

JANUARY 11, 2024

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the January 4, 2024 minutes. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Auditor	Robert Jacks	1/12/2024	Waverly, Ohio	Southeast District Meeting

The President entertained a motion to approve travel requests as submitted. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/7	2	1	0	0	0	0	0	0	0	23	0	0	0	10

RESOLUTION – DRUG FREE WORKPLACE

Commissioner Stapleton made the following motion for approval subject to approval from Brian Butcher:

This morning, the Gallia County Commissioners voted to not make any amendments to the current Gallia County Drug-Free Workplace policy in lieu of the State of Ohio’s recent legislation regarding the legalization of marijuana. Drug and/or alcohol usage by County employees on County owned or managed property before, during, and after regular work hours is strictly prohibited. No employee will possess, use, or sell any form of drug or alcohol while performing their job duties, and should not report to work while under the influence of any form of intoxicant. Please refer to policy 3.11 of the Gallia County Personnel Policy Manual (Revised 12/13/2019) for further review.

President entertained a motion to approve the certification, David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea

2023 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Commissioners received the following 2023 County Highway System Mileage Certification again from the Gallia County Engineer’s office:

The total length of county maintained public roads in Gallia County was 453.567 miles as of December 31, 2022, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

Consider all mileage changes that occurred in CY 2023 and determine the net increase or decrease in mileage. Add the net change to the 2022 certified mileage above and fill in new total below.

We the undersigned, hereby certify that as of December 31, 2023, the county was responsible for maintaining 454.737 miles of public roads.

/s/ Q. Jay Stapleton, President of the Board of County Commissioners 1/11/2024
/s/ Leslie Henry, Vice-Pres. of the Board of County Commissioners 1/11/2024
/s/ David K. Smith, Member of the Board of County Commissioners 1/11/2024
/s/ Brett A. Butcher, County Engineer 1/05/2024

President entertained a motion to approve the certification, David K. Smith made and Leslie Henry seconded the motion. Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

The Governing Board of Commissioners, Gallia County, Ohio, met in regular session on the 11th day of January 2024 at the office of Gallia County Commissioners with the following members present:

David K. Smith, Commissioner

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Q. Jay Stapleton, President

Leslie Henry, Vice President

Mr. Smith moved the adoption of the following Resolution:

Resolved, By the Governing Board of Commissioners, Gallia County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2024; and

Whereas, The Budget Commission of Gallia County, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

Resolved, By the Governing Board of Commissioners Gallia County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

General Fund, Amount \$2,977,375.22, Inside 3.4

169 Board, \$1,241,827.05, Outside 1.8

169 Board, \$827,964.94, Outside 1.0

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

169 Board voted on 11/4/03 continuous, 0.5 rate, \$344,952.18 yield of levy

169 Board voted on 11/4/03 continuous, 1.3 rate, \$896,874.87 yield of levy

169 Board voted on 11/7/17 continuous additional, 1.0 rate, \$827,964.94 yield of levy; and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ms. Henry seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

Adopted this 11th day of December, 2024

s/Amanda Phillips

Amanda Phillips

Clerk of the Board of Commissioners, Gallia County, Ohio

2025 BUDGET PROCESS PROPOSED DATES

County Administrator Brian Rutherford presented the Commission with proposed dates for the 2025 budget process as follows:

- July 8, Monday Budget forms to departments
- August 23rd, Friday Budget requests due to Commissioners Office
- September 2nd, Monday Publish notice of public hearing to be held 9/17/2024
- September 2nd, Monday Publish public notice of filing tax budget in Auditors Office on Monday, 9/17/2024
- September 16th, Monday Two copies of tax budget must be filed with County Auditor's Office
- September 17th, Tuesday Public hearing – Tax Budget
- September 19th, Thursday Tax Budget adopted by Commissioners (no later than October 15th)
- September 19th, Thursday Tax Budgets submitted to Auditor (no later than October 15th)
- October 15th, Thursday Estimated date budget commission meets
- December 5th, Thursday County Commission must pass resolution authorizing the necessary tax levies as calculated by the County Auditor (no later than December 15th)
- December 19th, Thursday Adopt 2024 Appropriation Resolution
- January 1st, Wednesday On or about January 1st the County Auditor must certify the total amount available from all sources from each fund established in the tax budget. The Budget Commission then revises its estimate of the amounts and certifies an amended official certificate to the County Commissioners.

ENVIRONMENTAL REVIEW RECORD

2023 CDBG CD GRANT - CERTIFICATION OF DETERMINATION OF A CATEGORICAL EXCLUSION PROJECT

Grants Administrator Karen Sprague presented the Commission with the paperwork for approval of the Environmental Review Record for the following project for which a certification of determination of a categorical exclusion project could be made:

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

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Outreach Center Roof Replacement Project – Other Public Facilities Improvements (Project Description: Removal and existing membrane roof and associated trim. Installation of new parapet wood blocking. Installation of new 3/8" underlayment and 50 mil roof membrane roofing, both mechanically attached with mechanically welded roof membrane. Installation of parapet flashing and extending membrane into gutters with compression termination bars. Installation of new flow-thru drains and boots. Flashing all roof penetrations and installing vents per membrane manufacture requirements.)

Jay Stapleton entertained a motion to approve the forms as presented contingent upon no complaints being received thru end of the local comment period ending 4 pm 1/12/2024, further noting the RROF would not be signed and e-mailed to ODOD until 1/16/2024. David K. Smith made and Leslie Henry seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. All forms will be signed and submitted to ODOD after the comment period by Q. Jay Stapleton, as President of the Commission, and they are on file in the County's CDBG files.

CCAO – VOTING REPRESENTATIVES RESOLUTION

Clerk to the Board, Amanda Phillips, presented the following resolution for approval:

RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2024.

Commissioner Stapleton moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6 and 7, of the Code of Regulations of the County Commissioner's Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory from of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Commissioner Leslie Henry is designated as the Official Voting Representative of Gallia County.

BE IT FURTHER RESOLVED that Commissioner Q. Jay Stapleton is designated as the Alternate Voting Representative of Gallia County.

Commissioner Smith moved to approve the resolution as presented. Commissioner Henry seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

PASSED AND ADOPTED by the Board of Commissioners of Gallia County, on the 11th Day of January, 2024.

COUNTY RECORDER – LETTER

The Commission was in receipt of the following letter from Roger Walker, Recorder to be put on record:
1/09/2024

To: The Gallia County Commissioners:

I am writing to remind you to file any new Zoning Resolutions or Zoning Amendments with this office.

This is the last time I'm going to ask you.

Legislation was passed in 1991 (SB20) requiring the County Recorder to notify each Board of Trustees for the townships and the Board of County Commissioners to file copies of all Zoning Resolutions and Zoning Amendments (including text and maps) with the county Recorder.

Resolutions must be filed within 30 days of January 1st of 2024.

If the Board of Trustees or the County Commissioners enact amendments to existing Zoning Resolutions, such Amendments (including text and maps) must be filed within 5 working days of enactment.

The County Recorder must keep Zoning Resolutions in the Recorders Office available for inspection by the public.

Thanks for your cooperation,

s/J. Roger Walker

J. Roger Walker, Gallia County Recorder

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EXECUTIVE SESSION – PROSECUTOR – LEGAL

10:02 a.m., the President entertained a motion to enter into executive session with Prosecutor Jason Holdren to discuss Legal matters with the County. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 10:21 a.m. No action taken.

JOY BEAVER – SURVEY

Joy Beaver who owns the house on 2nd avenue that joins the house on Locust Street that was previously tore down met with the Commissioners with concerns. Her concern was that the property line markers she had were taken down when the trees were removed. The entire Commission agreed to allow Ms. Beaver to contact a surveyor and the County would share in the costs for her property to be surveyed. No action taken.

JFS WORKFORCE CENTER – BUILDING A BID OPENING

No bids were received for the JFS Workforce Center Building A. No action taken.

JFS WORKFORCE CENTER – BUILDING B BID OPENING

No bids were received for the JFS Workforce Center Building A. No action taken.

FIELD OF HOPE – ONE OHIO FUND

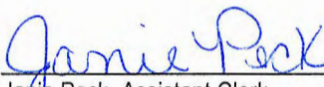
Kevin Dennison from Field of Hope met with the Commissioners to discuss the One Ohio Fund. No action taken.

ADJOURN

At 2:38 p.m. the President entertained a motion for adjournment. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.



Q. Jay Stapleton, President



Jamie Peck, Assistant Clerk



Leslie Henry, Vice President



David K. Smith, Commissioner