JANUARY 22, 2026

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Jeremy Kroll. Roll Call: President Leslie Henry, absent; Vice President Jeremy Kroll, present; Commissioner Q. Jay Stapleton, present.

The Vice President entertained a motion for approval of the January 15, 2026 minutes. Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, absent; Mr. Kroll, yea; Mr. Stapleton, yea.

2026 Canine Shelter Weekly Report														
Week Ending	Came In	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
1/18	2	0	0	0	20	0	0	0	20	14	0	0	0	23

SEWER DEPT. – HOLLEY LETTER

County Administrator, Amanda Phillips submitted the following letter to be signed by the President and on put on record. Vice President Kroll entertained a motion that would allow him to sign the letter on behalf of the Commission. Commissioner Stapleton moved and Commissioner Kroll seconded the motion. Ms. Henry, absent; Mr. Kroll, yea; Mr. Stapleton, yea.

January 16, 2026

Eugene Holley
4039 State Route 588
Gallipolis, Ohio 45631

Dear Mr. Holley

We are writing to inform you that there are only two sewer taps installed on your properties located on parcel # 029001 66000, addresses being 6810, and 6794 State Route 588 Gallipolis, Ohio. Based on the current records and infrastructure, no additional sewer taps are allocated beyond these two.

Please take this into consideration for any current or future planning related to the properties. If you have any questions or need further clarification, feel free to reach out.

Jeremy Kroll, Vice President
Gallia County Commissioners

EPA – OLD LANDFILL

The Commissioners were in receipt of the following letter and agreed that it should be on record. No action was taken.

January 13, 2026

Leslie Henry, President
Gallia County Commissioners
18 Locust Street
Gallipolis, Ohio 45631

Re: Old Gallia County Landfill
Director's Authorization
Approval
Municipal Solid Waste Landfills Gallia County
MSWL021641

Subject: Closed Old Gallia County Landfill, Gallia County
Authorization to Discontinue Explosive Gas Monitoring

Dear Gallia County Commissioners,

On December 2, 2025, Ohio Environmental Protection Agency (Ohio EPA), Division of Materials and Waste Management (DMWM), received a request to cease explosive gas monitoring for the closed Old Gallia County Landfill (Facility). This document was submitted by the Gallia County Commissioners and contains information and documentation to support discontinuation of explosive gas monitoring at the Facility. The request was submitted pursuant to Ohio Administrative Code (OAC) Rule 3745-27-12(O).

The Old Gallia County Landfill is a closed municipal solid waste disposal facility located on Merry Road, Gallia County, Ohio. The landfill ceased accepting waste and completed closure in 1977.

JANUARY 23, 2026

Pursuant to OAC Rule 3745-27-12(O), upon finding that there is no significant likelihood of explosive gas formation and migration sufficient to require contingency procedures, the director may authorize discontinuation of explosive gas monitoring and abandonment of any permanent explosive gas monitors at the Facility.

Ohio EPA has reviewed your request and concurs that, based on monitoring results and the type and age of waste disposed of at the Facility, there is no significant likelihood of explosive gas formation and migration sufficient to require contingency procedures. Therefore, pursuant to OAC Rule 3745-27-12(O), the owner or operator is hereby authorized to cease explosive gas monitoring at the Facility.

In the future, should Ohio EPA find that explosive gas formation and migration threaten human health, safety, or the environment, the Gallia County Commissioners may be required to perform 50 W. Town Street 614 | 644 3020 Suite 700 epa.ohio.gov Columbus, Ohio 43215 U.S.A. The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services Old Gallia County Landfill Authorization to Discontinue Explosive Gas Monitoring such measures as necessary to abate or minimize the formation or migration of explosive gas at the Facility.

You are hereby notified that this action of the director of Environmental Protection (director) is final and may be appealed to the Environmental Review Appeals Commission pursuant to Ohio Revised Code Section 3745.04. The appeal must be in writing and set forth the action complained of and the grounds upon which the appeal is based. The appeal must be filed with the Commission within thirty (30) days after notice of the director's action. The appeal must be accompanied by a filing fee of $70.00, made payable to "Treasurer, State of Ohio." The Commission, in its discretion, may reduce the fee if by affidavit it is demonstrated that payment of the full amount of the fee would cause extreme hardship. Notice of the filing of the appeal shall be filed with the director within three (3) days of filing with the Commission. Ohio EPA requests that a copy of the appeal be served upon the Ohio Attorney General's Office, Environmental Enforcement Section. An appeal may be filed with the Environmental Review Appeals Commission at the following address:

Environmental Review Appeals Commission
30 East Broad Street, 4th Floor
Columbus, Ohio 43215

If you have any questions concerning this approval, please contact Moses Mncina of Ohio EPA. DMWM at moses.mncina@epa.ohio.gov or by phone at 740.380.5248.

Sincerely,

John Logue
Director, Ohio EPA

ec: John McKean, Gallia County Health Department
Brian Queen, DMWM
Karen Naples, DMWM
Jeremy Carroll, DMWM
Aaron Shear, DMWM
Dawn Keller, DMWM

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

RESOLUTION AUTHORIZING IN-STATE BUSINESS TRAVEL FOR THE DIRECTOR OF THE GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR CERTAIN MEETINGS AND TRAININGS

WHEREAS, Ohio Revised Code § 325.20 authorizes the Board of County Commissioners to approve travel at county expense for official county business; and

WHEREAS, the Director of the Gallia County Department of Job and Family Services is required to attend regular meetings and trainings in order to fulfill statutory, administrative, and operational responsibilities of the department; and

WHEREAS, the Board desires to provide advance authorization for certain routine and recurring in-state travel in order to promote efficiency and continuity of operations;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gallia County, Ohio, that:

1. The Director of the Gallia County Department of Job and Family Services is hereby granted blanket authorization to travel within the State of Ohio for official county business related to the following meetings, trainings, and conferences:

a. Monthly association and district meetings of the Ohio Job and Family Services Directors' Association (OJFSDA);
b. Trainings, conferences, and other meetings sponsored or provided by the Ohio Job and Family Services Directors' Association (OJFSDA);
c. Quarterly association and district meetings of the Public Children Services Association of Ohio (PCSAO);
d. Trainings, conferences, and other meetings sponsored or provided by the Public Children Services Association of Ohio (PCSAO);
e. Meetings of the Greater Ohio Workforce Board (GOWB);
f. Meetings of the Safe Opportunity Foster Alliance (SOFA);
g. Meetings of the Ohio Valley Regional Development Commission (OVRDC); and
h. Trainings, conferences, and meetings sponsored or provided by the State of Ohio or its agencies that are directly related to the Director's official duties.

2. This authorization includes approval for overnight lodging, registration fees, and related travel expenses associated with the activities listed above, without the need for separate prior approval by the Board, provided such expenses are reasonable, necessary, and within available budget appropriations.
3. All travel reimbursements shall be submitted and processed in accordance with the Gallia County Personnel Policy Manual and any other applicable county fiscal policies.
4. This blanket authorization does not apply to out-of-state travel or travel not associated with the organizations or purposes listed herein, which shall require separate approval of the Board of County Commissioners.
5. This Resolution shall remain in effect for calendar year 2026, unless amended or rescinded by the Board.

Commissioner Kroll entertained a motion to approve the above resolution; Commissioner Stapleton moved for passage of the Resolution and Commissioner Kroll seconded the Resolution and upon roll call, the vote resulted as follows:

Roll Call: Leslie Henry, absent, Q. Jay Stapleton, yea, Jeremy Kroll, yea

DJFS – RESOLUTION

DJFS Director Dana Glassburn presented the following Resolution for approval:

RESOLUTION TO INCREASE THE CAPITAL ASSET THRESHOLD FROM $10,000 TO $15,000 PURSUANT TO UNIFORM GUIDANCE (2 CFR § 200.1)

WHEREAS, the Gallia County Board of Commissioners is committed to maintaining accurate and compliant financial reporting in accordance with federal and state regulations; and

WHEREAS, the Office of Management and Budget (OMB) has revised the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, commonly referred to as the Uniform Guidance; and

WHEREAS, the Office of Management and Budget (OMB) issued revisions to the Uniform Guidance on August 27, 2025, effective October 1, 2025, including updates to 2 CFR § 200.1 that acknowledge a $15,000 capitalization threshold as a reasonable minimum for classifying expenditures as capital assets; and

WHEREAS, the current Gallia County capital asset threshold of $10,000 was established by resolution on May 29, 2025; and

WHEREAS, increasing the capitalization threshold will reduce administrative burden while aligning with best practices and federal standards, and will not materially impact the County's financial reporting or asset management; and

WHEREAS, the County Auditor has reviewed this proposed change, taking into consideration financial reporting standards, materiality, and the implications for the County's generally accepted accounting principles (GAAP) conversion, and supports this change in capitalization policy; and

NOW, THEREFORE, BE IT RESOLVED, by the Gallia County Board of Commissioners, State of Ohio:

1. That the County's capital asset threshold for financial reporting purposes is hereby increased from $10,000 to $15,000 and shall apply to all capital acquisitions made on or after the effective date of this resolution.

2. That all assets currently capitalized with acquisition costs between $10,000 and $15,000 shall be accounted for in accordance with GAAP.

3. That the Board of Commissioners acknowledges and appreciates the County Auditor's expertise and role in reviewing the proposed change, including considerations of financial reporting standards, materiality, and GAAP conversion implications, and understands that this resolution will be reflected in the County's accounting policies, procedures, and documentation.

PASSED AND ADOPTED by the Gallia County Board of Commissioners this 22nd day of January, 2026.

Vice President Kroll entertained a motion to approve the above resolution; Q. Jay Stapleton moved for passage of the Resolution; and Jeremy Kroll seconded the Resolution. Upon roll call, the vote resulted as follows: Leslie Henry, (absent), Q. Jay Stapleton, (Yes), Jeremy Kroll, (Yes)

TRANSIT– EXECUTIVE SESSION

At 10:12 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn, Transit Administrator Kathy Campbell and County Administrator Amanda Phillips, concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, absent; Mr. Stapleton, yea; Mr. Kroll, yea. Returned to regular session at 10:26 a.m.; No action taken.

JANUARY 23, 2026

TRANSIT – NEW HIRE

Dana Glassburn, GCDJFS Director and Kathy Campbell, Transit Administrator, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55(B)(1). This position is a part-time position with the Gallia County Transit System. The starting pay rate is $13.00/hour.

Jerry Casto to fill the position of Transit Vehicle Operator, Classification Number 40006.00 Position Control # 86005.5.

Q. Jay Stapleton made and Jeremy Kroll seconded the motion.

Roll Call: Leslie Henry, absent, Q. Jay Stapleton, yea, Jeremy Kroll, yea

TRANSIT – NEW HIRE

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Jeff Daniels to fill the position of Transit Vehicle Operator, Classification Number 40006.00 Position Control # 86005.5.

Q. Jay Stapleton made and Jeremy Kroll seconded the motion.

Roll Call: Leslie Henry, absent, Q. Jay Stapleton, yea, Jeremy Kroll, yea

TRANSIT – NEW HIRE

Dana Glassburn, GCDJFS Director and Kathy Campbell, Transit Administrator, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55(B)(1). This position is a part-time position with the Gallia County Transit System. The starting pay rate is $13.00/hour.

Lawrence Mike Tawney to fill the position of Transit Vehicle Operator, Classification Number 40006.00 Position Control # 86005.5.

Q. Jay Stapleton made and Jeremy Kroll seconded the motion.

Roll Call: Leslie Henry, absent, Q. Jay Stapleton, yea, Jeremy Kroll, yea

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

JAIL – BID OPENING
JAIL MAINTENANCE MECHANICAL SYSTEMS

At 10:30 am. Vice President Kroll was prepared to open the bids for the Jail Maintenance Mechanical Systems project. No bids were submitted. The project will be put out for re-bid. No action taken.

IPANDA DESIGNS – DEPARTMENTAL WEBSITES

Ilona Seaman from Ipanda designs met with the Commission to provide a proposal for website development services for the County. No action taken.

ECONOMIC DEVELOPMENT

Taylor Stepp, Economic Development Director met with the Commissioners to provide the following Key Initiatives for 2025:

- The Community Reinvestment Area (CRA) program has been a huge success in it's first year. To date, 39 CRA's have been approved in 2025. These projects culminated in adding additional investment jobs, payroll, and housing to Gallia County.
- 2025 was a major year for the development of the CIC's first spec building. In December, financing was closed on and construction should begin soon on the 50,000 SF building. In the meantime, much work is being done to market the planned building.
- Establishing the Gallia Port Authority was a fantastic achievement for Gallia County. This new organization will provide vital incentive, financing, and land development capabilities that Gallia County did not previously posess.
- Economic development pursued a number of grants ranging from ones with the USDA, Appalachian Regional Commission, ODNR, JobsOhio, OhioSE, AEP, etc. Economic Development was able to secure two grants in 2025 to support the site readiness and several others are still pending.
- The sewer project had great progress in 2025. Economic Development worked with city and business officials to prepare the project for bidding. The project should be bid soon and construction should begin in the coming months.
- Supporting our existing companies is the central tenant of Gallia County's economic development strategy. 80% of projects arise from existing businesses, which also means BR&E is a business development tool. In 2025, our team met with dozens of companies and helped solve their challenges.
- Getting the word out about Gallia County and its assets is a top priority. In 2025, the Economic Development team made several market visits to speak with developers and investors about locating in Gallia County.

Mr. Stepp also noted the following Focal Points for 2026:

- Winning Industrial and commercial projects
- Marketing the spec building
- Completing the industrial park sewer extension
- Developing the Port Authority
- Expanding housing options
- Aiding existing businesses with their growth plans and pain points
- Increasing the economic development staff to support our growing portfolio

RON EVANS

Ron Evans, resident at 2231 CH&D Road in Gallia Ohio met with the Commission over flooding concerns at his property due to beaver issues on adjacent properties. Commissioner Stapleton suggested that Mr. Evans meet with Nick Mills and Garret Fulk from Soil and Water and show them the problem. No action taken.

PROSECUTOR – DELINQUENT TAX FORCLOSURES

Assistant Prosecuting Attorney David Evans met with the Commissioners to give an update on delinquent tax foreclosure initiative status. No action taken.

FAA BIL GRANT 2024 DRAW #17 APPROVAL GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #17 forms requesting $131,890.81 from the County's FAA grant for the 65/95% share of the following invoices:

- Hoon CPR 8, 23047 = $15,527.73
- Hoon CPR 8, 23048 = $198,060.63
- Total = $213,588.36
- 61.75% FAA grant = $131,890.81
- S-P-21-1AY-1 Grant = $9,821.35
- Co. ED Funds = $0.00
- Co. Gen Funds Match = $9,566.33
- ARPA Grant = $62,309.87
- Total Local Match = $81,697.55

Mr. Kroll entertained a motion to approve and sign the grant draw #17 forms for payment of invoices as presented. Q. Jay Stapleton moved and Jeremy Kroll seconded this motion. Upon roll call votes were as follows: Ms. Henry, absent; Mr. Kroll, yea; Mr. Stapleton, yea.

***2 pm the Commissioners attended the Monthly Planning Commission Meeting.**

ADJOURN

At 4:00 p.m. the Vice President entertained a motion for adjournment. Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, absent; Mr. Kroll, yea; Mr. Stapleton, yea.

Leslie Henry, President

Jeremy Kroll, Vice President

Q. Jay Stapleton, Commissioner

Amanda Phillips, Clerk to the Board