXECUTIVE SESSION

At 9:23 a.m. the president entertained a motion to enter into executive session with County Administrator Brian Rutherford and Special Projects Manager concerning contracts. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 10:35 a.m.; No action taken.

OSU EXTENSION OFFICE – MONTHLY UPDATE

Michelle Stumbo and Micha Holcomb presented the Commission with an agency update for May of various activities and presented a copy of their newsletter and upcoming events. No action taken.

CDBG PY 2024 CRITICAL INFRASTRUCTURE GRANT - 2ND PUBLIC HEARING

At 10:45 a.m. on Thursday, May 30, 2024, the 2<sup>nd</sup> Public Hearing for the PY 2024 CDBG Critical Infrastructure Grant was held. Mr. Stapleton called the public hearing to order. Those present were Commissioners Stapleton, Henry and Smith, County Administrator Brian Rutherford, Grants Administrator Karen Sprague, Commissioners Clerk Amanda Phillips, and members from the public (see attached sign in sheet).

Commissioner Stapleton requested that Karen Sprague, Grants Administrator, review the 1 application that was submitted totaling \$457,000 in CDBG CI grant request as follows:

- Gallipolis Township – Burkhart Lane Slip & Culvert Repair Project – National Objective: LMI Area Benefit – CI Grant Request \$457,000

Ms. Sprague advised the county's preapplication was approved by ODOD to allow Gallia County to submit a full application for this project. The CDBG CI grant application will total \$487,000 for the 26-month period of 9/1/24 – 10/31/2026 and will include the allowed \$30,000 for administration. The grant application breakdown will be as follows:

- Burkhart Lane Slip & Culvert Repair Project – CI Grant Request \$341,000
- Professional Fees-Engineering – CI Grant Request \$116,000
- Administration – CI Grant Request \$30,000
- Total CDBG CI grant application = \$487,000
- Matching Funds – OPWC ER Grant - \$485,550
- Total Project Cost = \$972,550

Commissioner Stapleton opened the floor for discussion of the project. Several questions were asked and answered. Public Hearing was concluded.

Mr. Stapleton entertained a motion to approve the project for the CDBG CI grant as stated. Leslie Henry made and Q. Jay Stapleton seconded that motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

Ms. Sprague noted the Critical Infrastructure Program is a competitive grant program where the County application will be competing against other counties in Ohio for funding.

Ms. Sprague noted this will be a county project on behalf of the Gallipolis Township & Gallipolis City, that the county will write and submit the full application to the Ohio Department of Development which is due 6/12/2024. If ODOD awards funding, a grant agreement will be received dated September 1, 2024 and then the County is required to complete an Environmental Review prior to the beginning of the projects. Ms. Sprague advised that she will try to complete the ERR's as early as possible so that the project can be bid out shortly after grant award. Mr. Stapleton emphasized that the County would be responsible for bidding and awarding this project and that Gallipolis Township & Gallipolis City cannot proceed with any part of the project on their own.

AUTHORIZING LEGISLATION - PY ' 2024 CDBG CRITICAL INFRASTRUCTURE APPLICATION

Grants Administrator Karen Sprague presented the PY 2024 CDBG Critical Infrastructure Grant Application to the Gallia County Commissioners for approval. CDBG Critical Infrastructure grant application requests \$487,000 for the Burkhart Lane Slip & Culvert Repair Project. Project and funding breakdown are as follows:

· Project cost breakdown:

- \$797,500 Slip & Culvert Repair
- \$145,050 Professional Fees-Engineering
- \$30,000 Administration
- Total Project Cost = \$972,550

· Project funding breakdown:

- CDBG CI Grant = \$487,000 total
  - \* \$341,000 for construction
  - \* \$116,000 for professional fees-engineering
  - \* \$30,000 for Administration

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- Matching Funds from OPWC ER Grant = \$485,550
  - \* \$456,500 for construction
  - \* \$29,050 for professional fees-engineering

President Stapleton entertained a motion that the grant application be approved and signed by the Commission as presented.

Leslie Henry made and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

I, Amanda Phillips, Clerk of the Board of Gallia County Commissioners, do hereby certify that the above is a true and accurate copy of the proceedings dated 5/30/2024.

*s/ Q. Jay Stapleton, President*

*s/ Leslie Henry, Vice-President*

*s/ Amanda Phillips, Clerk of the Board*

s/ David K. Smith, Commissioner (absent)

**911 – PUBLIC HEARING 911 SALES TAX LEVY RENEWAL**

**RESOLUTION**  
**O.R.C. 5739.026**  
**And O.R.C. 5741.023**

The Board of County Commissioners of Gallia County, Ohio, met in regular session on the 30th day of May, 2024 and the following members were present:

Q. Jay Stapleton, President

Leslie Henry, Vice President

The Clerk advised the Board of County Commissioners that the notice requirements of R.C. 121.22 and the implementing rules adopted by the board thereto were complied with for the meeting. Ms. Leslie Henry moves the adoption of the following Resolution:

**WHEREAS**, Revised Code 5739.026(A)(6) authorizes a Board of County Commissioners to levy a sales tax for the sole purpose of providing for the implementation and operation of the 9-1-1 System for all of Gallia County, which tax may be levied for a period not to exceed five (5) years, therefore, be it

**RESOLVED** by the Board of County Commissioners of Gallia County, Ohio, two-thirds of all members elected thereto concurring, proposed for the purpose of providing revenue for the continuing operation of a 9-1-1 System a continuation of an existing one-fourth of one percent (1/4%) for a period of five (5) years beginning April 1, 2025 in sales and use tax pursuant to and upon those transactions, uses or other consumption defined in Ohio Revised Code Sections 5739.026(A)(6) and 5741.023. And be it further

**RESOLVED** that the Clerk of this Board of County Commissioners be and she hereby is directed to certify a copy of this Resolution to the Board of Elections, Gallia County, Ohio prior to ninety days this election, and notify said Board of Elections to cause notice of election on the question of levying said tax pursuant to this resolution to the electors of the county at the next general election on November 5, 2024.

**FURTHER BE IT RESOLVED**, the Clerk is directed by the Board of County Commissioners to notify the Tax Commissioner of the State of Ohio in writing of this levy question to be submitted to the electors, which notice shall be sent by certified mail, return receipt requested.

**FURTHER**, this Board finds and determines that all formal actions of this board concerning and relating to the adoption of this resolution were taken in an open meeting of this board and that all deliberations of this board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law, including R.C. 121.22.

Mr. Q. Jay Stapleton seconded the motion and roll being called upon its adoption the vote resulted in as follows:

- Q. Jay Stapleton    yea
- Leslie Henry        yea
- David K. Smith     absent

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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Adopted this 30th day of May, 2024.

*s/Amanda Phillips*

Amanda Phillips, Clerk

BOARD OF COMMISSIONERS  
OF GALLIA COUNTY, OHIO

*s/Q. Jay Stapleton*

*s/Leslie Henry*

**AIRPORT – RECONSTRUCT EXISTING AIRPORT TERMINAL BUILDING- BID OPENING**

At 11:30 as advertised, President Stapleton opened the following bids:

Company	Total Bid
Hoon Construction Co.	Schedule 1: \$ 104,600.00 Schedule 2: \$ 369,552.37 Schedule 3: \$1,756,365.59
Stockmeister Enterprises Inc.	Schedule 1: \$ 208,104.62 Schedule 2: \$ 464,802.00 Schedule 3: \$ 1,730,000.00

The estimated costs for each project are as follows:

Schedule 1- \$167,000.00

Schedule 2- \$500,000.00

Schedule 3- \$1,550,000.00

The bids were turned over to Grant Administrator Karen Sprague to present to the FAA for review and a recommendation.

**OVRDC – RESOLUTION**

The following Resolution was submitted by the OVRDC for approval:

**WHEREAS**, The Gallia County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC). OVRDC is a public regional planning commission within the State of Ohio, whose purpose is to influence favorably the future economic, physical, and social development of the twelve-county region through its regional development planning programs and technical assistance; and

**WHEREAS**, the Ohio Valley Regional Development Commission promotes a cooperative planning process involving local governments, public and private agencies, and individual citizens, toward improving their region within a democratic process; and

**WHEREAS**, the Gallia County Board of Commissioners hereby endorses the 2022 Comprehensive Economic Development Strategy (CEDS), prepared by the Ohio Valley Regional Development Commission.

**THEREFORE, BE IT RESOLVED**, that the Gallia County Board of Commissioners hereby authorizes an appropriation of funds in the amount of \$5,797.00 as participating local funds for the Ohio Valley Regional Development Commission to be used as part of the agency budget for the fiscal year beginning January 1, 2025. The appropriated funds to be paid on or after January 1, 2025, and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the Gallia County Board of Commissioners continues to support the Ohio Valley Regional Development Commission’s Economic Development District planning partnership investment grant program with the USDOC Economic Development Administration for the annual performance period January 1, 2025 through December 31, 2025.

Leslie Henry moved the adoption of the Resolution and the motion was seconded by Q. Jay Stapleton.

The Gallia County Board of Commissioners hereby adopts this resolution on the 30<sup>TH</sup> day of May, 2024.

By: Q. Jay Stapleton,

Chairman, Gallia County Board of Commissioners (print or type name)

Signed: *s/Q. Jay Stapleton*

Dated: 5/30/2024

Certified By: Amanda Phillips

Gallia County Board of Commissioners, Clerk (print or type name)

Signed: *s/Amanda Phillips*

Dated: 5/30/2024

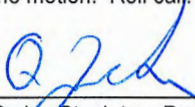
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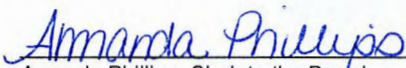
SEWER DEPARTMENT – COMMERCIAL SEWER RATES


Due to recent research within the Sewer Department, it has been discovered that most Commercial sewer rates are wrong. Commissioner Henry moved to update the rates based on the EPA guidelines and adopt the OAC 3745.42.05 which has the Ohio EPA flow requirements in order to standardize the fees. Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

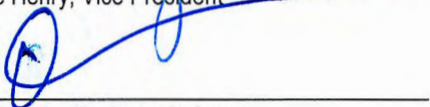
ADJOURN

At 12:00 p.m. the President entertained a motion for adjournment. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

  
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Q. Jay Stapleton, President

  
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Amanda Phillips, Clerk to the Board

  
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Leslie Henry, Vice President

  
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David K. Smith, Commissioner