

AUGUST 10, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. President vacated the chair for this meeting. At 9:00 a.m. the meeting was called to order by Vice President Q. Jay Stapleton. Roll Call: President David K. Smith, present; Vice President Q. Jay Stapleton, present; Commissioner Leslie Henry, present.

The Vice President entertained a motion for approval of the August 3, 2023 minutes. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	7/19/23	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	8/10/23	Columbus	OJFSDA Executive Meeting
GCDJFS	Dana Glassburn	8/16/23	Jackson	OJFSDA District Meeting
GCDJFS	Dana Glassburn	8/23/23	Columbus	Silicon Heartland Scholars Regional Meeting

The Vice President entertained a motion to approve travel requests as submitted. Leslie Henry made and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Mr. Stapleton, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
8/6	6	0	0	0	0	0	0	0	0	25	0	0	0	10

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

SHERIFF'S DEPT – VEHICLE REQUEST

Sheriff Matt Champlin and Chief Deputy Troy Johnson had previously presented to the commissioners a plan to purchase four new patrol vehicles this year as part of their scheduled vehicle fleet rotation. Mr. Johnson has provided the current vehicle list with age and mileage of each current patrol vehicle and explained which vehicles are in the mileage range to move into the back up vehicles, and then sell the back-up vehicles. The estimated cost of the new Chevy Tahoe patrol vehicles is \$250,000.00. Vice President Stapleton entertained a motion that would allow Sheriff Champlin the authority to procure the 4 cruisers at the estimated cost and bring back to the commissioner to approve the financing details. Leslie Henry made and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Mr. Stapleton, yea.

2ND FLOOR RESTROOM REMODEL PROJECT

County Administrator Brian Rutherford presented a cost estimate to the Commissioner to plaster the walls and ceilings and put new flooring in the 2nd floor restrooms next to the Records office in the amount of \$13,000.00 from Ohio Valley Plastering. Vice President Stapleton entertained a motion to approve the project as submitted by Mr. Rutherford. David K. Smith moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

PURCHASE OF PROPERTY

County Administrator Brian Rutherford presented the commissioners with the following agreement for approval. Vice President Stapleton entertained approving the agreement as presented. David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

GALLIA COUNTY COMMISSIONERS

PURCHASE OF TRACT OF LAND

Situated in the City of Gallipolis, Section 18, Township 3 North, Range 14 West, Gallipolis Township, Gallia County, State of Ohio there exists a tract of land, containing approximately 1.096 acres. This same property which had originally been presumed to belong to the Gallia County Board of Commissioners as part of the Gallia-Meigs Regional Airport properties has since been determined through resurvey to belong to Landbaron Properties, LLC, an Ohio limited Liability Company, Grantor, by and through the sole managing partner Joseph W. Dummitt, for valuable consideration paid, hereby grants with general warranty covenants to the Gallia County Board of Commissioners, Grantee, the creation of 1.096 acres more or less listed under Reference Deed: Volume 537, page 116 of the Gallia County Deed records, and taken from Gallia County Auditor's Parcel Number 007-001-145-20. This new parcel is being assigned Auditor's Parcel Number 007-001-145-24, and Grantor agrees to sell and Grantee agrees to buy the said tract of land for the sum of Seven Thousand and Five-hundred dollars (\$7,500.00).

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GALLIA COUNTY COMMISSIONERS:

- s/ David K. Smith, President* 8/10/2023
- s/ R. Jay Stapleton, Vice President* 8/10/2023
- s/ Leslie Henry, Commissioner* 8/10/2023
- s/ Brian Rutherford, County Administrator* 8/10/2023

**SEMI-ANNUAL REPORT
CDBG ED REVOLVING LOAN FUND**

Grants Administrator Karen Sprague presented the Commission with the Semi-Annual Report for the CDBG ED Revolving Loan Fund for the period of January 1, 2020 to June 30, 2023, noting ODOT suspended ED RLF semi-annual reporting in 2020 due to covid and just recently requested that all Counties provide a current report and update of funds received and expended since the yearend 2019 report. The following was submitted to ODOT on 8/9/2023:

- Balance of ED RLF as of 1/1/2020 = \$25,696.08
- Bank interest earning thru 2/25/2021 = \$153.30
- ED RLF Funds Disbursed thru 2/25/2021 = \$25,849.38
 - \$21,860 disbursed on 11/24/2020 to Shelly Company as match to the Gallipolis City Court Street Paving Project in conjunction with the County's 2019 CDBG CD grant (B-F-19-1AY-1)
 - \$3,989.38 disbursed on 2/25/2021 to Big River Electric for Clearview Estates WWTP equipment upgrade project in conjunction with the County's 2019 CDBG CD grant (B-F-19-1AY-1)
- Ending Balance as of 2/25/2021 = \$0.00
- 2023 ED RLF Semi-Annual Report for the period 1/1/2023 – 6/30/2023 was also submitted noting no revenue or expense since all funds were expended as of 2/25/2021.

Ms. Sprague advised, after approval of the reports submitted on 8/9/2023, ODOT will issue a letter stating Gallia County's ED RLF Fund is closed. Mr. Stapleton entertained a motion that the report be approved as submitted. David K. Smith moved and Leslie Henry seconded that motion. Roll call votes as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. The form is on file in the County's CDBG grant files.

FAA GRANT 2022 DRAW #9 (FINAL) APPROVAL - GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Grants Administrator Karen Sprague presented the Commission with the 2022 FAA Airport grant draw #9 (Final) forms requesting \$11,025 from the County's 2022 FAA grant for the 90% share of the following invoices:

- Delta Airport Consultants Inv # 1 thru 11 - \$175,000.00
- County Administrative Costs - \$2,500.00
- CMT Engineering Costs - \$2,500.00
- Total = \$180,000.00
- FAA grant = \$106,875 – \$95,850 (FAA draws 1-8) = \$11,025 (Final Draw)
- ODOT Aviation grant = \$5,937 - \$2,115.63 (ODOT draw 1) = \$3,821.37 (ODOT Final Draw)
- Local match from ARC Grant = \$67,188 - \$61,325 (ARC draws 1-7) = \$5,863

Mr. Stapleton entertained a motion to approve and grant President Smith permission to sign the grant draw #9 Final forms for payment of engineering invoices & administration as presented.

Leslie Henry moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

FAA GRANT 2022 FINAL PROJECT CLOSEOUT APPROVAL - GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Grants Administrator Karen Sprague presented the Commission with FAA grant 2022 final project closeout forms noting the Gallia-Meigs Regional Airport Terminal Design project has been completed and that Pay Request #9 already approved is the final. Mr. Stapleton entertained a motion to approve and grant President Smith permission to sign the grant closeout forms as presented.

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David K. Smith moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

DJFS/SOJOURNERS - CONTRACT

Kathy Campbell, DJFS was present to discuss the DJFS and Sojourners Purchase of Service Vendor Contract. This contract will be effective from 7/1/2023 -6/30/2024. This grant is in the total amount of eighty-three thousand and two hundred dollars. (\$83,200.00) At the recommendation of Ms. Campbell, Vice President Stapleton entertained a motion to enter the contract with Sojourners. David K. Smith moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EMPLOYEE – DJFS – RESIGNATION

Kathy Campbell presented and recommended to accept the resignation from Andra Boggs effective August 14, 2023. David K. Smith moved and Leslie Henry seconded the motion to accept resignation with the recommendation of Ms. Campbells. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

SEWER – DELINQUENT ACCOUNTS

Special Projects Manager Tom White along with Prosecuting Attorney’s Jason Holdren and David Evans met with the Commissioners to provide updates and discuss possible solutions to the Sewer Department’s delinquent account problem. No action taken.

JAIL PROJECT – PAYMENT RESOLUTION #28

Manager, Special Projects- Tom White presented the Commission with Payment Resolution #28 for the Gallia County Jail Project to Granger Construction Company in the amount of \$92,735.13. DLZ Principle Architect, Greg Galieti recommends approval of the above invoice and pay application. Vice President Stapleton entertained a motion to approve and pay invoices from pay resolution #28. David K. Smith moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

**ENGINEERS – BID OPENING
2023 PATRIOT ROAD SLIP REPAIR**

At 10:45 a.m. Vice President Stapleton opened the following bids for the 2023 Road Slip Repair for the following road: P Patriot Rd.

Company	Total Bid
DGM Inc.	\$504,574.00
Alan Stone Co. Inc.	\$523,819.00

The bids were turned over to the county engineer office for review and recommendation. The following were in attendance: representatives from both DGM Inc. and Alan Stone Inc., and Adam Edwards and Brett Boothe, Gallia County Engineer office.

ENGINEER – PURCHASING TRUCKS

Engineer Brett Boothe proposed to purchase four (4) vehicles (pickup trucks) estimated \$200,000.00-240,000.00 and four (4) vehicles (dump trucks) at \$920,000.00 using county M&R funds. Vice President Stapleton entertained a motion to allow Mr. Boothe permission to proceed with the bid process. David K. Smith moved and Leslie Henry seconded this motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ENGINEER – EQUIPMENT

Engineer Brett Boothe presented the Commission with a need to dispose of equipment that is no longer needed. Vice President Stapleton entertained a motion to allow Mr. Boothe to submit a list to Clerk Amanda Phillips to be auctioned on GovDeals. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EXECUTIVE SESSION – ENGINEER – CONTRACTS

11:16 a.m., the Vice President entertained a motion to enter into executive session with Brett Boothe, County Engineer to discuss contracts. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 11:26 a.m. No action taken.

PLANNING COMMISSION

Nick Mills, with the Planning Commission met with the Commissioners for further discussion on the resignations from the Board and possible appointments. Also was the discussion of the Woods Subdivision and the Commissioners stand on that. The Commissioners stated that they can’t violate ORC to make the road public. Izaac Beller and Jeremy Fisher from the Prosecutor’s office were present to discuss that ORC and how going against it would put the County in a liable position. Also in attendance were: Lonnie Boggs, Adam Edwards, and Brett Boothe. No action taken.

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RODNEY CLARY

Rodney Clary met with the Commissioners to discuss the possibility of re-paving two parking lots and to address the water issues in the rear of the new Jail. Mr. Clary stated he will submit an estimate of the two projects. No action taken.

SENIOR CENTER - INTRODUCTION

Marlene Stout, the newly appointed executive director for Gallia Council on Aging met with the Commissioners today for an introduction. Also present with her was Vice President for their Board of Trustees, Paul Koch. No action taken.

EXECUTIVE SESSION – COMMISSIONERS – PERSONNEL

2:48 p.m., the Vice President entertained a motion to enter into executive session with the County Administrator to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Leslie Henry made and David K. Smith seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 3:06 p.m. No action taken.

COMMISSIONERS/SEWER DEPARTMENT– COMPENSATION AND ASSIGNMENT OF ADDITIONAL DUTIES

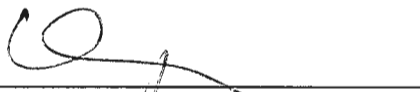
County Administrator Brian Rutherford recommended moving the operation of the sewer department back into the Commissioner's office. With that recommendation he added giving the Assistant Clerk (Jayne Peck) and Clerk (Amanda Phillips) a \$4.00 per hour increase due to the additional duties that come with the Sewer Department. This rate change is to be effective August 14, 2023. Vice President Stapleton entertained the recommendation by Mr. Rutherford. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

RFQ/RFP RESPONSE – COMMUNITY ACTION


The RFQ/RFP Response was received from Community Action and referred to Grant Administrator Karen Sprague for review. No action taken.

ADJOURN


At 4:00 p.m. the Vice President entertained a motion for adjournment. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.




David K. Smith, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Leslie Henry, Commissioner