

**OCTOBER 15, 2020**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, absent; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the October 8, 2020 minutes. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

2020 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/11	6	1	0	0	7	0	0	0	8	7	0	0	0	1

- Commissioners Brent Saunders and County Administrator Melissa Clark attended the Canine Committee Semi Annual Meeting @ 8:30 am.

**2020 3<sup>rd</sup> Gallia County Canine Shelter Report**

For the 3<sup>rd</sup> Quarter of 2020, the Gallia County Canine Shelter served the following number of dogs:

- Started the year with 11 dogs in the shelter
- 303 dogs entered the shelter
- 228 dogs went to rescue
- 29 dogs were adopted
- 50 dogs were reclaimed by owners
- 0 dogs were euthanized
- 0 dogs were MIA (escaped the shelter or the dog truck during transport)
- 1 dogs died of natural or unknown causes
- 0 dog was destroyed in the field (None by County Dog Warden)
- 6 dogs out to foster
- 5 dogs returned from foster (Note: 1 dogs in foster at end of 3<sup>rd</sup> Quarter 2020)
- 2 dogs remained at the shelter at the end of the 3<sup>rd</sup> Quarter 2020

Prepared by Anette L. Brown, Clerk, 10/5/2020

**2020 3<sup>rd</sup> Quarter Gallia County Canine Shelter Euthanization Report**

During the 3<sup>rd</sup> Quarter of 2020, there were 0 dogs euthanized, totaling 0 dogs euthanized so far for the year.  
Prepared by Anette L. Brown, Clerk, 10/5/2020

**2020 3<sup>rd</sup> Quarter Gallia County Canine Shelter Safety & Vicious Dog Report**

- For the 3<sup>rd</sup> Quarter of 2020, Gallia County Sanitarian John McKean reported 16 dog bites. Of these 16 bite events, 15 dogs had owners and 1 dog unknown owner.
- From 7/1/2020 through 9/27/2020 there were 0 dogs euthanized both by local Veterinarians.
  - During the 3<sup>rd</sup> Quarter of 2020, there were one feline specimen and one raccoon specimen sent out for rabies testing and both specimens came back negative for the rabies virus.
- Livestock losses for 3<sup>rd</sup> Quarter 2020:
  - None
- Dogs destroyed in the field for 3<sup>rd</sup> Quarter 2020:
  - None

Prepared by Anette L. Brown, Clerk, 10/5/2020

**SEPTEMBER 2020 FINANCIAL REPORT REVIEW**

County Administrator Melissa Clark presented the Commission with:

- The September 2020 Financial Reports for comparison with the September 2019 Financial Reports. The following was noted during the review:
  - 1/1/2019 beginning cash balance was \$1,579,015.62
  - 1/1/2020 beginning cash balance was \$1,407,189.99
  - Difference of (\$171,825.63)
  - 9/30/2019 ending cash balance was \$1,471,725.68
  - 9/30/2020 ending cash balance was \$2,614,945.10
  - Difference of \$1,143,219.42
- 16<sup>th</sup> Amended Certificate of Estimated Resources noting no changes made to county general fund

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**ECONOMIC DEVELOPMENT – 2020/2021 VOCA SURVIVOR SERVICES GRANT AWARD**

Economic & Community Development Michele Throckmorton receive notification the 2020/2021 VOCA Survivor Services Grant is fully approved for \$96,504.03. Harold G. Montgomery inquired about a local match and applying for a waiver. The President entertain a motion to have Ms. Throckmorton move forward with 2020/2021 VOCA Survivor Services Grant and sign on the behalf of the Gallia County Commissioners. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

**EXECUTIVE SESSION – DJFS - PERSONNEL**

At 10:11 a.m. the president entertained a motion to enter into executive session with JFS Director Dana Glassburn to consider the employment compensation of a public employee. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea. Returned to regular session at 10:18 a.m.; no action taken.

**DJFS - EMPLOYEE**

Brent Saunders made and Harold G. Montgomery seconded the motion to approve buying out unused vacation hours of JFS Director Dana Glassburn for 2020 that have not been able to be use and would create a hardship for the department. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

**PUBLIC HEARING – 2021 TAX BUDGET**

The time being 11:00 AM as advertised, the Commission held the public hearing for the 2021 Alternative Tax Budget. Melissa Clark, County Administrator, prepared information on the 2021 Alternative Tax Budget as follows:

- 2021 Alternative Tax Budget was submitted to the County Auditor's Office on 9/15/2020
- Published advertisement on 9/4/20 that 2021 Alternative Tax Budget open for inspection at the Auditors Office on 9/30/20.
- Published advertisement on 9/4/20 regarding 2021 Alternative Tax Budget Public Hearing on 10/15/20 @ 11:00 am.
- Reviewed the County General Fund Actual and Estimated receipts and expenditures for years 2019, 2020, and 2021.
  - 2019 actual YTD
    - Carryover cash balance from 2018= \$1,579,015.62
    - Revenues = \$10,595,857.89
    - Expenditures = \$10,767,683.52
    - Year End cash balance =\$1,407,189.99
  - 2020 estimate YTD
    - Actual carryover cash balance from 2019 =\$1,407,189.99
    - Estimated Revenues = \$9,451,584.94
    - Estimated Expenditures = \$10,608,131.56
    - Estimated Year End cash balance \$250,643.37
  - 2021 estimated YTD
    - Estimated carryover cash balance from 2020= \$250,643.37
    - Estimated Revenues = \$10,041,405.58
    - Requested 2021 departmental budgets for expenditures= \$13,436,698.53
    - Estimated Year End cash balance = (\$3,144,649.58)
- Commission must review entire alternative tax budget and make any changes they feel are necessary.
- Commission must adopt alternative tax budget on or before 10/15/20.
- Commission must submit the adopted 2021 Alternative Tax Budget to the Auditor's Office on or before 10/15/20.

Commission noted they would review the FY2021 Alternative Tax Budget and then make cuts to the County General Fund departmental requests so that the FY 2021 appropriations were based on estimated receipts, not including the carryover.

It was further noted it has been the policy of the Commission to not use carryover dollars for fixed costs. Carryover dollars are only to be used for one-time costs such as emergencies, one-time purchases or infrastructure upgrades, adding further that counties are mandated by State Auditor to carry over 2 months of operating expenses. Commission stated they would be adjusting the budget requests so that FY2021 appropriations will be based on FY2021 anticipated revenue only, which means a reduction of the departmental requests by approximately \$3.4 million

All other funds included in the FY2021 Alternative Tax Budget were reviewed by the Commission and it was noted the a few of them will need to be reduced before FY 2021 appropriations are approved in order to remain within anticipate revenue and carryover.

Harold G. Montgomery entertained a motion to approve the FY 2021 Alternative Tax Budget as submitted. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Montgomery yea; Mr. Smith absent for vote; Mr. Saunders yea.

**INVESTMENT ADVISORY COMMITTEE**

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 3<sup>rd</sup> quarter 2020 investment report for review. Members present were the Commissioners Harold G. Montgomery and Brent Saunders, Clerk of Courts Noreen Saunders, and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

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JAIL PROJECT - BOND COMMITTEE

The President entertained the motion to form a Bond Committee for the Jail Project with Commissioner Harold G. Montgomery, County Administrator Melissa Clark and County Auditor Larry M. Betz. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

JAIL PROJECT - MODIFICATIONS

DLZ Architect Representatives Greg Galieti and David Evans and Granger Senior Project Manager Jamie Brundrett submitted a two contract modifications. Also, in attendance: County Administrator Melissa Clark, Sheriff Matthew D. Champlin and Lieutenant Chris Gruber jail administrator

Mr. Brundrett requested a Design Assist Preconstruction Services for Detention Equipment and Secured Electronics Packages. Granger recommends awarding the preconstruction service contract for the Gallia County Jail Project to the following trade partner in response to Gallia County New Jail RFQ dated August 24, 2020.

11-1 Detention Equipment Contractor Pauly Jail – Award \$42,500.00

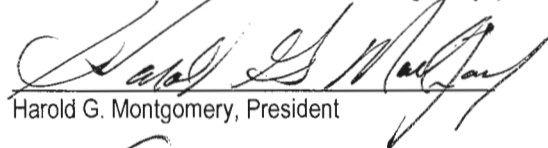
28-1 Security Equipment Contractor included in 11-1

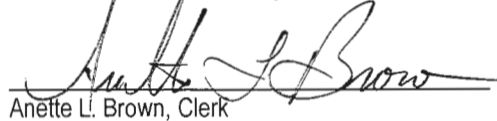
The President entertained the motion to approve the modification. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

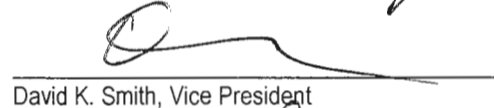
DLZ request an additional service to complete an Ohio Building Code required structural analysis for potential increased drifting snow load on the existing Conley structure. This analysis is a requirement as the separation of the proposed new jail and the existing Conley Building is less than 20 feet. The President entertained the motion to approve the modification at a stipulated lump sum amount of nine thousand eight-hundred and eighty dollars (\$9,880.00). Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

  
Harold G. Montgomery, President

  
Anette L. Brown, Clerk

  
David K. Smith, Vice President

  
Brent Saunders, Commissioner