

FEBRUARY 7, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the January 31, 2013 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
JFS	Dana Glassburn	2/14	Columbus, OH	OJFSDA Exec Com. Mtg.
JFS	Dana Glassburn	2/27	Circleville, OH	OJFSDA Dist. Mtg.
Commissioner	Brent Saunders	2/10-2/12	Mt. Sterling, OH	Comm. Seminar
Commissioner	David K. Smith	2/7	Chillicothe, OH	RC&D Meeting

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
2/4	36	3	0	2	24	1	7	0	2	2	1	39	38

SOLID WASTE DISTRICT REPORT

Commissioners received the Solid Waste District 2012 year end Directors Report.

AMEND JOURNAL MOTION

County Administrator Karen Sprague requested the Commission amend journal motion dated 12/22/2005 on Journal Vol 40 Page 205 & 206 regarding selection of Stantec (formerly known as R.D. Zande & Associates) as the engineering firm selected by Gallia County for the Kanauga/Addison Sewer Project. The Commissioners Journal dated 12/22/2005 should have further noted the Commissioners desire at the time to also reserve the right to extend similar projects to the firm selected as they see fit in the future. Harold Montgomery and David Smith noted that they were both County Commissioners on 12/22/2005 and it was the intent of the Commission not only to select R.D. Zande & Associates as the engineering firm for the Kanauga/Addison Sewer Project, but to utilize this firm for the two future projects the county had in mind, namely Mercerville and Green Sewer Projects, as well as any other similar projects in the future. Therefore, Harold Montgomery entertained a motion to approve the amendment to the journal as noted above. Mr. Saunders moved and Mr. Smith seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

APPOINTMENT - GALLIA COUNTY PUBLIC DEFENDER COMMISSION

County Administrator Karen Sprague advised the Commission that the 4 year term of both Lynn Angell-Queen and Glenn Miller on the Gallia County Public Defender Commission expired 1/10/13. Mrs. Angell-Queen and Mr. Miller have both agreed to serve another 4 year term and Ms. Sprague recommended they be reappointed. Ms. Sprague noted the requirement for 2 positions on the Commission be held by county residents that are not attorneys and further noted that the Gallia County Public Defender Commission has a meeting scheduled for Friday 2/8/2013 to approve the 2013 Defense of Indigent contracts so they can be forwarded to the Ohio Public Defender Commission. Mr. Montgomery entertained a motion to reappoint Lynn Angell-Queen and Glenn Miller to second 4 year terms on the Gallia County Public Defender Commission to be held from 1/11/2013 thru 1/10/2016. Mr. Smith made and Mr. Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Ms. Sprague also noted that Common Pleas Judge Dean Evans appoints two of the members on the Gallia County Public Defender Commission. Judge Evans recently reappointed Gallia County Attorney Jeffrey L. Finley to another 4 year term to be held from 1/11/2013 thru 1/10/2016.

The current Gallia County Public Defender Commission consists of the following members:

Appointed by County Commissioners:

- Lynn Angell-Queen, to serve a 4 year term on the Commission (Term 1/11/2013 thru 1/10/2016)
- Gallia County Attorney William Eachus, to serve a 4 year term on the Commission (Term 1/11/2011 thru 1/10/2015)
- Glenn Miller, to serve a 4 year term on the Commission (Term 1/11/2013 thru 1/10/2016)

Appointed by Gallia County Common Pleas Judge Dean Evans:

- Attorney Jeffrey L. Finley, to serve a 4 year term on the Commission (Term 1/11/20013 thru 1/10/2016)
- Attorney Mark E. Sheets, to serve a 4 year term (Term 1/11/2011 thru 1/10/2015)

**GALLIA COUNTY CDBG PROGRAM
CITIZEN PARTICIPATION PLAN – UPDATE 2/7/2013**

The Community Development Block Grant Program is intended to improve communities by providing decent housing, a suitable living environment, and growing economic opportunities principally for persons with low and moderate income, minorities, the disabled, as well as people with limited English proficiency. This Citizens' Participation Plan provides for

and encourages citizen participation, emphasizing involvement by those local citizens who qualify according to the CDBG guidelines as well as those citizens outside the scope of CDBG services.

I. Development annual schedule of proposed dates for the FY Community Development Program

At the beginning of each calendar year Gallia County will develop a Schedule of Proposed Dates for the FY Community Development Program

- a. This document will be posted on bulletin boards in the Commissioner's Office and located in the Citizen Participation File for that calendar year.
- b. The schedule will include the following dates and information:
 - i. Publication of first public hearing notice
 - ii. Date, time and location of first public hearing
 - iii. Date, time and location that CDBG applications are due to the Gallia County Commissioner's Office for consideration for funding
 - iv. Publication of second public hearing notice
 - v. Date, time and location of second public hearing
 - vi. Date and time that final completed application is due to OHCP
 - vii. The FY allocation amount for that year will be noted along with the number of allowed activities/projects.

II. Annually develop a packet of documentation relative to all CDBG Programs

Gallia County will develop each year a packet of documentation relative to all CDBG Programs that are available to entities for application to include the following information:

- a. Information for completing community development application to county
- b. Community development application for townships, villages, city and county local governments and non-profit organizations to complete for their projects and file with the County
- c. List of all Ohio's CDBG Small Cities Program's proposed application and grant award cycles
- d. CDBG Small Cities Program Proposed Administration Plan (Explains all existing CDBG Programs for that specific FY)
- e. Definition of low-and-moderate income persons and instructions on income survey forms which must be used for income surveys
- f. Quick reference to activities which are eligible and ineligible as CDBG Projects
- g. Information describing the basic eligible activities for CDBG funding under all CDBG Programs
- h. Information describing the ineligible activities for CDBG funding under all CDBG programs
- i. Current low-and-moderate income chart listing all townships, villages and the cities census tracts and block group percentages
- j. County and City Maps
- k. Current Formula projects rating sheet

III. Provide timely advance public notice regarding availability of CDBG grant funding and requisite public hearings.

There shall be advance public notice prior to each grant year regarding the County's intent to apply for CDBG funds. In addition, there shall be advance public notice, in conformance with Ohio's Sunshine Law, of the requisite public hearings relating to the CDBG funds and/or planning process. All public hearings will be held at locations accessible to persons with disabilities. Upon request, special arrangements may be made to accommodate persons with disabilities and those with limited English proficiency. Such requests should be made at least 14 days prior to the scheduled public hearing.

Not less than two public hearings will be held each year prior to the County's application for Community Development funds, including Community Housing Improvement Program, Formula Program and/or Neighborhood Revitalization funds. Notice of such hearings will be provided as follows:

a. First Public Hearing

- i. Gallia County will publish a public hearing notice at least 10 calendar days prior to the first public hearing in the local county newspaper. The notice will also be posted on the Gallia County website (<http://www.gallianet.net/index.php/public-notices>). This notice shall include all the elements as required by the CDBG Program. Gallia County will mail a copy of the notice and a cover letter to all Townships, Villages, Cities and County agencies along with non-profit entities known to be eligible for CDBG funding.
- ii. Gallia County will hold the first public hearing in a workshop setting, during evening hours, in order to provide training on the contents of the entire CDBG packet to all attendees. This meeting is open to the public. Minutes of this meeting and sign-in sheets will be taken by the CDBG Coordinator.
- iii. Gallia County's CDBG Coordinator will provide assistance to any entity wishing to apply for CDBG Formula funding and will answer questions regarding the other CDBG funding programs.
- iv. After the submission deadline, Gallia County will utilize the approved CDBG rating sheet to rate and prioritize the applications submitted for each yearly round of Community Development Program funding. Projects will be selected for inclusion in the final application to ODSA based on this rating/prioritization.

b. Second Public Hearing

- i. Gallia County will publish a second public hearing notice at least 10 calendar days prior to the second public hearing in the local county newspaper. The notice will also be posted on the Gallia County website (<http://www.gallianet.net/index.php/public-notices>). This notice shall include all the elements as required by the CDBG Program. Gallia County will mail a copy of the notice and a cover letter to all Townships, Villages, Cities and County agencies along with non-profit entities known to be eligible for CDBG funding. A list of the projects submitted for the calendar year will be included.

- ii. Gallia County will hold the second public hearing during a regular session Commissioner's meeting so that action to approve the rating of the projects and selection of the projects for the final application can be made. This meeting is open to the public. This process will be journalized as part of the regular meeting minutes and sign-in sheets will be utilized.
- iii. The final application will be developed by the County's CDBG Coordinator and submitted to the Board of Gallia County Commissioners during a regular session meeting for approval and signing prior to submittal to ODSA. This meeting is open to the public. This process will be journalized as part of the regular meeting minutes and sign-in sheets will be utilized.

c. Third/Additional Public Hearings

- i. Should changes to the grant agreement be necessary that would require citizen participation a third public hearing would be scheduled. Gallia County will publish a third public hearing notice at least 10 calendar days prior to the third public hearing in the local county newspaper. The notice will also be posted on the Gallia County website (<http://www.gallianet.net/index.php/public-notices>). This notice shall include all the elements as required by the CDBG Program. Gallia County will mail a copy of the notice and a cover letter to all Townships, Villages, Cities and County agencies along with non-profit entities known to be eligible for CDBG funding.
- ii. Gallia County will hold the third public hearing during a regular session Commissioner's meeting so that action to approve the changes to the grant agreement can be made. This meeting is open to the public. This process will be journalized as part of the regular meeting minutes and sign-in sheets will be utilized.

IV. Provide reasonable and timely access to information and records

Gallia County will provide the public with reasonable and timely access to information and records relating to CDBG programs. The public will also be given reasonable access to records about any use of these funds.

Copies of standard documents will be provided at \$.25 per page (the county's established fee), as soon as practical without unnecessary delay. Upon request with 14 days notice, such documents may be made available in a format appropriate to the special needs of the requestor, to include enlarged font and audio. All other documents related to Gallia County's use of CDBG funds will be available to the public at the Gallia County Commissioners Office, 18 Locust Street, Room 1292, Gallipolis, Ohio 45631.

Copies and/or originals of all documentation of the Citizen Participation Process will be kept in the Citizen Participation File for the respective grant program year.

The CDBG Coordinator will keep an up to date spreadsheet documenting the past uses of the CDBG funds for the information of the public.

V. Order of the public hearings.

The CDBG Coordinator shall conduct the public hearings. Minutes shall be written of all public hearings and all attendees will be asked to sign-in and provide contact information. Any individuals unable to attend the public hearings may contact the CDBG coordinator and request a copy of any and all documents that were distributed at the hearings, including a copy of the minutes.

- a. This first public hearing each calendar year will cover all CDBG programs through which Gallia County may apply for funds. This may include, but is not limited to, the CDBG Program's Community Housing Improvement Program, Formula Program, Neighborhood Revitalization Program and the Water/Sewer Program. See section II above for the list of documents that will be made available at the first public hearing.
- b. The second public hearing will cover the specifics of the program applications that the County intends to submit.

VI. Other considerations.

- a. The CDBG Coordinator is available to meet with any local governing body or community organization which would like more detailed and specific information regarding the CDBG program and application process.
- b. Citizens are welcome to contact the CDBG Coordinator at any time for updates and information about ongoing projects. The CDBG Coordinator will make weekly and monthly reports to the County Commission regarding ongoing projects, these reports will be included in the County Commission meeting minutes that are published on the County's website, <http://www.gallianet.net/index.php/gallia-county/commissioners/minutes>.
- c. Citizens are welcome to make an appointment with the County Commission to be placed on the weekly meeting agenda to make comments on projects or performance reports.

VII. Citizen complaint process

- a. Should a citizen complaint arise from the process stated above the County Commission will first direct it to the CDBG Coordinator/County Administrator for further explanation with regard to the public process and to inform the public that the purpose of utilizing the rating sheet is to make the process fairer to all parties eligible for this type of funding, explanation of the rating sheet and then explanation of the individual project ratings. Citizen complaints are not anticipated since Gallia County utilizes a rating process to select the projects that are funded with the Community Development Program.
- b. If this does not resolve the citizen's complaint, the citizen will be directed to reduce their complaint to writing and submit the written complaint to the County Administrator.
- c. Within 15 days of receiving a written complaint, the County Administrator will schedule the Citizen an appointment on the weekly agenda for regular commission meetings with the County

- Commission so that the citizen can further voice their concern and so that the County Administrator can advise the Commission regarding the explanation given to the citizen so far.
- d. After this meeting, the County Commission will review all information that is given to them and if needed obtain the advice of the County Prosecuting Attorney.
 - e. After careful consideration of all the information and possible direction from the County Prosecuting Attorney, the County Commission will rule with regard to the citizen's complaint no less than 15 days after the meeting with the Citizen. This rule will be final.

Mr. Montgomery entertained a motion that the above stated update to Gallia County's CDBG Program Citizen Participation Plan be approved and signed as submitted. Mr. Smith moved and Mr. Saunders seconded that motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

s/ Harold G. Montgomery, President
s/ David K. Smith, Vice-President
s/ Brent Saunders, Commissioner

GREEN SEWER – DRAW # 56

County Administrator Karen Sprague presented the Commission with Draw # 56 for the Green Sewer Project for the following items:

- Stantec Inv. # 658585 - \$6,925.75
- Bricker & Eckler LLP Inv #'s 586763 & 587152 - \$481.25
- Total = \$7,407.00

Harold Montgomery entertained a motion to approve draw resolution # 56 as submitted. Brent Saunders moved and David Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

HSTS GRANT – PAYMENT REQUEST # 1

County Administrator Karen Sprague presented the Commission with Payment Request # 1 for the HSTS (Home Sewage Treatment System Improvements Grant) for the following properties under contract # 1 with Ron Evans Enterprises LLC:

- 6656 SR 325 N, Vinton, Ohio - \$7,600.00
- 4569 Clark Chapel Road, Bidwell, Ohio - \$7,700.00
- Total = \$15,300.00

Harold Montgomery entertained a motion to approve payment request # 1 as submitted. David Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

JANUARY 2013 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The January 2013 Financial Reports for comparison with the January 2012 Financial Reports. The following was noted during the review:
 - 1/1/2012 beginning cash balance was \$259,796.89 (It was noted that \$160,000 of this balance is for Davis Hall Lot Purchase Bond, which means the true cash balance was \$99,769.98)
 - 1/1/2013 beginning cash balance was \$902,133.75
 - Difference of \$642,336.86
 - 1/31/2012 ending cash balance was (\$517,640.73)
 - 1/31/2013 ending cash balance was (\$68,795.41)
 - Difference of \$448,845.32
 - Also reviewed the 2013 4TH Amended Certificate of Estimated Resources
 - Also presented were Federal Grants Spreadsheet FY 12, updated spreadsheets for total grants received to date, Issue I & CDBG

CHIP FY 2013-2015 TARGET AREA

County Administrator Karen Sprague discussed with the Commission the need to select a target area for the upcoming FY 2013-2015 CHIP grant application that is due 4/5/2013. Ms. Sprague recommended the selection of the City of Gallipolis as the target area for the 2013-2015 CHIP grant noting the City was selected as the target area for the Attorney General grant for residential demolitions and the City has two large sewer projects slated for completion during the two year period of the CHIP grant; \$300,000 sewer project for the Burger & Cruzet Street area and a \$6,244,200 WWTP Upgrade Project. These projects can be listed as local match to the CHIP grant application thus obtaining the maximum points when rated by the state. Harold Montgomery entertained a motion upon the recommendation of the County Administrator to select the City of Gallipolis as the target area for the FY 2013 CHIP grant application. David Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

HEALTH INSURANCE – VSP RENEWAL

County Administrator Karen Sprague presented the Commission with a renewal letter from Vision Service Plan for the County employees vision coverage. The renewal period is for 6/1/2013 – 5/31/2015 and the renewal period rates are proposed to change as follows:

- Single plan change from \$8.04 to \$8.44 = \$0.40 increase
- Family plan change from \$18.19 to \$19.10 = \$0.91 increase

Ms. Sprague recommended the County Commission approve the renewal proposal with VSP and consider covering the increase from the 105 Plan for calendar year 2013 only. This will be a cost of \$179.20 (64 single plans x \$0.40 x 7 months) & \$853.58 (134 family plans x \$0.91 x 7 months). Grant Total additional cost \$1,032.78 for calendar year 2013. Harold Montgomery entertained a motion to approve the renewal and cover the 2013 calendar year increase

from the 105 Plan. Mr. Saunders moved and Mr. Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

AIRPORT – FUELING TERMINAL ANNUAL SERVICE AGREEMENT

County Administrator Karen Sprague advised the Commission that the initial warranty period for the QT Technologies fueling terminal (card reader) will expire 4/11/2013. In order to receive technical support without paying labor charges and to receive discounted or free parts, a service agreement is required. Three options are available as follows:

- Silver Level – Annual Fee \$595 - Client Support Monday thru Friday by telephone technical support; Parts 25% discount on most parts; Software Upgrades available at full retail price (695)
- Gold Level – Annual Fee \$995 - Client Support 24 x 7 by telephone technical support; Parts 40% discount on most parts and prepaid outbound ground freight; Software Upgrades no charge on release
- Platinum Level – Annual Fee \$1,595 - Client Support 24 x 7 by telephone technical support and QT Technician on-site as necessary at no labor charge; Parts No Charge for Parts Exchange and prepaid outbound ground freight; Full replacement Lightning Protection for units equipped with Sandwich Block Module; Software Upgrades no charge on release

Ms. Sprague advised that she contacted Steve Potoczak with Delta Airport Consultants and Dan Thompson with Thompson Petroleum and their recommendation is the Silver Plan. Mr. Montgomery entertained a motion to select Silver Plan as recommended. Mr. Smith moved and Mr. Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

AIRPORT CONSULTANT RFQ REQUIREMENTS

County Administrator Karen Sprague presented the Commission with FAA's Advisory Circular No. 150/5100-14D regarding Architectural, Engineering and Planning Consultant Services for Airport Grant Projects. The County's current 5 year contract with Delta Airport Consultants, Inc. ended 12/31/2012 and the county must send out a Request for Qualifications in order to select a company to serve as the county's airport consultant/engineer for years 2013 – 2017. The RFQ notice was published in the Tribune on 2/6/2013 and is posted on the county website. RFQ's are to be submitted by 4 pm 2/20/2013. Ms. Sprague noted the FAA Advisory Circular suggests a selection board be appointed and an evaluation criteria be approved for use in rating the applicants. Mr. Montgomery entertained a motion to utilize the draft evaluation criteria as presented by the County Administrator and to have the County Administrator perform the initial evaluation of the applicants and then present that to the Commission for final approval, noting this has been the process in the past. Mr. Smith moved and Mr. Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

GREEN SEWER – UPDATED PHASE 1 PRELIMINARY ENGINEERING REPORT

County Administrator Karen Sprague presented the Commission with the Green Sewer Updated Phase 1 Preliminary Engineering Report as prepared by Stantec after comment by USDA.

ARCHITECT FOR NEW COURTHOUSE ROOF PROJECT

County Administrator Karen Sprague advised the Commission that upon inspection of the courthouse membrane roof by the County Building Superintendent Tom Halfhill and several local contractors the consensus is that the roof needs replaced. Estimates note the cost will exceed the limit allowed to award by quote and therefore the project will need to be bid out.

FAA 1st QUARTER REPORT

GALLIA-MEIGS REGIONAL AIRPORT PROJECTS

Commission President Harold Montgomery entertained a motion to approve the FAA 1st Quarter Report for 2013 for both the FAA 2011 & the FAA 2012 Airport Grants. Brent Saunders moved and David Smith seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

RECORDS COMMISSION MEETING

President Montgomery chaired the Record's Commission meeting held in the Commissioner's office. The following were present: County Commissioners, Auditor Larry Betz, Prosecutor Jeff Adkins, Clerk of Courts Noreen Saunders, and Recorder Roger Walker.

Recorder Roger Walker reviewed the submitted applications to the records commission; all were approved. Minutes are on file in the Commissioners office.

2012 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Commissioners received the following 2012 County Highway System Mileage Certification from the County Engineer's office:

The total length of county maintained public roads in Gallia County was 454.223 miles as of December 31, 2012, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

We the undersigned, hereby certify that as of December 31, 2012, the county was responsible for maintaining 454.223 miles of public roads.

The President entertained a motion to approve certification. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

RC&D REPRESENTATIVE APPOINTMENT

The President entertained a motion to appoint Noel Massie as the at-large member to the Ohio Valley RC&D for term limit 2013-2016. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

EMS PART TIME HIRES

EMS Director Larry Boyer recommended the following hires for approval:

Name	City of Residence	Rate of Pay	Position	Full/PT	Start Date
Newsome, Jonathan	Gallipolis	\$9.63	EMTA	PT	2/8/2013
Brown, Kyle	Gallipolis	\$9.02	EMTB	PT	2/8/2013

Brent Saunders made and David K. Smith seconded the motion as recommended by Director Boyer. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

EXEXECUTIVE SESSION-PERSONNEL

At 10:45 a.m. the President entertained a motion to enter into executive session to discuss a personnel issue regarding disciplinary matters. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:55 a.m.; no action taken.

BID OPENING – DAN JONES ROAD

At 11:00 a.m. The President opened the following bids for the County Engineer Project:

Company	Total Bid
DGM Inc., Beaver, OH	\$ 174,478.00
U.S. Bridge, Cambridge, OH	\$ 157,520.04

The following were in attendance: Jenny Brown, Engineer's Office; Joe Cory, DGM; Nate Wutrick, US Bridge.

BID AWARD – DAN JONES ROAD SLIP REPAIR

Commissioners were in receipt of the following recommendation.

February 7, 2013

Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the Dan Jones Road Slip Repair project.

The lowest bid was received from US Bridge. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to US Bridge.

Sincerely,

s/ Jennifer Brown

Jennifer Brown, P.E.
Assistant Engineer

The President entertained a motion to award the bid as recommended. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CONSULTING SERVICES AGREEMENT

Auditor Larry Betz was in attendance to recommend the following consulting services agreement. Also in attendance were Terri Short, Heather Moore, and Brenda Thompson.

CONSULTING SERVICES AGREEMENT

This agreement made this 7th. day of February, 2013, by and between the County of Gallia, State of Ohio, hereinafter referred to as "County", and Local Government Services, LLC, 101 East Sandusky Street, Suite 320, Findlay, Ohio 45840, hereinafter referred to as "LGS":

WHEREAS, LGS, focusing on service to local governments, wishes to provide certain technical and specialized consulting services related to the execution and management of various aspects of county government; including the operation and function of the office of county auditor, commissioners, and treasurer; and,

WHEREAS, County desires to utilize such services provided by LGS; and,

WHEREAS, this Consulting Service Agreement is in compliance with Section 9.36 of the Revised Code; and,

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, it is agreed as follows:

1. SCOPE OF SERVICES. Under this agreement, the County is entitled to consulting services by written, telephonic, or email communication for ordinary operational problems. County is also entitled to two days, or parts thereof, of on-site consultation service. LGS, upon request of County, will provide additional days of on-site consultation at the rate of \$500/day or part thereof, plus ordinary and customary expenses.

2. DURATION OF AGREEMENT. The term of this agreement shall be from February 1, 2013 through January 31, 2015.

3. COMPENSATION. In consideration of the services or LGS as provided, County shall pay a fee annually of \$4,800.00 (Four-thousand Eight-hundred dollars), due in two installments on March 1, 2013 and March 1, 2014.

IN WITNESS WHEREOF, the parties hereto have set their hand s on the day and year as written above.

s/ Harold G. Montgomery, President

Authorized County Representative Gallia County

s/ Richard F. Hoffman, President

LGS Services, LLC

The President entertained a motion to approve the agreement as submitted and recommended. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

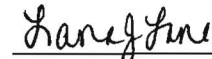
OPERS

Payroll Clerk Heather Moore spoke to the Commissioners regarding OPERS deductions. She stated she would like to start making the OPERS fund deductions bi-weekly instead of monthly. However, this will create fund shortages without supplemental appropriations. Commissioners informed Ms. Moore they will take the matter under advisement.

ADJOURN

At 3:06 p.m. The President entertained a motion for adjournment. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.



Harold G. Montgomery, President

Lana J. Lane, Clerk

David K. Smith, Vice President

Brent Saunders, Commissioner