DECEMBER 18, 2025

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the December 11, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came In	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
12/14	5	1	1	0	3	0	0	0	4	16	0	0	0	23

BOARD OF DEVELOPMENTAL DISABILITIES – BOARD REAPPOINTMENT

The Commissioners received the following letter from Gallia-Jackson-Meigs Board of Developmental Disabilities Superintendent Laura Johnson:

November 12, 2025
Gallia County Commissioners
18 Locust Street
Gallipolis, Ohio 45631

Dear Commissioners:

The Gallia County Board of Developmental Disabilities has a current board member whose term will expire on January 20, 2026. This member is Rayanna Stinson who resides at 230 White Rd, Gallipolis, Ohio. She has served as a Commissioners Representative and is interested in serving an additional term. The terms of appointment for Rayanna will be January 20, 2026-January 19, 2030.: Carlene Greene, a commissioners' representative who has served the maximum terms allowed.

Thank you in advance for your consideration and attention to this matter. If approved by the commissioners, please have one of them sign the back of the enclosed form and return to Amy Summers at asummers@galliadd.com.

Respectfully submitted,

s/Laura Johnson
Laura Johnson
Superintendent
Gallia Co. Board of DD

The President entertained the motion as recommended by Superintendent Johnson to appoint Rayanna Stinson to the Board of Developmental Disabilities. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

ODOT AVIATION 2025 GRANT DRAW #2 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the ODOT Aviation 2025 grant draw #2 forms requesting $1,568.91 from the County's ODOT 2025 grant for the 5% share of the following invoices:

- Hoon CPR 4; 23046 = $0.00
- Hoon CPR 5; 23046 = $30,578.20
- Delta CA-7; 23046 = $200.00
- Delta CA-8; 23046 = $400.00
- GC Admin 6; 23046 = $200.00
- Total = $31,378.20
- 5% 2025 ODOT Grant = $1,568.91
- 90% 2024 FAA AIP grant = $28,240.38
- 5% ARC S-P-21-1AY-1 Grant = $1,568.91
- Total Local Match = $29,809.29

Ms. Henry entertained a motion to approve and sign the grant draw #2 forms for reimbursement of construction, engineering & administration invoices paid by the County to date. Ms. Sprague noted ODOT has agreed to waive the minimum grant draw limit of $2,500 so the county can draw up to the 90% limit until the FAA approves grant closeout.

It was also noted that Delta is working on grant closeout with only closeout paperwork from project electrician, Crisenbery Electric. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

GALLIPOLIS TOWNSHIP BURKHART LANE CULVERT PROJECT PAYMENT ESTIMATE #1

Grants Administrator Karen Sprague presented the Commission with Payment Estimate # 1 for the Gallipolis Township Burkhart Lane Culvert Project for the following items:

- Construction - $314,200.00

- Total= $314,200.00

Invoices will be or have been paid as follows:

- Culy Contracting Pay Estimate #1 = $314,200.00 to be paid by County from B-X-24-1AY-1 CDBG Grant in Fund #425

Ms. Henry entertained a motion to approve and sign the contractor's payment estimate #1 as submitted. Q. Jay Stapleton moved and Jeremy Kroll seconded a motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CHANGE ORDER #2 – BURKHART LANE CULVERT & SLIP REPAIR PROJECT – SHELLY CONTRACT

GMCAA Grants Administrator Karen Sprague presented the Commission with Change Order No. 2 paperwork for the Burkhart Lane Culvert & Slip Repair Project with Shelly Company. The change order is being requested as follows:

- Place edge lines for length of repair = $8,706.60

Contract amount adjustments as follows:

- Original contract price = $276,420.55
- Change order #1 = $61,766.25
- Change order #2 = $8,706.60
- New contract total = $346,893.40
- Change in contract time: increase by 213 calendar days; final completion of all work will be 6/30/2026

DLZ Project Engineer Gary Silcott is in agreement with and has signed this change order. Ms. Henry entertained a motion to approve the change order form as requested. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Form was signed by Ms. Henry, as President of the Commission.

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

EXECUTIVE SESSION – HEALTH DEPARTMENT

At 9:59 a.m. the president entertained a motion to enter into executive session with the Health Dept.'s Dr. Fisher and Melissa Conkle to discuss matters to be confidential. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:11 a.m.; no action taken.

BUDGET REVIEW

At 10:30 a.m. The Commissioners and County Administrators Amanda Phillips and Janie Peck discussed and reviewed the County's budget for 2026.

PERSONNEL POLICY MANUAL

President Henry entertained a motion to approve the revised Gallia County Personnel Policy Manual to go into effect January 1, 2026. Ms. Henry added that any addendums by Elected Officials for their departments will need to be presented to the Commissioners for approval. Jeremy Kroll moved to approve the Policy Manual and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea

ENROLLMENT MANAGEMENT SERVICES

Cara Plummer, EMS Account Manager and Tyson Marlowe, Market Lead for EMS provided the Commissioners with the following for November and December 2025:

- Financial Summary
- Implemented Enrollment Changes
- Activity Summary
- Education Adherence Summary
- Upcoming & Potential Enrollment Changes

- Implemented Enrollment Changes
- Reporting Assumptions

MARSH MCLENNAN AGENCY

Brendan Murray and Michelle Hanna from Marsh McLennan Agency met with the Commissioners and provided the following:

- Quarterly Health Plan Utilization Review
- Dependent Eligibility Verification Audit/Spousal Exclusion Audit – Proposal

SENIOR CENTER – BID AWARD

Special Projects Manager Tom White presented the following Bid Award Resolution for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea

A RESOLUTION AWARDING CONTRACTS FOR THE SENIOR RESOURCE CENTER PHASE 3 PROJECT TO BOB CRISENBERY ELECTRIC II, LLC, CARTER'S PLUMBING, INC., FIRST CHOICE HEATING AND COOLING, LLC, AND AMISH BUILDERS LLC

WHEREAS, the Gallia County Commissioners ("Commissioners") have determined a need for the construction of the Senior Resource Center Phase 3 ("the Project"); and

WHEREAS, in compliance with applicable law, the Manager of Special Projects solicited bids for the Project for four bid packages (1) Electrical ("Bid Package 1"), (2) Plumbing ("Bid Package 2"), (3) HVAC ("Bid Package 3"), and (4) Interior Work ("Bid Package 4") based upon design documents prepared by Breech Engineering, Co. ("Architect"); and

WHEREAS, Bids were received for the Project and opened, with the apparent low bids submitted by Bob Crisenbery Electric II, LLC ("Crisenbery") for Bid Package 1 in the amount of $118,570.00, Carter's Plumbing, Inc. ("Carter's") for Bid Package 2 in the amount of $104,595.92, First Choice Heating and Cooling, LLC ("First Choice") for Bid Package 3 in the amount of $236,000.00 and Amish Builders LLC ("Amish Builders") for Bid Package 4 in the amount of $258,000.00; and

WHEREAS, after review of the bids submitted by Crisenbery, Carter's, First Choice, and Amish Builders and a scope review meeting, the Architect recommends the contract for Bid Package 1 be awarded to Crisenbery in an amount not to exceed $118,570.00. The Architect also recommends the contract for Bid Package 2 be awarded to Carter's in an amount not to exceed $104,595.92, the contract for Bid Package 3 be awarded to First Choice in an amount not to exceed $236,000.00, and the contract for Bid Package 4 be awarded to Amish Builders in an amount not to exceed $258,000.00. The Manager of Special Projects concurs with this recommendation and requests authority to execute agreements with Crisenbery, Carter's, First Choice, and Amish Builders.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Gallia County Commissioners, Ohio:

1. That the County Commissioners select Crisenbery, Carter's, First Choice, and Amish Builders as the lowest and best bidders for the Project.

2. The County Commissioners authorize the Manager of Special Projects to execute agreements with Crisenbery in an amount not to exceed $118,570.00, Carter's in an amount not to exceed $104,595.92, First Choice in an amount not to exceed $236,000.00 and Amish Builders in an amount not to exceed $258,000.00, and to sign any associated documents consistent with the intent of this resolution.

3. The foregoing Resolution was adopted in open session to the public and complies with all applicable legal requirements.

Duly enacted by the Board of Gallia County Commissioners on this 18th day of December 2025.

Gallia County Commissioners

President Leslie Henry
Vice President Q. Jay Stapleton
Commissioner Jeremy Kroll

By:

Amanda, Phillips, Clerk of the Board

DECEMBER 18, 2025

DJFS – SUBGRANT AGREEMENT

DJFS Director Dana Glassburn submitted the following subgrant agreement for approval: Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

PURCHASE OF SERVICES SUBGRANT AGREEMENT

AMENDMENT NO. 5

This amendment will amend the contract between the Gallia County Department of Job and Family Services "the grantor" and Educational Services Center "subgrantee" and will be effective 10/1/2024-9/30/2025 for the purchase of TANF Advantage activities with TANF funds CFDA number 93.558 (original award date 10/30/2023; FAIN# 2401OHTANF) Temporary Assistance to Needy Families Block Grant.

Availability of Funds:

Increase the total amount of the contract to $972,863.05. This is an increase in the amount of $107,853.05. This increase is due to receiving additional funding from another county.

3 p.m. – the Commissioners attended the monthly Landbank

3:15 p.m. – Commissioner Henry had to leave the meeting.

COMMISSIONERS DODGE DAKOTA

County Administrator Amanda Phillips previously discussed interest from the Harrison Volunteer Fire Department in obtaining the County's 2007 Dodge Dakota vin # 1D7HW28P37S209056, Kelly Blue Book valued at $2163.00. Currently Harrison Volunteer Fire Department leases the vehicle for a yearly fee of $1. Ms. Phillips provided notice from Assistant Prosecuting Attorney David Evans stating that ORC section 307.12 pertains to this topic. In section (B), if the vehicle is valued at $2500 or less, the Commissioners by resolution may donate the vehicle per paragraph (2). Section (D) allows the Commissioners to donate any political subdivision of the state without advertisement or public notification.

Section 307.12 | Resolution for disposal of unneeded, obsolete or unfit personal property. Ohio Revised Code / Title 3 Counties / Chapter 307 Board of County Commissioners - Powers

(B)When the board of county commissioners finds, by resolution, that the county has personal property, including motor vehicles acquired for the use of county officers and departments, and road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and when the fair market value of the property to be sold or donated under this division is, in the opinion of the board, two thousand five hundred dollars or less, the board may do either of the following:

(2) Donate the property to an eligible nonprofit organization that is located in this state and is exempt from federal income taxation pursuant to 26 U.S.C. 501(a) and (c)(3). Before donating any property under this division, the board shall adopt a resolution expressing its intent to make unneeded, obsolete, or unfit-for-use county personal property available to these organizations.

(D) Notwithstanding anything to the contrary in division (A), (B), or (E) of this section and regardless of the property's value, the board of county commissioners may sell or donate county personal property, including motor vehicles, to the federal government, the state, any political subdivision of the state, or a county land reutilization corporation without advertisement or public notification.

Vice President Stapleton entertained a motion to donate the 2007 Dodge Dakota vin # 1D7HW28P37S209056 to the Harrison Township Volunteer Fire Department as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

2026 HOLIDAY SCHEDULE

The Vice President entertained a motion to accept the following for the year 2026:

The Gallia County Courthouse and other County Offices will be closed to the public on the following observed Holidays in 2026:

HOLIDAY	DATE
New Year's Day	Thursday, January 1
Martin Luther King Day	Monday, January 19
President's Day	Monday, February 16
Good Friday	Friday, April 3 (1/2 a day)
Memorial Day	Monday, May 25
Juneteenth (June 19th)	Friday, June 19
Labor Day	Monday, September 7
Columbus Day	Monday, October 12

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

Veterans Day	Wednesday, November 11
Thanksgiving	Thursday, November 26
Day after Thanksgiving	Friday, November 27
Christmas Eve	Thursday, December 24 (1/2 a day)
Christmas Day	Friday, December 25

County employees are to refer to the Gallia County Personnel Policy Manual and related addendums (if any), a copy can be found on www.gallianet.net, or their Collection Bargaining Agreement to determine how this Holiday schedule will be applied to their work schedule.

Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll calls: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

ADJOURN

At 3:25 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea.

Leslie Henry, President

Amanda Phillips, Clerk to the Board

Q. Jay Stapleton, Vice President

Jeremy A. Kroll, Commissioner