

**AUGUST 20, 2020**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, absent.

The President entertained a motion for approval of the August 13, 2020 minutes. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote.

2020 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
8/16	8	0	0	0	9	0	0	0	9	1	0	0	0	0

**PALMER ENERGY – CCAOSC LOE LETTER**

Anette L. Brown, Clerk presented the following Letter of Exclusivity (LOE) to the commissioners for their approval. This will allow Palmer Energy to get the pricing back from the suppliers. The President entertained a motion to approve and sign the LOE. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote.

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To Whom It May Concern:

Be advised that we hereby appoint the CCAOSC, located at 209 E. State Street, Columbus, Ohio as our exclusive agent and consultant to secure electric pricing information on our behalf. We understand and approve that Palmer Energy, located at 5577 Airport Highway, Toledo Ohio (Palmer) has been assigned the program manager for this effort by CCAOSC.

- Obtaining information about our historical energy usage and billing information and consent to the release of the same.
- Securing load provide, maximum annual or monthly demands and other consumption information.
- Securing any customer numbers, account numbers, rate codes or other information necessary to fill out the LOA.
- Signing on our County's behalf any letters of authorization (LOA) or other forms that are necessary so Palmer can obtain pricing from Competitive Retail Electric Generation Suppliers.
- Securing pricing from various supplier(s) to inform and evaluate the pricing opportunity(s) for electric supplies.
- Show the results of these efforts to us for making a decision on contracting.

This letter of authorization does not permit Palmer to sign any electric supply agreements on our behalf.

Sincerely,

Gallia County Commissioners

*of Harold G. Montgomery, President*  
*of David K. Smith, Vice President*

**FINANCIAL REPORT REVIEW**

County Administrator Karen Sprague provided the Commission with the following financial report:

- August Sales Tax Report – Commission noted that although sales tax is up for 2020 over 2019, the increase is almost all related to the additional 0.25% that was added April 1, 2019. It was noted this can be discerned by comparing the overall increase received by the general fund in 2020 vs the overall 0.25% collected for 911. The difference between these 2 numbers is only \$7,760.10.
- 2021 General Fund Department Budget Requests – total \$13,436,698.53 – anticipated revenue for 2021 is around \$10 million therefore cuts will have to be made to the requests by around \$3.5 million
- 2020 YTD report for the 105 Plan Fund was reviewed in advance of the CEBCO Anthem renewal presentation later today
- 2019 Real Estate Tax 2<sup>nd</sup> Half Settlement completed August 2020:
  - 2019 County General Fund portion = \$881,071.02 compared to 2018 County General Fund portion = \$880,424.54

**RELEASE OF REAL ESTATE MORTGAGE  
 GALLIA COUNTY CHIP PROGRAM (B-C-09-1AY-2)**

Economic & Community Development Director Michele Throckmorton advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 10 years. The Prosecuting Attorney prepared the Release of Real Estate Mortgage forms. Mr. Montgomery entertained a motion that the Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Tashina R. Kissinger
- David Smith moved and Harold Montgomery seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, absent for vote. Release of real estate mortgage form was signed by Harold G. Montgomery, as President of the Commission, and is on file in the County's CHIP files.

CASTO & HARRIS, INC. --- RE-ORDER NO. 19928-18

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RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a real estate mortgage executed by TASHINA R. KISSINGER to the above named County of Gallia, Office of Gallia County Commissioners, dated August 26, 2010 and recorded in Volume 501, Page 271 of the Mortgage Records of Gallia County, Ohio.

IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 27<sup>th</sup> day of August, 2020.

WITNESSES:

COUNTY OF GALLIA, OFFICE  
GALLIA COUNTY COMMISSIONERS  
*/ Harold G. Montgomery*  
HAROLD G. MONTGOMERY, PRESIDENT

*/ Karen Sprague*

*/ Anette Brown*  
STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Harold G. Montgomery, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

*/ Patty Myers*  
NOTARY PUBLIC

This instrument Prepared by: Jason Holdren, Gallia County Prosecuting Attorney  
18 Locust Street, Gallipolis, Ohio 45631

**NEW COUNTY ENGINEER TRUCK PAPERWORK**

County Administrator Karen Sprague presented the Commission with titling paperwork from Stoops Western Star of Ohio. David Smith moved and Harold Montgomery seconded the motion to approve and sign the paperwork as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, absent for vote. Paperwork was signed by Harold G. Montgomery, as President of the Commission, and is on file in the Commissioners Clerks files.

**US BANK LOAN DRAW REQUEST #1**

County Administrator Karen Sprague presented the Commission with US Bank Disbursement Request # 1 forms for the County Engineer Truck Purchase Loan Financing for the following items:

- Stoops Western Star of Ohio contract # VM312000094 - \$399,828.00 (will be paid directly to Stoops Western Star of Ohio from US Bank)

David Smith moved and Harold Montgomery seconded a motion to approve US Bank disbursement request # 1 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, absent for vote.

**MEMO ENTRY – REVENUE/EXPENSE US BANK LOAN FINANCING FOR ENGINEER TRUCK PURCHASE**

County Administrator Karen Sprague advised the Commission that US Bank will make direct payments to vendors for the Engineer truck purchase loan financing. In order to reflect the receipt and expenditure of these loan funds within the county M&R Fund the County Auditor must make the following memo entries:

- Memo pay-in in the amount of \$399,828.00 into 002.9000.400300 from US Bank Truck Purchase Financing Loan
- Memo expense in the amount of \$399,828.00 from 002.0004.530400 to Stoops Western Star of Ohio vendor # 08784 for contract # VM312000094

**SHERIFF – CONSULTANT AGREEMENT**

Anette L. Brown, Clerk presented the Commission with the following agreement: The President entertained a motion to approve and sign the agreement. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote.

**CONSULTANT AGREEMENT**

This agreement is entered into on August 1, 2020, by and between the Gallia-Jackson-Vinton Joint Vocational School District Board of Education ("Board") and the Gallia County Sheriff's Office ("Consultant"), an independent contractor, for the provision of services by the Consultant to the Board.

**1. SERVICES TO BE PROVIDED BY THE CONSULTANT**

The Consultant shall provide the service of a Resource Officer for the 2020-2021 contractual year, chosen by mutual agreement between Buckeye Hills and the Sheriff's Office. This Agreement is for one Resource Officer at Buckeye Hills Career Center for 40 hours per week for a total of 200 days. The Contracted Deputy for the detail will remain available to the school for use as much as possible. The Sheriff can call upon the deputy for emergency use as required. During the 2020-21 school year, the deputy working this contract will be required to be a member of the School Resource Association and attend School Resource Officer Conference Training within the year.

The Consultant shall exercise independent professional judgment at all times and shall determine the manner by which the described services are to be rendered. Services shall be provided in accordance with all applicable laws, rules and regulations, including policies and regulations of the Board. The Consultant shall maintain strict confidentiality with respect to all services rendered. Notwithstanding the Consultant's status as an independent contractor, the Board has the right to monitor the Consultant's performance in order to ensure a high level of quality in the services provided and in the relationship

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between the Consultant and the recipient(s) of services or others with whom the Consultant interacts in performing this Agreement.

## 2. FEES

The Board shall pay the Consultant \$28.69 per hour if the Resource Officer opts for the single plan.

The Board shall pay the Consultant \$37.35 per hour if the Resource Officer opts for the family plan.

The Board shall pay Consultant \$300 per month per cruiser.

The Consultant shall provide necessary uniforms and equipment.

The Consultant shall provide documentation of services as required by the Board, and payment shall be made within 30 days of receipt of documentation.

Rates are subject to change per the deputy's union contract and if health insurance increases.

## 3. FREQUENCY OF SERVICES

The Consultant shall provide the quality of services during the term of this Agreement:

Services described in Item No. 1 above.

## 4. TERM

This Agreement shall be in effect from August 2020 - July 2021 unless earlier terminated by either party.

The Board may terminate this Agreement at any time by giving notice to the Consultant at the address contained herein if the Board determines, in its sole discretion exercised in good faith, that the Consultant has violated any applicable law, rule, regulation or policy; failed to perform any duty or warranty under this Agreement; or made a misrepresentation which materially affects the level or quality of services; or if the Board is otherwise dissatisfied with the Consultant's performance.

## 5. RELATIONSHIP OF THE PARTIES

The Consultant is an independent contractor and may not hold himself/herself out to individuals receiving services or to others as the employee or agent of the Board. The Consultant is not required to perform services exclusively for the Board and may perform the same or similar services for others. The Consultant is responsible for all expenses incurred in rendering services under this Agreement, and the Consultant agrees to hold the Board harmless from any such expenses. At his/her sole cost, the Consultant shall maintain all licenses/certifications required by law, shall secure professional liability insurance and any other insurance required by law, and shall pay all taxes and/or fees required by law.

The Consultant shall indemnify and hold the Board harmless from and against any claim asserted by, or any liability to, any person on account of injury, death or damage to property arising out of the Consultant's acts or omission in the performance of the Agreement. If required by law, the Board shall make contributions to the Public School Employees Retirement System on behalf of the Consultant. Any services provided by the Consultant pursuant to this Agreement are in the nature of personal services and may not be subcontracted or assigned without the prior written consent of the Board.

## 6. MISCELLANEOUS PROVISIONS

This Agreement creates no third party beneficiaries.

This document sets forth the entire Agreement of the parties and supersedes all prior agreements or contracts, whether oral or written, between the parties.

### CONSULTANT:

**Gallia County Sheriff's Office**  
18 Locust Street  
Gallipolis, OH 45631

*s/ Matthew D. Champlin, Sheriff* 8/17/2020

As approved to form:

*s/ Randy Dupree, Assistant Prosecutor* 8/17/2020

### Gallia County Commissioners:

*s/ Harold G. Montgomery, President* 8/20/2020

*s/ David K. Smith, Vice President* 8/20/2020

### BOARD OF EDUCATION:

**G-J-V Joint Vocational School District**

*s/ Jamie L. Natch, Superintendent* 8/13/2020

## RIO GRANDE COMMUNITY COLLEGE BOARD OF TRUSTEES – BOARD REAPPOINTMENT

The Commissioners received the following letter from RGCC Chief Operating Officer:

August 17, 2020

Mr. Harold Montgomery, President  
Gallia County Commissioners  
Gallia County Courthouse  
18 Locust Street Room 1292  
Gallipolis, OH 45631

Dear Mr. Montgomery:

Mr. Paul Reed has been a member of the Rio Grande Community College Board of Trustees since 2004. Mr. Reed currently serves as Chairman of the Board. He is a valuable member of the Board and is an excellent representative for students and residents of the Community College District. Mr. Reed's term is up for renewal, as it expires on September 10, 2020. He is a joint county commissioner appointee. I respectfully request that the Gallia County Commissioners appoint Mr. Reed to a renewed five-year term, 9/11/20 -9/10/25.

Please contact me if you have questions or need additional information. Thank you for your consideration in this matter.

Sincerely,

*Rebecca Long*

Chief Operating Officer

Rio Grande Community College

The President entertained the motion to reappoint Mr. Paul Reed to the Rio Grande Community College Board of Trustees as recommended by Chief Operating Officer Rebecca Long. David K. Smith made and Harold G. Montgomery seconded the motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote.



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The required action plan outlining the changes necessary to remain in compliance with the Ohio Department of Job and Family Services' federally approved cost allocation plan (CAP) will be submitted no later than sixty (60) days before the proposed merger date. Gallia County Department of Job and Family Services Director, Dana Glassburn, will be reaching out to you and County Finance for assistance in developing this action plan.

Thank you for your attention regarding this matter. Should you have any questions or require additional information, please let me know.

Sincerely,

*s/ Harold G. Montgomery, President*

*s/ David K. Smith, Vice President*

August 20, 2020

Gallia County Children Services Board  
Shawnee Lane  
Gallipolis, Ohio 45631

ATTN: Phil Skidmore, Chair, Gallia County Children Services Board

Dear Gallia County Children Services Board Members,

The Board of Gallia County Commissioners, (the Commissioners), in consideration of the Gallia County Children Services Board, (CSB), Resolution #2020-02, accepts the CSB dissolution. Furthermore, as recommended/requested by the CSB, it is intention to combine the Public Children Services Agency, which the CSB oversees, with the Gallia County Department of Job and Family Services (GCDJFS). Ohio Revised Code Section 307.981(H) specifies the process which must be followed when such a re-designation occurs. Specifically, the following three actions must be taken:

1. The Commissioners must notify the CSB of its intent in writing including written explanation of the administrative, fiscal or performance considerations causing the Commissioners to seek re-designation.
2. Provide the CSB an opportunity to comment on the proposal before the re-designation occurs.
3. The CSB has 60 days, from the date of written notification of the Commissioners' intent to re-designate, to notify the Commissioners that the CSB has voted to oppose the re-designation. If the CSB votes to oppose the re-designation, the Commissioners may override that objection and proceed with the re-designation only if the Commissioners votes unanimously to proceed.

This letter is to serve as notification of our intent to re-designate the Gallia County Job and Family Services (GCDJFS) as the entity to perform the Public Children Services Agency duties for Gallia County. Although the Commissioners had considered a review of the operational structure within County during the Great Recession of 2008/2009, the CSB's Resolution #2020-02 which effectively dissolves the CSB is the reason for making the re-designation and funding quarters within the CSB and GCDJFS is the reason that it must start now rather than waiting until 2021.

Regardless of the CSB's designated to perform the duties of the Public Children Services Agency, the ultimate responsibility for the welfare of the County's children rests with the Commissioners. We take that responsibility very seriously and have determined that, in agreement with CSB Resolution #2020-02, bringing the Public Children Services Agency under the Department of Job and Family Services is the most efficient and effective operational structure to ensure the welfare of the children in Gallia County.

Although there are some disadvantages to a combined system, based on the circumstances, we feel the benefits far outweigh the disadvantages. Some major advantages of combining the departments are:

1. Although the two agencies have worked together to share some staffing, one agency has the potential to further reduce duplication in the administrative functions of supervision and supportive services i.e. executive director, financial support, and clerical support. By assigning shared functions to such staff, an agency may be able to maximize programs as well as funding.
2. The agency may have an easier ability to use other funding streams to enhance the funding available to child protection e.g. TANF, Title XX, Child Support, etc. This flexibility gives the agency the opportunities to make efficient use of different funding streams to fund the child protection division and related programs.
3. The interrelationship and communication between the child protection division, child support, the income maintenance divisions and the employment services division should be better since the work of those divisions occurs under one administrative head instead of two.
4. The Commissioners has direct control of both agencies as the appointing authority and brings the CSB operations under the policies and rules adopted by the Commissioners making County operations more consistent.

We greatly appreciate the time and commitment you have made on behalf of the children of Gallia County and trust you will continue to support as well as assist in combining the Public Children Services Agency with the County Department of Job and Family Services scheduled to take effect December 1, 2020.

Sincerely,

*s/ Harold G. Montgomery, President*

*s/ David K. Smith, Vice President*

#### CHILDREN SERVICES – MOU

Executive Director Russ Moore presented the following Memorandum of Understanding (MOU) Amendment for approval:

This amendment will modify the memorandum of understanding between the Gallia County Children Services agency (GCCS) and the Gallia County Sheriff's Office (GCSO) and will be effective from the date of approval of the Gallia County Children Services Board and the Gallia County Commissioners.

1. Location of assigned office:  
The original MOU states that the assigned officer will work primarily out of the offices of GCCS. This amendment modifies said arrangement to the officer being primarily housed at the Gallia County Sheriff's Office effective September 1, 2020 and the officer will no longer have an assigned desk, computer, and phone at GCCS.

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- 2. Extension of current MOU term:  
The original MOU states the term of the MOU is October 16, 2019 to October 15, 2020. This amendment extends the term of the MOU until February 1, 2021. The budget amount for the term extension period shall not exceed \$11,000.00.

The terms of this MOU amendment are hereby agreed to by all parties, as shown by signatures of representatives of each.

SIGNATURES

*s/ Matthew D. Champlin, Sheriff 8/19/2020*

*s/ Russ V. Moore, Executive Director 8/17/2020*

Board of County Commissioners,  
Gallia County, Ohio

Children Services Board  
Gallia County, Ohio

Approved by the Board on 8/20/2020

Approved by the Board on 8/20/2020

Authorized Signature:

Authorized Signature:

*s/ Harold G. Montgomery, President 8/20/2020*

*s/ Philip Skidmore, Chairman 8/17/2020*

Approved as to form:

By: *s/ Randy Dupree, Assistant Prosecuting Attorney*

The President entertained a motion to approve and sign the MOU: David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote.

**EXECUTIVE SESSION – CONFIDENTIAL MATTERS**

At 10:40 a.m. the President entertained a motion to enter into executive session with SIA Insurance representatives John and Scott Saunders, Mike Kindie and Justin Grant of CEBCO Health & Wellness, County Administrator Karen Sprague, Assistant County Administrator Melissa Clark, Anette L. Brown, Clerk, Auditor's office Susan Hill and Richelle Williams to discuss matters required to be kept confidential. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote. Returned to regular session at 11:00 a.m.; no action taken.

**PROCLAMATION – 157<sup>th</sup> EMANCIPATION CELEBRATION**

The President entertained the motion to approve the following proclamation. David K. Smith made and Harold G. Montgomery seconded motion. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote. Also, in attendance were: Emancipation Board President Andy Gilmore and Vice President Marlin Griffin, County Administrator and Emancipation Treasurer Karen Sprague, Emancipation committee member John Grubb, and Gallipolis City Commissioner Tony Gallagher. Mr. Gallagher also read the Gallipolis City Commissioner's proclamation.

**PROCLAMATION**

**WHEREAS**, The Emancipation Proclamation has been celebrated and honored in Gallia County continuously since 1863 and is reported to be the longest continuous celebration in the United States, and

**WHEREAS**, it began on September 22, 1863, the first anniversary of President Lincoln's Proclamation of slavery, and has continued consecutively to pay tribute to this historic document, and

**WHEREAS**, the 157<sup>th</sup> Annual Emancipation Celebration is scheduled for Sunday, September 20, 2020 to be held virtually this year due to the Covid-19 Pandemic and live streamed on the Emancipation Facebook page titled "Emancipation Proclamation Celebration" beginning at 10 a.m.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Board of Gallia County Commissioners proclaim September 20<sup>th</sup>, 2020 as the

2020 Annual Emancipation Celebration Event

in Gallia County and lend our full support to the efforts of the Emancipation Celebration Committee.

Signed this 20<sup>th</sup> day of August, 2020.

*s/ Harold G. Montgomery, President*

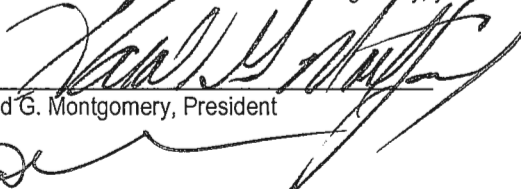
*s/ David K. Smith, Vice President*

**SHERIFF – JAIL REPAIR**

Sheriff Matthew D. Champlin, Lieutenant Chris Gruber jail administrator and Maintenance Superintendent Tom Halfhill met with the commissioners to discuss the need for a new toilet in D block and add hand washing sinks. The commissioners authorized Mr. Halfhill to replace the toilet and add hand washing sinks to bring the jail up to Standards.

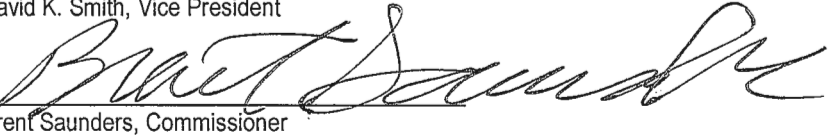
**ADJOURN**

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, absent for vote.

  
Harold G. Montgomery, President

  
Anette L. Brown, Clerk

David K. Smith, Vice President

  
Brent Saunders, Commissioner