

JANUARY 5, 2023

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current bills. At 9:00 a.m. the meeting was called to order by Commissioner David K. Smith. Roll Call: Vice President Q. Jay Stapleton, present; Commissioner David K. Smith, present; Commissioner Leslie Henry, present.

RE-ORGANIZATION MEETING

At 9:00 a.m. on January 5, 2022 as advertised, the Commissioners met for the re-organization meeting as required by the Ohio Revised Code Section 305.05 on or before the second Monday of January. Commissioners present: Vice President Q. Jay Stapleton, Commissioner David K. Smith, Commissioner Leslie Henry.

OFFICERS ELECTED

Commissioner, David K. Smith entertained a motion to nominate a president for 2023. Ms. Henry nominated David K. Smith for president of the 2023 Board of Commissioners and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. David K. Smith made the motion to nominate Q. Jay Stapleton for vice-president. Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

MEETING TIME SET

Leslie Henry made and Q. Jay Stapleton seconded the motion to continue the weekly meetings on Thursdays from 9:00 a.m. until business is completed and to conduct the meetings in Room 1292 of the Gallia County Courthouse, 18 Locust Street, Gallipolis, OH. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

COUNTY BUSINESS

The President entertained a motion for approval of the December 29, 2022 minutes. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

2023 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/1	2	0	0	0	0	0	0	0	0	25	0	0	0	8

The President entertained a motion to approve travel requests as submitted. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Clerk of Courts	Noreen Saunders	1/17-1/18	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	2/14-2/15	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	3/14-3/15	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	4/18-4/20	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	5/16-5/17	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	6/13-6/16	Fulton County, Ohio	OCCA
Clerk of Courts	Noreen Saunders	7/18-7/19	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	8/22-8/23	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	9/19-9/21	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	10/17-10/18	Columbus, Ohio	OCCA
Clerk of Courts	Noreen Saunders	12/5-12/7	Columbus, Ohio	OCCA
GCDJFS	Dana Glassburn	1/12	Columbus	OJFSDA Executive Mtg.
GCDJFS	Dana Glassburn	1/23	Athens	SEORT Mtg.
GCDJFS	Dana Glassburn	1/26	Jackson	OJFSDA District Mtg.
GCDJFS	Dana Glassburn	1/30	Columbus	ODOT Grants
GCDJFS	Dana Glassburn	2/8-2/10	Columbus	OJFSDA Executive Mtg.
GCDJFS	Dana Glassburn	2/23	Jackson	OJFSDA District Mtg.

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**AMENDMENT #3 ENGINEERING AGREEMENT FOR SERVICES
GREEN TOWNSHIP SEWER PHASE 2 PROJECT**

Grants Administrator Karen Sprague presented the Commission with Amendment #3 for the Engineering Agreement with DLZ Ohio, Inc. to provide 5 additional months of Contract Administration/Construction Observation services for the Green Township Sewer Phase 2 Project (July 2022 to November 2022):

- Original Agreement amount: \$656,000.00
- Net change for prior amendments: \$175,000.00
- This amendment amount: \$125,000.00
- Adjusted agreement amount: \$956,000.00
- Change in time for service: 210 days
- Reason noted in amendment request: The Contract Administration budget was built on a twelve-month term which expired June 2022; DLZ has continued providing uninterrupted service for an additional five months that the contractor has gone beyond his term. This amendment will serve to adjust the Contract Administration and Construction Observation budget for the period of July 2022 – November 2022. Amendment 2 was for December 2022 – June 2023.

The President entertained a motion to approve the Amendment #3 to the Engineering Agreement as presented. Mr. Stapleton made and Ms. Henry seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Mr. Smith, yea; Ms. Henry, yea.

All forms were signed by David K. Smith, as President of the Commission, and they are on file in the County's Green Township Sewer Phase 2 files.

2023 BOARD DESIGNATIONS & APPOINTMENTS

The following boards will be represented by the Commission as designated below: Q. Jay Stapleton made and Leslie Henry seconded the following designations: Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Board	2023 Member
Ariel Board of Directors	David K. Smith
Board of Revisions	Q. Jay Stapleton
Broadband Committee	Leslie Henry
Canine Management Committee (BOC Vice President)	Q. Jay Stapleton
Community Action Agency	All Alternate: Kevin Nicholas Alternate: Amanda Phillips
Community Improvement Corporation (CIC)	Leslie Henry
Data Processing (BOC President)	David K. Smith
SR 35 Corridor	*Inactive
Exotic Animals	Q. Jay Stapleton
Family & Children First Council "FCFC"	Q. Jay Stapleton
Family Svcs Planning Committee (BOC President & FCFC)	David K. Smith & Q. Jay Stapleton
Gallipolis in Bloom	David K. Smith
GJMV Solid Waste Management District	All
Health Dept. – Advisory Council (BOC President)	David K. Smith
Infrastructure Committee	David K. Smith
Keep Gallia Beautiful	Leslie Henry
Local Emergency Planning Committee	Q. Jay Stapleton
Local Corrections Planning Board	Q. Jay Stapleton
Ohio Public Works Commission Integrating Committee	Leslie Henry
Our House Museum	David K. Smith
Ohio Valley Resource Conservation & Development	David K. Smith
OVRDC Full & Executive	Leslie Henry
Planning Commission	Q. Jay Stapleton
Records Commission	David K. Smith
Renewable Energy Committee (2)	Leslie Henry & Q. Jay Stapleton
Security Committee	Q. Jay Stapleton
Sewer Committee (Health Dept.)	David K. Smith

CASTO & HARRIS, INC. — RE-ORDER NO. 21488-20

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SOACDF Tobacco Board	*Inactive
Solid Waste Mgmt. District	All
Tax Incentive Review Council (TIRC)	All
Threat Risk Assessment	Leslie Henry

2023 BOARD DESIGNATIONS & APPOINTMENTS

The President entertained a motion to designate new alternate board members. Leslie Henry made and Q. Jay Stapleton seconded the following designations to be represented for the Board of Commissioners. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

Board	2023 Member
Community Action Agency	All Alternate: Kevin Nicholas Alternate: Amanda Phillips

LIMBACH COURTHOUSE HVAC – REMAINING CONTRACTS

The Limbach company is part of the State of Ohio Cooperative Purchasing Program which does not require Gallia County to bid for this project.

The president entertained a motion to sign the Limbach HVAC Chiller contract in the amount of \$123,500.00. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

The president entertained a motion to sign the Limbach HVAC Fan Coil contract in the amount of \$180,200.00. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

The president entertained a motion to sign the Limbach HVAC RTU contract in the amount of \$302,500.00. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

EXECUTIVE SESSION – DJFS – PERSONNEL

9:58 a.m., the President entertained a motion to enter into executive session with DJFS Director Dana Glassburn, to discuss personnel matters. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 10:15 a.m. No action taken.

EMPLOYEE HIRE – DJFS – PERSONNEL

Dana Glassburn, GCDJFS Director, recommended the following new hire with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B) (1). Haley Gerard, Child Protective Services Case Manager 2, Classification number 34136, Position control # 50005.0. Pay rate of \$19.30/hour. Mr. David K. Smith entertained a motion to hire Haley Gerard as recommended by Mr. Glassburn. Ms. Leslie Henry moved and Mr. Q. Jay Stapleton seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

ENGINEER'S OFFICE – RESOLUTION SIGNING/FORCE ACCT & PERMITTING

Resolution Authorizing the County Engineer to Repair, Construction, Reconstruction, and Maintenance of Roads, Bridges and Culverts by Force Account Pursuant to the Ohio Revised Code.

WHEREAS, it being determined by the Gallia County Board of County Commissioners that the health, welfare and safety of the people of the Gallia County area can best and most efficiently be served by force account, as outlined in Section 5543.19 of the Ohio Revised Code, in the matter pertaining to the maintenance, repair, construction and reconstruction of Gallia County roads, bridges and culverts, in Gallia County during the Year 2023; and

THEREFORE, BE IT RESOLVED, that Mr. Brett A. Boothe, Gallia County Engineer, is hereby authorized to employ labor and proceed by force account in the maintenance, repair and construction and reconstruction of roads, bridges and culverts in Gallia County during the Year 2023 as the Gallia County Engineer may determine necessary.

Vice President, Q. Jay Stapleton moved and Commissioner Leslie Henry seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

JANUARY 5, 2023

Adopted this 5th day of January, 2023.

Board of County Commissioners, Gallia County, Ohio

s/ David K. Smith

s/ Quinton J. Stapleton

s/ Leslie Henry

RESOLUTION COUNTY ENGINEER PERMITTING

County Engineer, Brett Booth presented a proposed resolution authorizing the County Engineer to develop, administer, and permit use of road right of way pursuant to the Ohio revised code. President, David K. Smith along with the Commission discussed with Mr. Booth the need for further review of the resolution before any action could be taken. No action taken.

SQUARE ONE DOMESTIC VIOLENCE SHELTER – 2022 FUNDS

Ashley Durst Director of Square One GJM (Domestic Violence/Homeless Shelter for Gallia, Jackson & Meigs Counties) met with the Commission to provide an update that the shelter has not received the Marriage License funds since March 2022 due to staffing changes. Grant Administrator, Karen Sprague provided the amount owed for 2022 would be \$7,023.75. President David K. Smith entertained a motion to honor Ms. Durst request and pay them the \$7,023.75. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

SQUARE ONE DOMESTIC VIOLENCE SHELTER – MARRIAGE LISENCE FUNDING FOR 2023

Ashley Durst Director of Square One GJM (Domestic Violence/Homeless Shelter for Gallia, Jackson & Meigs Counties) met with the Commission to request the county's marriage license fund monies for 2023. The president entertained the county contributing it's 2023 Marriage License funds to the Square One Domestic Violence Shelter, Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

LAW LIBRARY BOARD – LAW LIBRARIAN POSITION

Emily VanSickle and Brynn Noe, representing the Law Library Board, presented the commission with a proposal to hire a part-time Law Librarian after Gloria Stevers, Law Librarian, retires at the end of January 2023. Mr. Smith discussed if any changes should be made to the Law Library with a part-time employee and a need for access to the library during normal business hours. Ms. VanSickle discussed the option of incorporating some self-service computer kiosks for individuals to download legal forms or conduct legal research on the computer legal software that the library provides. Mr. Smith recommended establishing a routine business hours schedule for when the part-time librarian would be working so the public would know those available times. Mr. Smith asked for the board to develop an employment plan for the part-time Law Librarian and to present that to the commission. No action taken.

*** 1:30 pm – The Commissioners David K. Smith, Q. Jay Stapleton, Leslie Henry and County Administrator Kevin Nicholas met with Granger and DLZ for the Jail OAC meeting in the Granger field office conference room, 537 2nd Ave. Gallipolis, Ohio.**

EXECUTIVE SESSION – ECONOMIC DEVELOPMENT PROJECT

2:32 p.m., the President entertained to enter into executive session with Cole Massie, Director of Economic Development and Center for Entrepreneurship, University of Rio Grande and Rio Grande Community College, along with Taylor Stepp, Ohio Southeast Economic Development Project Manager to discuss an Economic Development Project. Q. Jay Stapleton moved and Leslie Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Returned to regular session at 2:55 p.m. No action taken.

ECONOMIC DEVELOPMENT UPDATE – COLE MASSIE

Cole Massie, Director of ED - URG, along with Taylor Stepp, Ohio Southeast Economic Development Project Manager provided an update on current initiatives that are being worked on for Gallia County like the Appalachian Community Grant Program (ACGP). Mr. Massie submitted a technical grant application on December 9, 2022, as part of the ACGP for the county that could provide up to \$250,000.00 in technical planning money to develop plans for future projects within the county. Mr. Massie also discussed how he could collaborate with the County Commissioners on Economic Development and recommended a partnership be established between his office and the County Commissioners to strengthen the Economic Development process within the county. Mr. Smith requested a follow up meeting with Mr. Massie to further discuss this proposed partnership. No action taken.

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SOIL & WATER – CAUV INSPECTION PROGRAM

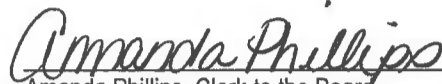
Nick Mills and Garrett Fulk presented to the commission a plan for Soil & Water to conduct inspections of real estate parcels that are in the Current Agricultural Use Value (CAUV) program which is managed by the County Auditor's office. The CAUV program provides real estate tax savings to agricultural land owners who qualify for the program. This plan would allow verification that land owners currently participating in the CAUV program are meeting all the requirements to remain in the program. Mr. Mills discussed that additional funding will be required to conduct the inspection program and the Soil & Water department could receive matching funds to save the county money in the total cost to operate the inspection program. Mr. Smith discussed the need to conduct a joint meeting with Soil & Water and the County Auditor. No action taken.

ADJOURN

At 4:14 p.m. the President entertained a motion for adjournment. Mr. Stapleton moved and Ms. Henry seconded the motion. Roll call: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.



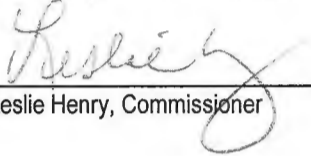
David K. Smith, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Leslie Henry, Commissioner