

JUNE 4, 2020

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the May 28, 2020 minutes. Brent Saunders moved and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2020 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
5/31	8	0	0	0	11	0	0	0	11	6	0	0	0	0

AIRPORT – COMPUTER QUOTE

County Administrator Karen Sprague presented a quote received from I.T. Director John Grubb for a new HP 400 at the airport. Mr. Grubb noted the current computer is not working and needs replaced. The President entertained the motion to approve the quote and purchase the new computer for the airport. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, abstain; Mr. Saunders, yea.

MAY 2020 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The May 2020 Financial Reports for comparison with the May 2019 Financial Reports. The following was noted during the review:
 - 1/1/2019 beginning cash balance was \$1,579,015.62
 - 1/1/2020 beginning cash balance was \$1,407,189.99
 - Difference of (\$171,825.63)
 - 5/31/2019 ending cash balance was \$1,637,897.85
 - 5/31/2020 ending cash balance was \$1,819,857.83
 - Difference of \$181,959.98

CDBG ED RLF PROGRAM INCOME WAIVER REQUEST
CLEARVIEW ESTATE SUBDIVISION WWTP – EQUIPMENT REPLACEMENT PROJECT

County Administrator Karen Sprague presented the Commission with a CDBG ED RLF Program Income waiver request application to submit to ODSA, OCD requesting a waiver be approved to utilize the balance of ED RLF Program Income Funds for an equipment replacement project at the Clearview Estates Subdivision WWTP. Gallia County currently estimates the ED RLF Program Income balance to be around \$3,921 at the time of project completion.

The Clearview Estates Subdivision WWTP serves only the residents residing within the subdivision along Ann Drive. An Income Survey was completed on 4/15/2019 for the Ann Drive service area as part of the B-F-19-1AY-1 grant application and was approved by ODSA, OCD. The service area is 60.38% LMI and is therefore eligible for CDBG funds.

The proposed project will replace WWTP equipment, a blower and a motor along with a new electric panel starter that provides aeration for the WWTP tank. Per OEPA requirements, all systems are supposed to have backup parts and this system does not. Also, the current blower & motor are well past their life expectancy as they are close to 20 years old, so they are on borrowed time.

The attached quote for the blower, motor & new electric panel starter equipment parts totals \$4,433.71. Since this exceeds the remaining ED RLF program income funds, the Gallia County Commissioners hereby agree by the attached commitment letter to cover the balance of \$512.71 with general sewer fund dollars.

President Montgomery entertained a motion to approve the waiver request application to use the remaining CDBG ED RLF Program income Funds for this project as submitted and to approve the local match from the General Sewer District Fund #034 as noted. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE
GALLIA COUNTY CHIP PROGRAM (B-C-13-025-1)

County Administrator Karen Sprague advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 5 years and a partial release is now warranted. A partial release is required since the county can only release 85% of the mortgage, which amount equals \$3,230.00. The balance of 15%, which amount equals \$570.00, must remain in effect until paid in full. The Prosecuting Attorney prepared the Partial Release of Real Estate Mortgage forms. Harold Montgomery entertained a motion that the Partial Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Doris A. Wells

Brent Saunders made and David K. Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. Release of real estate mortgage forms will be signed by Harold Montgomery, as President of the Commission, and is on file in the County's CHIP files.

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PARTIAL RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by DORIS A. WELLS, to the above named County of Gallia, Office of Gallia County Commissioners, dated May 29, 2015 and recorded in Volume 570, Page 798-800, of the Mortgage Records of Gallia County, Ohio. (This document releases 85% of said mortgage, which equals \$3,230.00. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$570.00)

IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 4th day of June, 2020.

WITNESSES:

COUNTY OF GALLIA, OFFICE

GALLIA COUNTY COMMISSIONERS

*s/ Karca Sprague**s/ Harold G. Montgomery*

HAROLD G. MONTGOMERY, PRESIDENT

s/ Anette Brown

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Harold G. Montgomery, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

s/ Patty Myers

NOTARY PUBLIC

This instrument Prepared by: Jason Holdren, Gallia County Prosecuting Attorney
18 Locust Street, Gallipolis, Ohio 45631.

2019 ANNUAL JUVENILE REPORT

The Commissioners received the 2019 Annual Report from Judge Thomas Moulton Jr. on the Court's activities for 2019 as required by ORC 2151.18. The report was reviewed and is on file in the Commissioner's Office.

OSU – AGENCY UPDATE

OSU Extension Gallia County, Tracy Winters submitted their May report and was presented by the clerk. The OSU Extension offices throughout Ohio will remain closed and continue existing teleworking arrangements for staff during Ohio's extended Stay Safe Ohio order.

COUNTY ENGINEER – 2019 ANNUAL REPORT

County Commissioners noted receipt of the Gallia County Engineer's 2019 Annual Report as required by ORC 5543.02. The report was reviewed and is on file in the Commissioner's Office.

**CDBG - 2020 CHIP APPLICATION – 2ND PUBLIC HEARING
AUTHORIZING LEGISLATION**

The Commissioners met at 10:00 am on June 4, 2020 for the purpose of conducting the second public hearing for the Gallia & Vinton County's 2020 CHIP grant application. The public hearing was called to order by President Harold Montgomery. Roll call: Mr. Montgomery, present; Mr. Smith, present; Mr. Saunders, present.

Karen Sprague, Gallia County Administrator met with the commission to conduct the second public hearing and to request the Commission's approval of the 2020 CDBG Community Housing Impact and Preservation Program (CHIP) grant application. It was explained to those in attendance that Gallia County is in partnership with Vinton County for this application and the counties are requesting grant funding in the amount of \$800,000 that will be used for repair/rehab housing activities in all of Gallia & Vinton County's. Both counties have agreed in a partnership agreement that Vinton County will serve as the applicant/grantee. The 2020 Housing Advisory Committee for Gallia and Vinton Counties recommended the activities listed below for the 2020 CHIP grant application. Gallia & Vinton Counties will provide their housing program income funds as local match to the grant. The CHIP grant application breakdown is as follows (noting the grant estimate reflects 15 total housing units and \$400,000 per county):

- \$240,000 owner home repair – estimated 20 homes total (estimated 10 Gallia County & 10 Vinton County)
- \$464,000 owner rehabilitation – estimated 10 homes (estimated 5 Gallia County & 5 Vinton County)
- \$96,000 administration
 - o \$96,000 to Vinton County Development Department
- Leveraged Funds = \$63,915.62
 - i) \$2,000 Fair Housing – Gallia County FY 19 & 21 CD Allocation grants
 - ii) \$3,000 Fair Housing – Vinton County FY 19 & 21 CD Allocation grants
 - iii) \$49,269.08 Gallia County Housing Program Income
 - iv) \$9,646.54 Vinton County Housing Program Income

Harold Montgomery entertained a motion that the FY 2020 CHIP grant application & Authorizing Legislation for Gallia County be approved and signed as presented. Brent Saunders made and David K. Smith seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

I, Anette Brown, Clerk of the Board of Gallia County Commissioners, do hereby certify that the foregoing minutes are a true and accurate copy of the actual proceedings for the public hearing.

s/ Harold G. Montgomery, President*s/ David K. Smith*, Vice-Pres.*s/ Brent Saunders*, Commissioner*s/ Anette Brown*, Clerk of the Board

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2020 CHIP GRANT PARTNERSHIP AGREEMENT

Harold Montgomery entertained a motion that the FY 2020 CHIP grant Partnership Agreement between Gallia County and Vinton County be approved and signed as presented. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

WHEREAS, the County of Vinton & County of Gallia, State of Ohio, are applying for a 2020 Community Housing Impact and Preservation Program (CHIP) grant for the entire Counties of Vinton and Gallia and;

WHEREAS, the County of Vinton & County of Gallia intend to rehabilitate or repair, through a loan/grant program, substandard homes in the Counties of Vinton and Gallia if awarded funding.

NOW THEREFORE, the County of Vinton, agrees to become the "Grantee" and the County of Gallia, hereinafter called the "Partner", agree to the following Partnership Agreement.

**Partnership Agreement for the
Community Housing Impact and Preservation Program
Between
Vinton County & Gallia County**

The Counties of Vinton and Gallia hereby enter the following partnership agreement for a 2020 grant application as well as implementation and administration of the Community Housing Impact and Preservation Program for years 2020-2022 if the grant application request is funded by the Ohio Development Services Agency, Office of Community Development (ODSA, OCD). The following are ODSA, OCD required contents for said partnership agreements:

- A. Designate an applicant/grantee for the partnership to apply for CHIP funding
 - a. The Counties of Vinton and Gallia agree that Vinton County will be applicant/grantee for the 2020 CHIP application.
- B. Execute a partnership agreement between the grantee and each jurisdiction within the partnership that is eligible to receive CHIP funds from the state
 - a. The CEO of the Board of County Commissioners of grantee Vinton County and partner Gallia County will both execute the partnership agreement.
- C. Upon execution of the agreement, partner Gallia County becomes a part of the grantee's program for purposes of program planning, administration, implementation, fiscal obligation, and closeout for the lifetime of the 2020 CHIP grant period.
- D. Outline grant funds distribution between the partners including amount budgeted by each partner along with projected outcomes.
 - a. See documentation of grant fund distribution in the attached Partnership Structure Narrative that is hereby agreed to as part of this partnership agreement.
- E. Outline in the details of the agreement if the responsibility of hiring a grant administrator transfers to a partner or if that responsibility will remain with the grantee
 - a. The Vinton County Commissioners Development Department will provide full administration, implementation and oversight of the 2020 CHIP grant.
- F. The responsibility for filing mortgages on properties, retaining program income, and redistributing program income should either collectively be the responsibility of either the grantee or each partner
 - a. Vinton County Development Department will file the mortgages on properties for the 2020 CHIP grant:
 - i. Vinton County Commissioners will be listed as the lender for mortgages filed in Vinton County.
 - ii. Gallia County Commissioners will be listed as the lender for mortgages filed in Gallia County.
 - b. Vinton County Development Department will provide administration over retaining program income from the 2020 CHIP grant mortgages that are filed in Vinton County as well as expending program income for future housing projects. This will include completion of the semi-annual housing program income reports and the Housing Program Income Agreement with ODSA, OCD.
 - c. Gallia County Administrator Karen Sprague will provide administration over retaining program income from the 2020 CHIP grant mortgages that are filed in Gallia County as well as expending program income for future housing projects. This will include completion of the semi-annual housing program income reports and the Housing Program Income Agreement with ODSA, OCD.
- G. Details of fiscal obligations.
 - a. Vinton County will pay each contractor directly from the grant fund that will be established with the Vinton County Auditor's department for this grant. This will be a part of Vinton County Development's responsibility as grant administrator.
 - b. The breakdown of funds per Vinton and Gallia County on the attached spreadsheet is an expectation that those budgeted funds will be spent in the specific jurisdictions, however if projects are not contracted in those specific jurisdictions within the grant specified time frame the amounts could change based on which county has projects ready to go under contract within the grant specified time frames.
 - c. Grantee Vinton County will maintain record availability for monitoring purposes as well as retaining all grant & project record for the required time period after the financial closeout.
- H. Management of grant fund administration and implementation. Actions should be considered when distributing funds based on need, performance, timeliness, outcome achievement, and availability of funds. Funds distributed from grantee to partner are budgeted, not awarded, based on the planning process. Therefore, it is simply an expectation that those budgeted funds will be spent in that specific jurisdiction. It is ultimately the grantee's responsibility to ensure all elements of the grant agreement are carried out prior to closeout.
 - a. Vinton County as grantee and administrator will receive all administrative funds.
 - b. The breakdown of funds per Vinton and Gallia County on the attached spreadsheet is an expectation that those budgeted funds will be spent in the specific jurisdiction, however if projects are not contracted in those specific jurisdictions within the grant specified time frame the amounts could change based on which county has projects ready to go under contract within the grant specified time frames.
- I. Language affirming that information will be provided to the grantee as necessary for reporting purposes.
 - a. Partner Gallia County agrees to provide information to Grantee Vinton County as is necessary for grant reporting purposes.

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- J. Language affirming that all records will be retained by the grantee after financial closeout.
 - a. Grantee Vinton County will retain all records for the grant required time period after financial closeout of the grant is completed.
- K. Language affirming that all parties have a mutual understanding that they are compliant with Program Policy Notice: OCD 15-02, Procurement of Grant Administration Services.
 - a. The Counties of Vinton and Gallia are both in agreement that Program Policy Notice: OCD 15-02 does not apply as Grant Administration will be performed by Grantee Vinton County.
- L. Language affirming which partnering jurisdiction's PPM will be adopted for the 2020 CHIP grant
 - a. The Counties of Vinton and Gallia are both in agreement that Vinton County's PPM will be adopted and utilized for the purposes of the 2020 CHIP grant.
- M. This agreement covers the 2020 CHIP program awarded with funds from the state's CDBG, HOME, and OHTF allocations.
- N. This agreement shall remain in effect until the 2020 CHIP funds are expended and the funded activities are complete and closed out.
- O. This agreement provides that grantee Vinton County and partner Gallia County agree that they cannot terminate or withdraw from the partnership agreement while it remains in effect for the period of time specified in the grant agreement with the ODSA, OCD.

IN WITNESS WHEREOF, the parties have hereunto set their hands this 4th day of June, 2020.

WITNESSES:

COUNTY OF VINTON

 WILLIAM W. WELLMAN
 VINTON COUNTY COMMISSIONERS

The foregoing Agreement is hereby approved as to legal form and content.

 TRECIA KIMES-BROWN
 COUNTY OF VINTON PROSECUTING ATTORNEY

IN WITNESS WHEREOF, the parties have hereunto set their hands this 4th day of June, 2020.

WITNESSES:

COUNTY OF GALLIA

s/ Karen Sprague

s/ Harold G. Montgomery
 HAROLD G. MONTGOMERY, PRESIDENT
 GALLIA COUNTY COMMISSIONERS

The foregoing Agreement is hereby approved as to legal form and content.

s/ Jason Holdren
 JASON HOLDREN
 COUNTY OF GALLIA PROSECUTING ATTORNEY

DJFS - PROSECUTOR AND SHERIFF – TITLE IV-D CONTRACT APPROVAL

Director Dana Glassburn presented the following contracts for approval:

Ohio Department of Job and Family Services
IV-D CONTRACT

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Gallia County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Gallia County Prosecutor's Office (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

Ohio Department of Job and Family Services
IV-D CONTRACT

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Gallia County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Gallia County Sheriff's Office (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

The Full IV-D Contracts are on file and are available at the commissioner's office

Brent Saunders made and David K. Smith seconded the motion to approve the contracts. Roll calls: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CSEA – CLERK OF COURTS TITLE IV-D CONTRACT APPROVAL

Clerk of Courts Noreen Saunders submitted the Title IV-D Service Contract between Gallia County Child Support Enforcement Agency and the Gallia County Clerk of Courts. The President entertained a motion to approve the resolution as presented.

RESOLUTION

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In the matter of Resolution concerning the Title IV-D Service Contract between Gallia County Child Support Enforcement Agency (hereinafter referred to as "CSEA") and the Gallia County Clerk of Courts (hereinafter referred to as "Contractor"). Be it resolved by the Board of County Commissioners of Gallia County, Ohio, to authorize said contract pursuant to Title IV-D of the Social Security Act, section 3125.13 and 3125.14 of the Ohio Revised Code, and rule 5101:12-10-45 and its supplemental rules of the Ohio Administrative Code promulgated by the Ohio Department of Job and Family Services, the CSEA is authorized to enter into said contract with the Contractor for the purchased services on the 4th day of June 2020. The foregoing resolution was introduced upon a motion by Board member Brent Saunders and seconded by Board member David K. Smith and the vote taken thereon resulted in the following:

Votes in favor of the resolution: 3
Votes opposed to the resolution: 0

s/ Harold G. Montgomery, President
s/ David K. Smith, Vice President
s/ Brent Saunders, Commissioner

This resolution adopted by the Gallia County, Ohio, Board of County Commissioners on the 4th day of June, 2020.

Journal #53, Page #____
Attest: *s/ Anette L. Brown, Clerk of the Board*

COUNTY ENGINEER – PLAN APPROVAL

Adam Edwards presented the following for signatures:

- GAL – CR VAR PM – FY 2021
- GAL – CR VAR – RESURF – FY2021
- GAL – WNF – ROAD RESTRUCTURING PH1

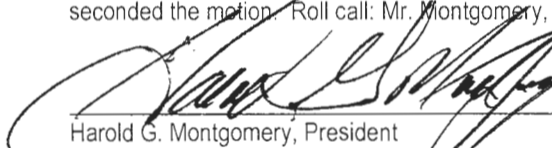
Brent Saunders made the motion to approve the signing of the presented documents and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

CORONAVIRUS SUPPLEMENTAL FUNDING (CESF) GRANT APPROVAL


Common Pleas court officer Mike Smith met with the commissioners to request approval to apply for the CESF Grant. The President entertained the motion to approve to apply. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

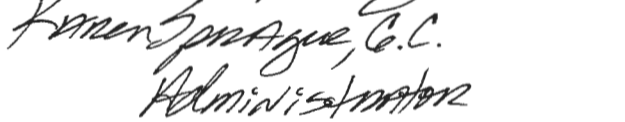
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

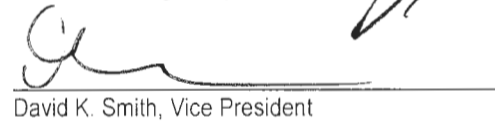


Harold G. Montgomery, President



Anette L. Brown, Clerk


Karen Sprague, C.C.
Administrator



David K. Smith, Vice President



Brent Saunders, Commissioner