

JANUARY 8, 2026

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current bills. At 9:00 a.m. the meeting was called to order by Commissioner Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy A. Kroll, present.

RE-ORGANIZATION MEETING

At 9:00 a.m. on January 8, 2026 as advertised, the Commissioners met for the re-organization meeting as required by the Ohio Revised Code Section 305.05 on or before the second Monday of January. Commissioners present: President Leslie Henry, Vice President Q. Jay Stapleton, Commissioner Jeremy A. Kroll.

OFFICERS ELECTED

Commissioner, Leslie Henry entertained a motion to nominate a president for 2026. Mr. Stapleton nominated Leslie Henry for president of the 2026 Board of Commissioners and Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. Q. Jay Stapleton made the motion to nominate Jeremy Kroll for vice-president. Jeremy Kroll seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

MEETING TIME SET

Q. Jay Stapleton made and Jeremy Kroll seconded the motion to continue the weekly meetings on Thursdays from 9:00 a.m. until business is completed and to conduct the meetings in Room 1292 of the Gallia County Courthouse, 18 Locust Street, Gallipolis, OH. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

COUNTY BUSINESS

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Jeremy Kroll, present; Commissioner Q. Jay Stapleton, present.

The President entertained a motion for approval of the December 30, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

2026 Canine Shelter Weekly Report														
Week Ending	Came In	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (In field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total In Foster
1/4	0	0	0	0	1	0	0	0	1	18	0	0	0	23

2026 BOARD DESIGNATIONS & APPOINTMENTS

The following boards will be represented by the Commission as designated below: Q. Jay Stapleton made and Jeremy Kroll seconded the following designations: Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

Board	2023 Member
Ariel Board of Directors	Jeremy Kroll
Board of Revisions	Q. Jay Stapleton
Broadband Committee	Leslie Henry
Canine Management Committee (BOC Vice President)	Jeremy Kroll
Community Action Agency	All Alternate: Janie Peck Alternate: Amanda Phillips
Community Improvement Corporation (CIC)	Leslie Henry
Data Processing (BOC President)	Leslie Henry
SR 35 Corridor	*Inactive
Exotic Animals	Q. Jay Stapleton
Family & Children First Council "FCFC"	Q. Jay Stapleton
Family Svcs Planning Committee (BOC President & FCFC)	Leslie Henry & Q. Jay Stapleton
Gallipolis in Bloom	Jeremy Kroll

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GJMV Solid Waste Management District	All
Health Dept. – Advisory Council (BOC President)	Leslie Henry
Infrastructure Committee	Jeremy Kroll
Keep Gallia Beautiful	Leslie Henry
Local Emergency Planning Committee	Leslie Henry
Local Corrections Planning Board	Q. Jay Stapleton
Ohio Public Works Commission Integrating Committee	Jeremy Kroll
Our House Museum	Jeremy Kroll
Ohio Valley Resource Conservation & Development	Jeremy Kroll
OVRDC Full & Executive	Jeremy Kroll
Planning Commission	Q. Jay Stapleton Leslie Henry Jeremy Kroll
Records Commission	Q. Jay Stapleton
Renewable Energy Committee (2)	Leslie Henry & Q. Jay Stapleton
Security Committee	Q. Jay Stapleton
Sewer Committee (Health Dept.)	Jeremy Kroll
SOACDF Tobacco Board	*Inactive
Solid Waste Mgmt. District	All
Tax Incentive Review Council (TIRC)	All
Threat Risk Assessment	Leslie Henry

Board of Health Resolution – Credit Card Account

Health Department Administrator/Fiscal Officer Brittany Muncy submitted the following Resolution for approval. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

Authorization of Cash Management (Online Banking) Access for Credit Card Account

WHEREAS, the Gallia County General Health District Board of Health ("Board") is responsible for the fiscal oversight and financial governance of the department; and

WHEREAS, the Board has determined that the use of a credit card account is necessary to conduct official business efficiently and in support of the department's public health mission; and

WHEREAS, effective financial administration of the credit card account requires the use of a cash management and/or online banking platform provided by Ohio Valley Bank ("Bank"); and

WHEREAS, granting limited online access to a designated staff member will improve internal controls, monitoring, reconciliation, monitoring credit card rewards, and timely payment of credit card activity; and

WHEREAS, the Board wishes to formally authorize such access in accordance with applicable policies, procedures, and internal controls;

NOW, THEREFORE, BE IT RESOLVED by the Gallia County Board of Commissioners as follows:

1. Approval of Cash Management Account: The Board hereby approves the establishment and use of a cash management (online banking) account with Ohio Valley Bank for the sole purpose of administering and managing the department's credit card account.

2. Authorized Staff Member: The Board designates Brittany Muncy, Administrator/Fiscal Officer and Sharon Jones, Fiscal Officer as an authorized user of the Bank's cash management system for the credit card account.

3. Scope of Authority: The authorized staff member shall have access limited to the following functions, as permitted by the Bank and departmental policy:

- Viewing account balances and transaction activity
- Downloading statements and transaction reports
- Initiating or processing payments for the credit card account
- Performing reconciliation and monitoring activities
- Viewing and approving the use of credit card awards

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No authority is granted to open or close accounts, modify credit limits, or add additional users unless separately approved by the Board.

4. Compliance and Internal Controls All activity conducted through the cash management system shall comply with applicable laws, Board policies, financial procedures, and internal control requirements. The authorized staff member shall be subject to oversight by Glenn Fisher, MD, Health Commissioner/Medical Director.

5. Bank Reliance The Bank is authorized to rely on this resolution as evidence of the authority granted herein until written notice of modification or revocation is provided by the Board.

6. Effective Date This resolution shall take effect immediately upon adoption.

Adopted this 8th day of January 2026

CEBCO WELLNESS GRANT AGREEMENT

County Administrator Amanda Phillips presented to the commissioners with the 2026 CEBCO Wellness Grant Agreement that needed signing. The president entertained a motion to sign the CEBCO Wellness Grant Agreement as presented by Ms. Phillips. Mr. Kroll moved and Mr. Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea

GALLIA COUNTY PUBLIC DEFENDER COMMISSION

County Administrator Janie Peck presented the Commissioners with the following board appointments for the Gallia County Public Defender Commission for approval:

- Lynn Angell, to serve a 4 year term on the Commission (Term 1/11/2025 thru 1/10/2029)
- Attorney William Eachus, to serve a 4 year term on the Commission (Term 1/11/2023 thru 1/10/2027)
- Attorney Jeff Finley, to serve a 4 year term on the Commission (Term 1/11/2025 thru 1/10/2029)

The President entertained a motion to approve appointments as presented by Ms. Peck. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

Ms. Peck also noted that the following appointments were made and approved by Gallia County Common Pleas Judge Evans. No action from the Board of Commissioners needed.

- Attorney Kari Roush, to serve a 4 year term on the Commission (Term 1/11/2024 thru 1/10/2027)
- Karen Sprague, to serve a 4 year term on the Commission (Term 1/11/2025 thru 1/10/2029)

Resolution Authorizing the County Engineer to Repair, Construction, Reconstruction, and Maintenance of Roads, Bridges and Culverts by Force Account Pursuant to the Ohio Revised Code.

Brett Boothe, County Engineer presented the following resolution for approval:

WHEREAS, it being determined by the Gallia County Board of County Commissioners that the health, welfare and safety of the people of the Gallia County area can best and most efficiently be served by force account, as outlined in Section 5543.19 of the Ohio Revised Code, in the matter pertaining to the maintenance, repair, construction and reconstruction of Gallia County roads, bridges and culverts, in Gallia County during the Year 2026; and

THEREFORE, BE IT RESOLVED, that Mr. Brett A. Boothe, Gallia County Engineer, is hereby authorized to employ labor and proceed by force account in the maintenance, repair and construction and reconstruction of roads, bridges and culverts in Gallia County during the Year 2026 as the Gallia County Engineer may determine necessary.

Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll call votes: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

Adopted this 8th day of January, 2026

Board of County Commissioners, Gallia County, Ohio

s/Leslie Henry

s/Jeremy Kroll

s/Q. Jay Stapleton

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ENGINEER – ODOT ROAD SALT CONTRACTS

County Engineer Brett Boothe submitted the following resolution for approval:

WHEREAS, the Gallia County Engineer request authority to purchase road salt from the Ohio Department of Transportation's (ODOT) road salt contract.

NOW THEREFORE, be it ordained the Gallia County Engineer be given authority to purchase road salt through ODOT road salt contracts.

Commissioner Jeremy Kroll moved and Commissioner Q. Jay Stapleton seconded the motion. Roll calls: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

Passed this 8th day of January, 2026

Board of County Commissioners, Gallia County, Ohio

s/Leslie Henry

s/Jeremy Kroll

s/Q. Jay Stapleton

ENGINEER- RESOLUTION RIGHT OF WAY

Adam Edwards from the Engineer Office submitted the following Resolution for approval:

WHEREAS, the Ohio Revised Code Sections 153.64, 4931, and 4933, provides to the Board of County Commissioners, the authority to control installation and placement of any public utilities within the dedicated public right-of-ways of all County **maintained highways; and,**

WHEREAS, the Ohio Revised Code Sections 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and,

WHEREAS, the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; and,

WHEREAS, Ohio Revised Code Sections 5547.03 and 5547.04 authorize the Board of Commissioners to approve requests by private parties to construct improvements or place public utilities within the bounds of a county highway.

THEREFORE, Be it resolved for calendar year 2025 that the Board of County Commissioners does hereby authorize the Gallia County Engineer to develop and administer a permitting process for the above described activities for private and public entities other than the County itself to construct improvements and emplace public utilities within the right-of-ways of the County road system and to permit oversize and overweight vehicles within County road right-of-ways per the requirements in effect at the time of the Ohio Revised Code and to keep said permits with the permanent road records of Gallia County; and,

THEREFORE, be it resolved that the Gallia County Commissioners reserve unto themselves the right and authority over permitting for Gallia County owned projects pursuant to applicable sections of the Ohio Revised Code, including Sections 153.64, 4931, 4933, 5589, 5543, 4513.34, 5547.03, and 5547.04.

BE IT FURTHER RESOLVED that the Gallia County Engineer reserves the right to recuse and defer any permit application that the Gallia County Engineer deems a conflict back to the Gallia County Board of Commissioners for their review, or their designate review, as approved or denied.

President Henry entertained a motion to approve the resolution. Jeremy Kroll made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton yea

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2025 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Commissioners received the following 2025 County Highway System Mileage Certification again from the Gallia County Engineer's office:

The total length of county maintained public roads in Gallia County was 454.737 miles as of December 31, 2024, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

Consider all mileage changes that occurred in CY 2025 and determine the net increase or decrease in mileage. Add the net change to the 2024 certified mileage above and fill in new total below.

We the undersigned, hereby certify that as of December 31, 2025, the county was responsible for maintaining 454.737 miles of public roads.

<i><u>/s/ Linda Henry, President of the Board of County Commissioners</u></i>	<u>1/8/2026</u>
<i><u>/s/ Jeremy Kroll, Vice-Pres. of the Board of County Commissioners</u></i>	<u>1/8/2026</u>
<i><u>/s/ Q. Jay Stapleton, Member of the Board of County Commissioners</u></i>	<u>1/8/2026</u>
<i><u>/s/ Brett A. Bowles, County Engineer</u></i>	<u>12/27/2025</u>

President entertained a motion to approve the certification, Q. Jay Stapleton made and Jeremy Kroll seconded the motion. Roll calls: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton yea.

FAA AIP GRANT 2025 DRAW #3 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA AIP grant 2025 draw #3 forms requesting \$12,205.83 from the County's FAA grant for the 95% share of the following invoices:

- Delta Airport Consultants Inv # 25016-03 - \$12,450.00
- Gallia County Administration 11/19/2025 to 1/2/2026 = \$398.24
- Total = \$12,848.24
- 95% FAA grant = \$12,205.83
- 036 Fund Co Match = \$642.41

President Henry entertained a motion to approve and sign the grant draw #3 forms for payment of engineering & administration invoices as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

FAA BIL GRANT 2025 DRAW #3 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2025 draw #3 forms requesting \$21,610.83 from the County's FAA grant for the 95% share of the following invoices:

- Delta Airport Consultants Inv # 25015-03 - \$22,350.00
- Gallia County Administration 11/19/2025 to 1/2/2026 = \$398.24
- Total = \$22,748.24
- 95% FAA grant = \$21,610.83
- 036 Fund Co Match = \$1,137.41

President Henry entertained a motion to approve and sign the grant draw #3 forms for payment of engineering & administration invoices as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

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SEWER CUSTOMER – HOLLEY

Eugene Holley, resident at 4039 Jackson Pike met with the Commissioners to discuss the number of sewer taps on his properties at 6810 and 6794 St Rt 588. Mr. Holley is concerned that another tap was put on his properties and that he will receive a bill for it. The Commissioners were all in agreement after looking up Mr. Holley's parcels that he should only have two taps, one for 6810 St Rt 588 and 6794 St Rt 588 and that there should be no other tap on those properties and he should not be billed for anything else. No action taken.

DJFS – EXECUTIVE SESSION

At 10:50 a.m. the President entertained a motion to enter into executive session with DJFS Director Dana Glassburn and County Administrators Amanda Phillips and Janie Peck concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea. Returned to regular session at 11:00 a.m.; No action taken

DJFS – NEW HIRE

Dana Glassburn, GCDJFS Director, recommended the following new hire, with an effective hire date to be determined by the Director upon successful completion of preliminary employment screening processes and in accordance with ORC 5101:2-33-55 (B)(1). The starting pay rate is \$22.00/hour.

Taylor Hopkins fill the position of Child Protective Services Case Manager 2, Classification Number 30136, Position control # 50005.0.

President Henry entertained a motion to approve the hire of Ms. Hopkins as recommended by Mr. Glassburn. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll Call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

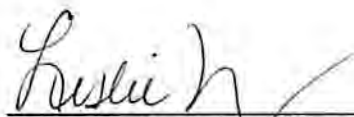
DJFS – AGREEMENT

President Henry entertained a motion to allow DJFS Director Dana Glassburn to sign a 2026 Nurse Practitioner Agreement with the Health Department for pre-employment screening. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion. Roll Call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.

11:15 a.m. – Commissioner Kroll attended the Solid Waste Meeting in Wellston Ohio.

ADJOURN

At 1:30 p.m. the President entertained a motion for adjournment. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Kroll, yea; Mr. Stapleton, yea.



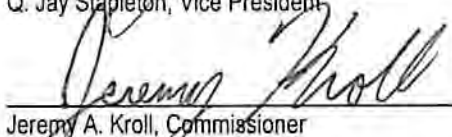
Leslie Henry, President



Amanda Phillips, Clerk to the Board



Q. Jay Stapleton, Vice President



Jeremy A. Kroll, Commissioner