

SEPTEMBER 8, 2022

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President M. Eugene Greene, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the September 1, 2022 minutes. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

| TRAVEL REQUESTS | | | | |
|-----------------|------|------|----|-----|
| DEPARTMENT | NAME | DATE | TO | RE: |
| None | | | | |
| | | | | |

| 2022 Canine Shelter Weekly Report | | | | | | | | | | | | | | |
|-----------------------------------|---------|---------|-----------|------------|---------------|-----|----------------------------------|----------------------|-----------|----------------------|----------------------|-----------------------|--|-----------------|
| Week Ending | Came in | Adopted | Reclaimed | Euthanized | Out to Rescue | MIA | Died (Natural or unknown Causes) | Destroyed (in field) | Total Out | Remaining at shelter | Out to County Foster | In from County Foster | Died in Foster (Natural or Unknown Causes) | Total in Foster |
| 9/4 | 13 | 0 | 0 | 1 | 9 | 0 | 0 | 0 | 10 | 31 | 0 | 0 | 0 | 7 |

FINANCIAL REPORT REVIEW

County Administrator Melissa Clark gave following financial report:

- The August 2022 Financial Reports for comparison with the August 2021 Financial Reports. The following was noted during the review:
 - 1/1/2021 beginning cash balance was \$2,676,785.01
 - 1/1/2022 beginning cash balance was \$2,708,800.25
 - Difference of \$32,015.24
 - 8/31/2021 ending cash balance was \$3,159,249.10
 - 8/31/2022 ending cash balance was \$4,090,114.64
 - Difference of \$930,865.54

EXECUTIVE SESSION – PERSONNEL

At 9:14 a.m. the President entertained a motion to enter into executive session with County Administrator Melissa Clark to discuss personnel matters. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 9:34 a.m. No action taken.

2022 BOARD DESIGNATIONS & APPOINTMENTS

The President entertained a motion to designate new alternate board members. M. Eugene Greene made and Q. Jay Stapleton seconded the following designations to be represented for the Board of Commissioners. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

| Board | 2022 Member |
|-------------------------|--|
| Community Action Agency | All Alternate: Melissa Clark Alternate: Kevin Nicholas Alternate: Rosie Casey |

BID AWARD – GCDD WWTP IMPROVEMENTS PROJECT

Grants Administrator Karen Sprague advised the Commission of receipt of a fully executed grant agreement from ODOD for the 2021 ARPA WWIP Grant # 182784 that full funds the GCDD WWTP Improvements project.

Ms. Sprague noted one (1) bid was submitted for the GCDD WWTP Improvements Project and it has been reviewed by DLZ Project Engineer Gary Silcott, noting this bid is below the architect's estimate of \$350,000.00. Engineer Gary Silcott provided a letter and bid tabulation recommending award to MACK Industries, Inc. for the bid amount of \$348,498 as follows: Based on the review of the bid and verifying the low bidder's ability to complete the work for the amount bid and within the allotted time, it is recommended that the Gallia County Board of Commissioners tentatively award the contract to MACK Industries, Inc. contingent upon all project funding being finalized and released.

Ms. Sprague noted that all project funding has been awarded by ODOD, therefore a tentative award is not necessary. Ms. Sprague further noted both the Excluded Parties search on www.sam.gov and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for MACK Industries, Inc.

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Therefore, Ms. Sprague recommends the project be awarded to MACK Industries, Inc. in the amount of \$348,498 contingent upon approval of funding agencies of the Project.

Harold Montgomery entertained a motion to award the bid as recommended and sign the following resolution. Mr. Greene made and Mr. Stapleton seconded this motion to award the bid to MACK Industries, Inc. in the amount of \$348,498 as recommended. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

A RESOLUTION AWARDING THE GCDD WWTP IMPROVEMENTS CONTRACT IN ACCORDANCE WITH THE ENGINEER'S LETTER OF BID RECOMMENDATION, SUBJECT TO FINAL APPROVAL OF FUNDING REQUIREMENTS OF THE PROJECT.

WHEREAS, the County seeks to construct the GCDD WWTP Improvements Project; and

WHEREAS, the County has intent to utilize outside grant funding for the entirety of this project, 2021 Ohio Department of Development Water and Wastewater Infrastructure Program (WWIP) grant funds.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF GALLIA COUNTY COMMISSIONERS, OHIO:

1. That the County award the GCDD WWTP Improvements contract to MACK Industries, Inc. in accordance with the Engineer's Letter of Bid Recommendation, attached hereto and incorporated herein by reference, subject to final approval of funding agencies of the Project.
2. The foregoing Resolution was adopted in open session to the public and complies with all applicable legal requirements.
3. The Resolution is being passed to preserve the health and safety of the public in relation to the Project and to accommodate the timely completion of the bidding and contracting processes of this body, the State, and funding agencies.

Duly enacted by the Board of Gallia County Commissioners on this 8th day of September, 2022.

Gallia County Commissioners

s/ Harold G. Montgomery
Harold G. Montgomery, Pres.

s/ Kevin Nicholas
Clerk to Board of Commissioners

s/ M. Eugene Greene
M. Eugene Greene, Vice-Pres.

s/ Q. Jay Stapleton
Q. Jay Stapleton, Commissioner

CONTRACT SIGNING
ODOD ARPA WWIP GRANT – GCDD WWTP IMPROVEMENTS PROJECT

Grants Administrator Karen Sprague provided the Commission with the contract documents for the FY 2021 ODOD ARPA WWIP funded project titled GCDD WWTP Improvements Project with MACK Industries, Inc. in the amount of \$348,498. Harold Montgomery entertained a motion to approve and sign the contract documents as presented. Mr. Greene made and Mr. Stapleton seconded this motion. Roll call votes: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

RELEASE OF REAL ESTATE MORTGAGE
GALLIA COUNTY CHIP PROGRAM (B-C-05-025-1)

Grants Administrator Karen Sprague advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has been paid in full effective 8/23/2022 in the total amount of \$3,714.28. The Prosecuting Attorney prepared the Release of Real Estate Mortgage forms. Mr. Montgomery entertained a motion that the Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Sheila Joyce, mortgage dated 9/8/2006, Volume 447 Page 945, payoff amount \$3,714.28.
- Mr. Stapleton made and Mr. Greene seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

Release of real estate mortgage form was signed by Harold Montgomery, as President of the Commission, and is on file in the County's CHIP files.

RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a real estate mortgage executed by **SHEILA JOYCE, an unmarried woman** to the above named County of Gallia, Office of Gallia County Commissioners, dated September 8, 2006 and recorded in Volume 447, Page 945 of the Mortgage Records of Gallia County, Ohio.

IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 8th day of September, 2022.

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WITNESSES:

COUNTY OF GALLIA, OFFICE

GALLIA COUNTY COMMISSIONERS

s/ Karen Sprague

s/ Harold G. Montgomery

HAROLD G. MONTGOMERY, PRESIDENT

s/ Kevin Nicholas

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Harold G. Montgomery, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

s/ Gloria Stevers

NOTARY PUBLIC

This instrument Prepared by: Jason Holdren, Gallia County Prosecuting Attorney
18 Locust Street, Gallipolis, Ohio 45631.

GREEN SEWER PROJECT – RONNIE HUTCHINS

Ronnie Hutchins presented a complaint from a residential home owner of issues in their yard as part of the Green sewer project. The project has created holes in the yard that is preventing the home owner from safely walking to their mail box. Mr. Montgomery replied that the contractors were required to return home owner's yards to their original condition once the construction is complete, but this may take some time to restore all property as the project moves from area to area. Mr. Hutchins also discussed internet issues and availability in his area of the county. Mr. Montgomery stated the ongoing efforts by Spectrum Charter Communication company using grant money to provide internet to under-served internet areas within the county. Mr. Hutchins discussed how the county should get trash cleaned up in common areas of the county. Mr. Stapleton replied that the county would research the possibility of using non-violent, inmates once the new jail is completed. No action taken.

RECORDS COMMISSIONS MEETING

President Harold G. Montgomery chaired the Record's Commission Meeting held in the Commissioner's office. The following were present: Commissioner Harold G. Montgomery, Clerk of Courts Noreen Saunders, Auditor Robert J. Jacks, and Recorder Roger Walker. Also present: Commissioners M. Eugene Greene and Q. Jay Stapleton, City Commissioner Tony Gallagher. Recorder Roger Walker reviewed the submitted application to the records commission; all were approved. Minutes are on file in the Commissioner's office.

SEWER DEPARTMENT EMPLOYEE HIRE – BILLING SPECIALIST

County Administrator Melissa Clark presented the following recommendation for hire:

- Candice Harmon as Billing Specialist in the County Sewer Department, and Classified position, effective 9/10/2022. This position will have the following stipulations:
 - Full-Time
 - Rate of pay will be \$14.00 per hour effective 9/10/2022, with an evaluation after 60 days

The President entertained a motion to hire Candice Harmon as recommended by Ms. Clark, effective 9/10/2022. Q. Jay Stapleton discussed the rate of pay at \$14.00 per hour was too high for the position and should be closer to \$12.00 per hour. M. Eugene Greene made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.

EXECUTIVE SESSION – PERSONNEL

At 10:51 a.m. the President entertained a motion to enter into executive session to discuss personnel matters. Mr. Stapleton moved and Mr. Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea. Returned to regular session at 11:07 a.m. No action taken.

GREEN TOWNSHIP – SEWER PROJECT COMPLAINTS

Lonnie Boggs, Green Township Trustee presented some home owner issues from the Green sewer project construction. Mr. Boggs received complaints of excessive dust on homes from the contractor cleaning dirt off the roads. Mr. Boggs is concerned about the methods the contractors are using to compact dirt back into holes and trenches dug as part of the sewer line installation. Harold Montgomery recommended that Mr. Boggs attend the next Green sewer project update meeting on September 22, 2022, and discuss the concerns with the contractor. No action taken.

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EMPLOYEE HIRE – COUNTY MAINTENANCE SUPERINTENDENT

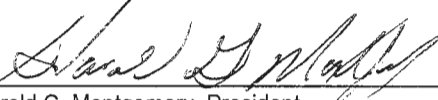
The President presented discussion about the County Maintenance Superintendent open position and he recommended Josh Skidmore, Assistant County Maintenance Superintendent for this position. Q. Jay Stapleton recommended Scott Elkins, Service Center Maintenance Supervisor, to be the County Buildings Superintendent with an 8 a.m. to 4 p.m., Monday through Friday work schedule. Mr. Stapleton also recommended that Josh Skidmore be the County Grounds Superintendent. The President entertained a motion to hire Josh Skidmore as the County Maintenance Superintendent with the following stipulations:

- Full-Time
- Rate of pay will be \$20.00 per hour effective 9/10/22
- No evaluation period

M. Eugene Greene moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, nay.

ADJOURN

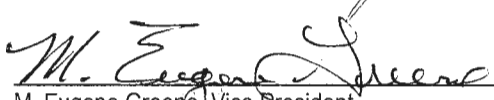
At 4:00 p.m. the President entertained a motion for adjournment. Q. Jay Stapleton made and M. Eugene Greene seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Greene, yea; Mr. Stapleton, yea.



 Harold G. Montgomery, President



 Kevin Nicholas, Clerk



 M. Eugene Greene, Vice President



 Q. Jay Stapleton, Commissioner