

JUNE 13, 2019

Commissioners met this date for the purpose of paying bills and various other county business. The following were present: Brent Saunders, President; Harold G. Montgomery, Vice-Pres.; David K. Smith, Commission Member.

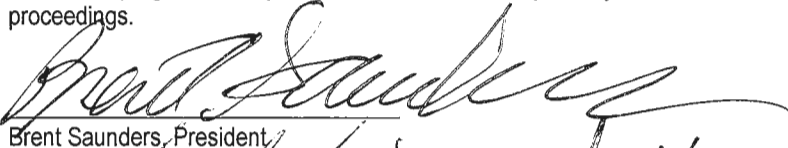
FY ' 2019 CDBG COMMUNITY DEVELOPMENT ALLOCATION APPLICATION

Karen Sprague, CDBG Coordinator, presented the FY 2019 Community Development Allocation Grant Application to the Gallia County Commissioners for approval. Application grant request is \$162,000, with \$25,600 ED RLF Program income local match, \$130.72 local match for a total application cost of \$187,730.72. Projects and funding breakdown are as follows

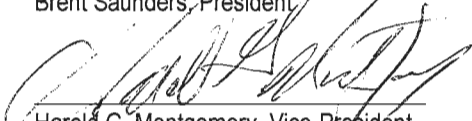
- Clay Township – Ann Drive Paving Project – Grant \$36,800; Local Match \$19.72; Total \$36,819.72
- Gallia County Engineer Patriot Road Paving Project – Grant \$71,400; Local Match \$71; Total \$71,471
- Gallipolis Village – Court Street Paving Project – Grant \$21,400; ED RLF Fund match \$25,600; Local Match \$40; Total Project Cost \$47,040
- Fair Housing; \$8,000 CDBG grant
- Administration; \$24,400 CDBG grant

Brent Saunders entertained a motion that the grant application be approved and the following forms signed by the Commission as presented: Environmental Review Documentation and Certification Form; Residential Anti-Displacement and Relocation Assistance Plan Form. David K. Smith made and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea. All signature blocks for the grant were signed by Brent Saunders, Pres.

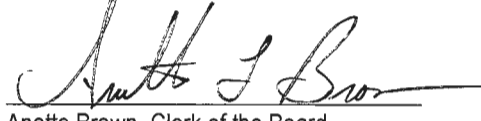
I, Karen Sprague, County Administrator, do hereby certify that the above is a true and accurate copy of the proceedings.



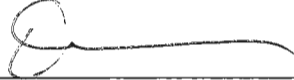
Brent Saunders, President



Harold G. Montgomery, Vice-President



Anette Brown, Clerk of the Board



David K. Smith, Commissioner

JUNE 13, 2019

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Brent Saunders. Roll Call: President Brent Saunders, present; Vice President Harold G. Montgomery, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the June 6, 2019 minutes. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Information Tech	John Grubb	6/10	Columbus, Ohio	BOE Security Training
Auditor	Larry Betz	6/17 – 6/21	Cleveland, Ohio	CAAO Summer Conference
Econ Dev	Melissa Clark	6/20	Jackson, Ohio	Jackson Econ Dev Partnership
911	Sherry Daines & Keith Wilson	6/25	Athens, Ohio	Collaborative Roundtable Mtg
DJFS	Kathy Campbell & Kelli Dewitt	6/25	Columbus, Ohio	Fiscal 200 Training
Econ Dev	Melissa Clark	6/26	Chillicothe, Ohio	APEG Annual Meeting
911	Keith Wilson & Zach Thompson	6/27	Columbus, Ohio	LEADS Training

The President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

2019 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
6/9	21	0	1	0	13	0	0	0	14	24	0	0	0	0

MAY 2019 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The May 2019 Financial Reports for comparison with the May 2018 Financial Reports. The following was noted during the review:
 - 1/1/2018 beginning cash balance was \$2,386,549.22
 - 1/1/2019 beginning cash balance was \$1,579,015.82
 - Difference of (\$807,533.40)
 - 5/31/2018 ending cash balance was \$1,924,938.23
 - 5/31/2019 ending cash balance was \$1,637,897.85
 - Difference of (\$287,040.38)
 - 13th Amended Certificate of Estimated Resources
 - Semi-Annual Cigarette Tax Apportionment Statement

**COMMON PLEAS COURT OHIO DEPARTMENT OF REHABILITATION & CORRECTION
GRANT AWARD & APPROPRIATION APPROVAL**

County Administrator Karen Sprague presented the Commission with Common Pleas Court's, Supreme Court of Ohio & Technology Grant information for a grant award for the Supreme Court Technology Grant for approval and to request the County Auditor's Office to create a new fund for this grant titled "**Supreme Court Security Grant**", give that grant fund number 369, and to appropriate the \$38,048.00 award into line items as follows:

Appropriate \$38,048.00 into 369.0369.530400 title Equipment

Also, request the County Auditor's Office to create the following revenue line items:

Create 369.3000.400100 Supreme Court Security Grant (\$38,048.00)

Brent Saunders entertained a motion to approve the grant award and fund set up as presented. Harold G. Montgomery moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea

2019 MATERIAL AND SERVICES CONTRACT

The County Engineer submitted the 2019 general road work and dust control contract for Gallia County Health Department. The President entertained a motion to approve the submitted contract, David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

The contract is as follows:

THIS CONTRACT AND AGREEMENT, MADE AND CONCLUDED IN GALLIPOLIS, OHIO, THIS 13th DAY OF June, 2019 BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY, OHIO, HEREINTO AFTER CALLED THE FIRST PARTY, AND Village of Cheshire HEREINTO AFTER CALLED THE SECOND PARTY.

WITNESSTH:

JUNE 13, 2019

WHEREAS, THE SECOND PARTY IS DESIROUS OF HAVING CERTAIN STREETS AND ROADS WITHIN ITS TERRITORY CONSTRUCTED, RELOCATED, REPAIRED, OR IMPROVED, AND ANY OTHER WORK REQUIRED OF THE FIRST PARTY, AS FOLLOWS:

GENERAL ROAD WORK AND DUST CONTROL.

WHEREAS, THE SECOND PARTY DOES NOT HAVE THE NECESSARY EQUIPMENT AND/OR PERSONNEL TO PERFORM THE WORK AFORESAID AND DOES DESIRE TO HAVE SAID WORK PERFORMED BY THE FIRST PARTY, THROUGH THE GALLIA COUNTY ENGINEER BRETT BOOTHE AND HIGHWAY DEPARTMENT OF SAID COUNTY; AND Village of Cheshire.

WHEREAS, THE ENGINEER'S OFFICE AND THE EMPLOYEES OF SAID GALLIA COUNTY HIGHWAY DEPARTMENT MAY BE AVAILABLE ON SATURDAYS AND OTHER DAYS OF EACH WEEK (PROVIDING IT DOES NOT INTERFERE WITH OVERALL MAINTENANCE OF COUNTY HIGHWAY SYSTEM AND EMPLOYEES ARE AVAILABLE) TO PERFORM WORK AND LABOR FOR, AND ON BEHALF OF, OTHER POLITICAL SUB-DIVISIONS WITHIN THE COUNTY.

WHEREAS, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER'S "PAYMENT OF MATERIAL AND SERVICES POLICY".

NOW THEREFORE, THE FIRST PARTY IS WILLING TO FURNISH THE NECESSARY EQUIPMENT AND LABOR, AND TO PERFORM THE WORK AFORESAID, AS A CHARGE TO THE SECOND PARTY FOR THE USE OF SAID EQUIPMENT, MATERIALS, AND LABOR. ALL LABOR, MATERIALS USED, AND FRINGE BENEFIT RATES WILL BE CHARGED AT THE CURRENT COUNTY RATES. EQUIPMENT WILL BE CHARGED AT THE "GALLIA COUNTY ENGINEER'S 2019 EQUIPMENT RATES".

WHEREAS, THE SECOND PARTY IS DESIROUS OF MATERIAL PURCHASES FROM THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT FOR THEIR USE.

WHEREAS, MATERIAL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT.

WHERE, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER "PAYMENT OF MATERIAL AND SERVICES POLICY".

THEREFORE, BE IT RESOLVED, THE FIRST PARTY IS WILLING TO FURNISH MATERIAL WITH LOADING AT COUNTY COST AS A CHARGE TO THE SECOND PARTY.

THE SECOND PARTY AGREES, DOES COVENANT, TO SAVE HARMLESS THE FIRST PARTY FROM ANY AND ALL LOSS AND RESPONSIBILITY FOR ANY DAMAGES AND/OR FOR INJURY TO PERSONS, PROPERTY, OR OTHERWISE, ARISING FROM THE USE OF THIS EQUIPMENT PERFORMANT OF THE WORK AND LABOR UNDER THIS AGREEMENT.

THE FIRST PARTY AGREES THAT THE WORK SHALL BE DONE UNDER THE SUPERVISION OF THE GALLIA COUNTY ENGINEER OR PERSONS DESIGNATED BY HIM.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS TO DUPLICATES HEREOF THE 13TH DAY OF JUNE, 2019 (original contract on file in the engineer's office and copies at the Gallia County Commissioners office)

SIGNED IN THE PRESENCE OF:
(AS TO FIRST PARTY)
/ Anette L. Brown, Clerk

THE BOARD OF COUNTY COMMISSIONERS
OF GALLIA COUNTY, OHIO 6/13/19
/ Brent Saunders, President
/ Harold G. Montgomery, Vice President
/ David K. Smith, Commissioner

EXECUTIVE SESSION - PERSONNEL

At 9:34 a.m. the President entertained a motion to enter into executive session to discuss a personnel. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yes; Mr. Montgomery, yea; Mr. Smith, yea. At 9:55 a.m. Economic Development Director Melissa Clark joined the session at the commissioner's request. At 10:02 a.m. Ms. Clark exited and County Administrator Karen Sprague joined the session at the commissioner's request. Returned to regular session at 10:10 a.m.; no action taken.

PLANNING COMMISSION BOARD APPOINTMENT

The Commission was in receipt of the following:

June 12, 2019

To: County Commissioners
From: Melissa Clark
Re: Planning Commission appointment

I am requesting the appointment of Carolyn Wasch-Brown, to the Planning Commission Board to fill the current open term, which expires 10/31/19.

Thank you for your consideration
Melissa Clark
Planning Director

The President entertained a motion to appoint the member as submitted to the Planning Commission Board as recommended. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

ECONOMIC DEVELOPMENT –SOACDF

Gallia County Economic Development Director Melissa Clark recommended the following to continue to serve on the Gallia County Local Project Review Committee for SOACDF Economic Development projects for FY 2019-2020:

Harold G. Montgomery, Gallia County Commissioners
Melissa Clark, Economic Development
Kyle Deel, Local Agriculture Representative
Katrina Hart, Financial Sector
Jake Bodimer, Community Development

Melissa Clark to continue to serve as chair of the committee.

The President entertained a motion to approve the recommendation of the Economic Development Director. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, abstain; Mr. Smith, yea.

VETERANS – MEMORIAL DAY EXPENSE

Commissioners received the following request for funds to defray the Memorial Day expenses for 2019: Vietnam Veterans of America, Gallia County Chapter 709. The President entertained a motion to approve as submitted. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

CDBG FY 2019 COMMUNITY DEVELOPMENT GRANT
2ND PUBLIC HEARING FY 2019 CD ALLOCATION GRANT

At 10:30 a.m. on Thursday, June 13, 2019, the 2nd Public Hearing for the FY 2019 CDBG Community Development Allocation Grant was held. Mr. Saunders called the public hearing to order. Those present were Commissioners Saunders, Montgomery and Smith, County Administrator Karen Sprague, Commissioners Clerk Anette Brown, and members from the public (see attached sign in sheet).

Commissioner Saunders requested that Karen Sprague, CDBG Coordinator, review the 5 applications that were submitted for funding totaling \$405,390.25 in grant requests as follows:

- Green Sewer Phase 2 Project – Sewer Improvements - National Objective: need new income survey - Grant Request \$120,000; Other Matching Funds \$5,440,310; Total Project Cost \$5,560,310
- Clay Township – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$33,137.75; Local Match \$3,681.97; Total Project Cost \$36,819.72
- Gallia County Engineer – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$40,000; Local Match \$31,471; Total Project Cost \$71,471
- Gallipolis City – Street Improvements Project – National Objective: LMI Area Benefit – Grant Request \$47,040; Local Match \$0; Total Project Cost \$47,040
- Gallipolis Township – Street Improvements Project – National Objective: does not meet requirement – Grant Request \$165,212.50; Local Match \$0; Total Project Cost \$165,212.50

Ms. Sprague advised the county has been allocated \$162,000 in Community Development Allocation grant funding for the 26 month period of 9/1/19 – 10/31/2021 and is allowed to utilize up to 20% of the funding for administration and fair housing and the county is allowed to fund up to 4 projects. The County can also apply for up to \$300,000 in Critical Infrastructure grant funding for 1 additional project that meets the critical infrastructure program guidelines.

Mr. Saunders then requested that Karen Sprague review the projects that have been selected for funding. The selection was based on outcomes from the rating sheets and the projects to be funded by the FY 2019 CDBG Community Development Allocation Grant are as follows:

- ❖ Clay Township – Ann Drive Paving Project – Grant \$36,800; Local Match \$19.72; Total \$36,819.72
- ❖ Gallia County Engineer Patriot Road Paving Project – Grant \$71,400; Local Match \$71; Total \$71,471
- ❖ Gallipolis Village – Court Street Paving Project – Grant \$21,400; ED RLF Fund match \$25,600; Local Match \$40; Total Project Cost \$47,040
- ❖ Fair Housing & Administration - \$32,400
- ❖ Total CDBG CD Allocation grant amount of \$162,000 + \$25,600 ED RLF Program Income Funds + \$130.72 local match = \$187,730.72

No projects were selected as a competitive set-aside project for the FY 2019 CDBG Critical Infrastructure Grant because the only project submitted that would qualify as a CI Project did not meet the National Objective of Area LMI Benefit.

Commissioner Saunders opened the floor for discussion of the projects. Several questions were asked and answered. Commission asked all applicants not funded to reapply in the next round of funding.

Mr. Saunders entertained a motion to approve the projects for the CD Allocation funding application as stated. Mr. David K. Smith made and Mr. Harold G. Montgomery seconded that motion. Roll call votes: Mr. Saunders, yea; Montgomery, yea; Mr. Smith, yea.

Ms. Sprague noted to those in attendance that these are county projects on behalf of the applicants as chosen, that the county will write and submit the full application to the Ohio Development Services Agency which is due 6/14/2019. A grant agreement will be received dated September 1, 2019 and then the County is required to complete an Environmental Review prior to the beginning of the projects. Karen Sprague advised that she will try to complete the ERR's as early as possible so that the projects can be bid out in early 2020. Mr. Saunders emphasized that the County will be responsible for bidding and awarding these projects and that the entities awarded cannot proceed with any part of the projects on their own. Also, for the projects that noted a portion of the project to be completed by local match they will have to wait until the environmental review has been completed, approved and released by the ODSA before they can do any of the work.

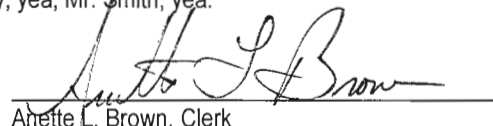
s/ Karen Sprague, CDBG Coordinator

ADJOURN

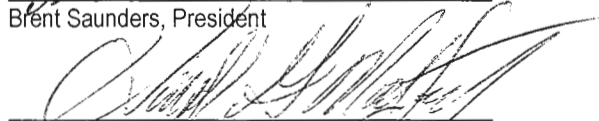
At 4:00 p.m. the President entertained a motion for adjournment. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.



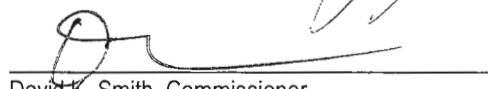
Brent Saunders, President



Anette L. Brown, Clerk



Harold G. Montgomery, Vice President



David K. Smith, Commissioner